

NM SWANA MEETING ROADRUNNER CHAPTER
General Membership and Officers Meeting

Tuesday, August 12, 2014

NMED District 1 – Sandia Room

Submitted by JoAnne Weaver, Secretary

Reviewed by Randal Watkins, Secretary and Jerry Kamieniecki, Communications Chair

*Asterisks indicate there are handouts filed with the copy of these minutes.

General Membership Attendance: Travis Apodaca, Jerry Kamieniecki, Terry Nelson, David Robinson, Joan Snider, Deborah Weaver and JoAnne Weaver.

I. Call to Order: SWANA NM RR Chapter Business Meeting-David Robinson, President

President David Robinson called the meeting to order at 11:14 am.

II. Approval of July 8, 2014 Meeting Minutes *

MSC: Travis Apodaca and Jerry Kamieniecki to approve the July 8, 2014 chapter meeting minutes as written.

III. Approval of July 31, 2014 Treasurer's Report--Travis Apodaca *

The Actual to Budget Summary and Balance Sheet reports for July 31, 2014, were presented for review by Travis Apodaca, with the ending balances as follows:

- Rio Grande Credit Union accounts: \$26,773.00
- Accounts Receivable: \$4,065.40
- Funds received but not deposited: \$550.00
- Total Assets: \$31,388.40
- Profit Year-to-Date: \$1,893.54
- Total Income for July, 2014: \$1,77.49 (Budget: \$1,386.00)
- Total Expenses for July, 2014: \$2,059.39 (Budget: \$2,385.00)
- Total Income Y-T-D: \$26,346.50 (Budget: \$24,846.00)
- Total Expense Y-T-D: \$24,452.96 (Budget: \$25,590.00)

MSC: Terry Nelson and Joan Snider to approve the July 31, 2014 Financial reports as presented.



IV. Old/Other Business

A. 2014 SWANA/NMRC Conference Planning Update

Terry Nelson, Conference Co-Chair, led a discussion regarding conference sponsorships.

- Terry and David indicated they were having difficulty finding additional sponsors.
- Terry estimates the sponsorship at \$10,000, instead of the budgeted \$12,000.
- The highest sponsorship to date is \$2,500.
- Terry is working on Kerrs, for a sponsorship of \$1,000.
- Travis will work on obtaining Golder as a sponsor.

B. Lifetime and Other Awards

- Recipients for awards other than the Lifetime Achievement award are pending until the next Joint Conference call.
- Terry will work with JoAnne to determine appropriate award items.

C. Update on October 14, 2014 Roundtable in T or C —Danita Boettner

No report

D. Update on August 19, 2014 eSession Training —Jerry Kamieniecki

Jerry Kamieniecki, Communications Chair, led the discussion regarding the upcoming e-session training.

- Jerry has reviewed the training and it is good.
- The training will be held at the CABQ Open Space Visitors Center.
- There are 12 registered to date. JoAnne will send a firm number on Monday, 8/18yjo.
- JoAnne, Jerry and Terry will collaborate to ensure personalized attendance certificates; membership forms and sign-in sheets are taken to the training.
- Jerry will ensure that Connie and JoAnne receive the completed sign-in sheet after the training.

E. Topic/Presentations for December 5, 2014 Annual Meeting —David Robinson

David Robinson, President, led a discussion regarding the annual meeting topic and presentations.

- David proposed "Collections" as a theme.
- He also proposed Neil Bolton as a possible keynote speaker. He will check to find out what his fee is to determine if this is feasible.
- The group brainstormed ideas for presentations.
- Travis will work on getting someone from Waste Management to present on the camera technology they are using to monitor collections to ensure safety.
- NMED will be asked to provide an update on issues and trends in collections.



V. New Business

There was no new business.

VI. Committee Reports, 2014

A. Education

1. Training: Transfer Station Operator

Joan asked JoAnne to describe the issue of the waiting list and a request to increase the number of seats or to offer another course before the end of the year.

- JoAnne reported that the registration for the course was closed in mid-July. There are currently 16 people on the waiting list, the largest ever.
- Joan led a discussion of the feasibility of increasing the class size or adding another class yet this year.
 - Joan explained that adding a class would not be possible this year due to staffing limitations in NMED. Increasing class size is not a desirable option as participants in classes with more than 40 have commented in the course evaluations that it was difficult to learn in this environment.
 - In response to a question, Joan said that SWANA could teach a class if the board wanted to offer an additional class.
 - Joan suggested the board discuss changing the registration system from first-come-first-served to one based on priority based on status of registrant's certification status. This was tabled until a future meeting when a quorum was present.

2. Landfill Training

Joan reported that she had arranged for the manuals to be printed in Santa Fe.

- The printing cost per book will be \$14.
- JoAnne noted that the notebooks could be ordered online from Discount Office Supplies.
- Class attendees will assemble their own notebooks at the training session.

3. Household Hazardous Waste (HHW) Collection

Joan reported that the class would be held Wednesday, October 15, 2014, at the Albuquerque Fire Academy.

- The room's capacity is 50
- The Solid Waste Bureau has reserved 20 seats for staff
- The number of registrations needs to be at least 20 for the class to break even.
- \$1,000 has been allocated for the instructor
- Registration fee will be \$75.



- Participants will be on their own for lunch.

Joan will send the information to JoAnne so DGS can publicize this class.

B. Communications

Jerry presented the Communications Report.

1. Newsletter

Jerry reported that a new issue of the newsletter had been published since the last meeting. He then led a discussion of the outline for the next newsletter. He is looking for volunteers to take photos at the upcoming conference and to write articles.

2. Website

Jerry requested that DGS add the date jobs are posted to each listing and organize the list of jobs with the newest posting on top.

3. SWANA Call for Webinar Proposals

SWANA has sent out a call for webinar proposals. Jerry will send the information to JoAnne who will distribute it to all board members.

C. IB Board

There was no report.

Adm. Note: *Marcia indicated to JoAnne that she would indeed be attending WASTECON next week.*

D. Membership

Travis presented the Membership Report.

1. Membership Data

Travis will present the report from SWANA at the next meeting.

2. Membership Renewals

Travis has contactor members whose membership is due to renew.

3. New Membership Initiatives

Travis will ensure that membership information is available at the conference, the annual meeting, and all trainings.

E. 2015 Road-e-o

Travis reported on planning for the 2015 Road-e-o.



1. Logistics

- Travis is working on obtaining sponsorships from Wagner and from Trotter.
- He is also working on obtaining a facility to host the event. He is looking at options in Santa Fe as the majority of the 2011 participants were from Northern New Mexico.
- There will probably be only two event categories in 2015, with two pieces of equipment used in each category. The goal is to increase the number of categories as participation increases.

2. Increasing Participation

Travis asked for input on how to make the event more attractive in order to recruit more participants. Terry suggested that Arizona has a very successful rodeo and suggested Travis contact them to find out how the contestants get buy-in from their employers. Travis agreed to do this.

VII. Next Roadrunner Chapter Meeting

The next meeting of the Chapter will be held Tuesday, September 9, 2014 in the NME District 1 Sandia Room from 11:00 am to 1:30 pm.

VIII. Adjournment

David Robinson, President, declared the meeting adjourned at 1:08 pm.

