

**NM SWANA MEETING ROADRUNNER CHAPTER**  
General Membership and Officers Meeting

Tuesday, August 11, 2015  
Le Peep Restaurant (4921 Jefferson NE, 87109)

Submitted by JoAnne Weaver, Executive Secretary  
Reviewed by Randal Watkins, Secretary/Treasurer and Jerry Kamieniecki, Communications Chair

\*Asterisks indicate there are handouts filed with the copy of these minutes.

**General Membership Attendance:** Danita Boettner, Charles Fiedler, Terry Nelson, Marcia Pincus, Dave Robinson, Joan Snider, Randy Watkins, Deborah Weaver, and JoAnne Weaver

**I. Call to Order: SWANA NM RR Chapter Business Meeting-David Robinson, President**

President Dave Robinson called the meeting to order at 11:13 am

**II. Approval of July 14, 2015 Meeting Minutes**

**MSC:** Charles Fiedler and Terry Nelson to approve the July 14, 2015 chapter meeting minutes as presented.

**III. Approval of July 31, 2015 Financial Report**

The Actual to Budget Summary and Balance Sheet reports for February 28, 2014, were presented for review by Randal Watkins, with the ending balances as follows:

- Rio Grande Credit Union accounts: \$ 48,781.29
- Accounts Receivable: \$ 8,100.40 (Open Training Inv. \$5,949 less credits: \$2,151.40)
- Funds received but not deposited: \$ 0
- Total Assets: \$ 56,881.69
- Profit Year-to-Date: \$ 30,703.61
- Total Income for July 2015: \$ 8,022.70 (Budget: \$ 4,936.00)
- Total Expenses for July 2015: \$ 1,540.92 (Budget: \$ 2,990.00)
- Total Income 2015 Y-T-D: \$ 50,954.25 (Budget: \$ 38,635.00)
- Total Expense 2015 Y-T-D: \$ 20,250.64 (Budget: \$ 25,080.00)

**MSC:** Charles Fiedler and Terry Nelson to approve the July 31, 2015 Financial Reports as presented.

**IV. Old/Other Business**

**A. Regional Round Table Meeting: October 13, 2015**

Charles Fiedler provided an update on the Regional Roundtable to be held in Socorro on October 13, 2015. The start time is TBD; Charles is waiting to hear back from Professor Clinton Richardson, the presenter, to finalize the schedule. Charles will submit the request for 4-CEUs to NMED.



**B. eSession: August 18, 2015**

JoAnne Weaver reported that there were six (6) people registered for the eSession to be held at the City of Albuquerque (CABQ) Open Space Visitors Center on August 18. JoAnne has given the certificates and signup sheet to Charles who will also bring the NM SWANA laptop to the session. Charles is also arranging lunch for the attendees.

**C. Lock out/Tag Out Training**

Terry Nelson reported that the training would be rescheduled in consultation with Paul Martinez, Risk and Safety Manager for CABQ Solid Waste.

**D. Board Strategic Planning Retreat: October 23, 2015**

**i. Facilitator**

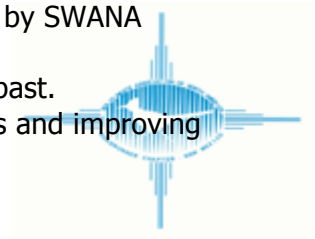
Joan Snider reviewed responses to the RFP for a facilitator. Marcia Pincus raised a question regarding the necessity of hiring a facilitator. Charles Fiedler explained his desire to include additional participants – past presidents and potential future board members – in the retreat. Marcia concurred that using a facilitator would be beneficial given the participation of non-board members.

**MSC:** Danita Boettner and Terry Nelson to select Rich Nelson as the facilitator for the October 23, 2015 Strategic Planning Retreat.

**ii. Agenda**

Joan led a discussion of possible agenda items. Potential agenda items include the following:

- NM SWANA's Mission
  - Refine NM SWANA's Mission Statement
  - Review SWANA International Board's (IB) strategic plan
  - Discuss pros and cons of relationship between NM SWANA and SWANA International
  - Develop items for discussion with SWANA International Executive Director, David Biderman during his visit to Albuquerque for the December 11, 2015 Annual Meeting
- Increasing Membership and Participation
  - Review membership development resources provided by SWANA International
  - Review strategies that have proven successful in the past.
  - Develop strategy for recruiting and retaining members and improving participation with NM SWANA
- 2016 Road-E-O



**iii. Next Step**

- Joan will develop a short needs assessment survey (10 questions) to send out to NM SWANA members via email blast. Link to survey will also be published in August 2015 newsletter.
- Board members will send suggestions regarding additional participants to Terry Nelson.
- Joan Snider and Charles Fiedler, as well as Marcia Pincus, if she is available, will meet with Rich Nelson to draft agenda. Joan will send out the proposed agenda to the Board for review prior to finalizing agenda.

**E. Nominations: 2016 – 2017 Officers & Committee Chairs**

- Danita Boettner will be able to serve as IB Representative for 2016 - 2017.
- Steve Miceli of Waste Management, Rio Rancho, has agreed to serve as Secretary for 2016 – 2017.
- Depending on whether she serves on a SWANA IB committee, Marcia Pincus would like to serve as Membership Chair.
- Terry Nelson agreed to serve as Education Chair.
- Charles Fiedler will contact Jerry Kamieniecki to find out if he would like to continue as communication chair.

**F. Annual Meeting & Regional Roundtable: December 11, 2015**

**i. Annual Meeting**

Charles Fiedler led a discussion of topics for the annual meeting. (David Biderman, Executive Director, SWANA International, will be the keynote speaker.) The following were suggested:

- NM SWANA Strategic Plan (Charles Fiedler)
- New state and federal regulations (Marcia Pincus)
- Fleet Safety (TBD)

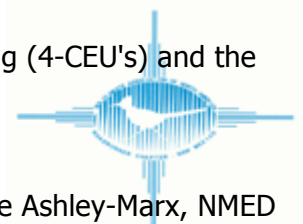
Charles will have a finalized agenda by October Strategic Planning Meeting.

**ii. Regional Roundtable**

The Regional Roundtable that will follow the Annual Meeting will be a discussion of information presented at Annual Meeting.

**iii. NMED CEUs**

Charles will apply to NMED for CEUs for both the Annual Meeting (4-CEU's) and the Regional Roundtable (2-CEU's).



**G. Meeting with NMED: September 8, 2015**

Dave Robinson will coordinate the agenda for this meeting with Auralie Ashley-Marx, NMED Bureau Chief. Dave will suggest the following presentations:

- Introduction of new staff and their areas of responsibility
- Information regarding new regulations

- Information regarding the new NMED District 1 office in Albuquerque downtown.

## H. SWANA Applied Research Foundation

Terry Nelson reported on his research into the pros and cons of joining the SWANA Applied Research Foundation.

- Cost to NM SWANA would be \$10/member/year
- Membership would give all NM SWANA members free access to 3-4 white papers per year. (Cost of white papers for those who are not members of Research Foundation is \$50/paper for new papers and \$25/paper for those from prior years.)
- Papers are available in following years at no cost.

Terry recommended not joining the SWANA Applied Research Foundation. Rather, NM SWANA can notify its members when the Research Foundation publishes new white papers so that individual members can determine whether to buy a particular white paper. These papers are also available in following years to non-research foundation members.

## V. New Business

There was no new business.

## VI. Committee Reports, 2015

### A. Education

#### i. Collection Center Course Training: August 25-27, 2015

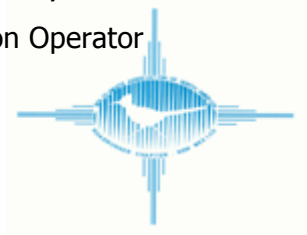
- There are 41 registrants for the Three-Day Operator Training
- Terry Nelson is in charge of Day 2 (August 26) of the training
- Charles Fiedler will present several of the topics, TBD in consultation with Terry.

#### ii. Landfill Operator Certified Training: September 15-18, 2015

- There are 23 registered for the September Landfill Operator Certification Training Class.
- Joan Snider reported that current training materials will be used for September Landfill Operator Training. Joan is researching using Neil Bolton's textbook for future landfill operator training.

#### iii. Transfer Station Operator Certified Training: November 3-5, 2015

- There are 20 registered for the November Transfer Station Operator Certification Training Class in Alamogordo.



## **B. Communications**

JoAnne Weaver reminded the Board that all articles and information for the August 2015 newsletter will be due by August 19, 2015, so ***Let's Talk Trash*** can be published before the end of the month.

## **C. SWANA International Board (IB)**

Marcia Pincus reported that SWANA International is doing a top to bottom review of its income and expenses in order to cover a significant budget short fall.

- Marcia has been asked to participate on a SWANA IB committee that is looking at ways to cut SWANA International costs. She will find out more about what this entails when she attends the upcoming SWANA International WASTECON.
- Marcia also reported that the SWANA IB has voted to increase all membership and other fees – including event registrations and eTraining – by 6% across the board.
- SWANA IB will continue its discussions of the budget short fall at the upcoming WASTECON.

## **D. Road-E-O: 2016**

Randy Watkins reported that the NM Road-E-O trailer has been located and, with the exception of a stolen wheel, only requires cleaning. The wheel has been replaced and the trailer moved to CABQ Solid Waste's Intermediate Processing Facility (IPF) building.

Randy reported that he has a contact in Arizona. Arizona has a very successful, long running Road-E-O. Randy will contact him to learn more about what practices have led to this success, including recruiting sponsors and participants.

## **E. Membership**

The Membership Chair position is currently vacant. Marcia Pincus and Randy Watkins are willing to work on this area. Marcia will serve as chair, pending her decision whether to serve on a SWANA IB committee looking at how to raise funds to offset SWANA International's expenses.

## **VII. Next Roadrunner Chapter Meeting**

There will be a brief Board meeting after the NMED meeting, on September 8, 2015, to finalize the slate of nominees for 2016-2017 officers.

The next regular meeting of the Chapter will be held Tuesday, November 10, 2015 from 11:00 – 1:30 pm at the Le Peep Restaurant on Jefferson.

## **VIII. Adjournment**

David Robinson declared the meeting adjourned at 1:27.

