

**NM SWANA MEETING ROADRUNNER CHAPTER**  
**General Membership and Officers Meeting**  
 Tuesday, August 9, 2016  
 Open Space Visitors Center, City of Albuquerque (CABQ)

Submitted by JoAnne Weaver, Executive Secretary  
 Reviewed by Stephen Miceli, Secretary and Jerry Kamieniecki, Communications Chair  
 \*Asterisks indicate there are handouts filed with the copy of these minutes.

**General Membership Attendance:** Danita Boettner, Jerry Kamieniecki, Stephen Miceli, Terry Nelson, David Robinson, Shirlene Sitton, Joan Snider, Randal Watkins, Deborah Weaver and JoAnne Weaver

**Call to Order: SWANA NM RR Chapter Business Meeting**

Vice-President Randal Watkins called the meeting to order at 11:03 am.

**Approval of June 22, 2016 Meeting Minutes**

**MSC:** David Robinson and Terry Nelson to approve the June 2016 Chapter meeting minutes as amended.

**Review of July 13, 2016 Meeting Notes**

There were no comments or corrections.

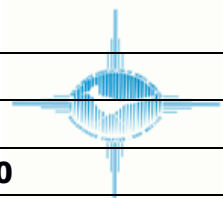
**Approval of June 30, 2016 Treasurer's Report** presented at the July 13, 2016 Chapter Meeting.

**A. Balance Sheet (June 30, 2016)**

Rio Grande Credit Union Accounts (Total Checking/Savings)	\$42,275.17	Note: Investors Club: \$41,720.24 - \$2,650.00 (transfer) + \$11.83 (interest)
Accounts Receivable	\$ 1,033.30	Note: \$4,250 open invoices - \$3,216.70 credit memos to be used by 12/31/2016
Funds received but not deposited	\$ 0.00	
<b>Total Assets</b>	<b>\$43,308.47</b>	

**B. Profit & Loss Statement (June 30, 2016)**

Total Income for June 2016	\$1,933.83	Budget: \$7,412.00
Total Expenses for June 2016	\$4,580.37	Budget: \$3,275.00
<b>Profit for June 2016</b>	<b>(\$2,646.54)</b>	<b>Budget: \$4,137.00</b>
Total Income Y-T-D	\$22,957.14	Budget: \$35,435.00
Total Expense Y-T-D	\$22,303.24	Budget: \$27,988.17
<b>Profit Y-T-D</b>	<b>\$ 653.90</b>	<b>Budget: \$7,446.83</b>



**MSC:** Terry Nelson and Danita Boettner to approve the June 30, 2016 financial reports as presented.

**Approval of July 31, 2016 Treasurer’s Report**

Joan Snider, Treasurer, presented the Actual to Budget Summary and Balance Sheet reports for July 31, 2016, for review.

**A. Balance Sheet (July 31, 2016)**

Rio Grande Credit Union Accounts (Total Checking/Savings)	\$44,123.03	Note: Investors Club: \$39,082.07 + \$11.62 (interest) = \$39,093.69
Accounts Receivable	\$ 1,033.30	Note: \$4,160 open invoices - \$3,126.70 credit memos to be used by 12/31/2016
Funds received but not deposited	\$ 0.0	
<b>Total Assets</b>	<b>\$45,156.33</b>	

**B. Profit & Loss Statement (July 31, 2016)**

Total Income for July, 2016	\$ 4,694.22	Budget: \$3,765.00
Total Expenses for July, 2016	\$ 2,846.36	Budget: \$2,655.00
<b>Profit (Loss) for July, 2016</b>	<b>\$1,847.86</b>	<b>Budget: \$1,110.00</b>
Total Income Y-T-D	\$27,651.36	Budget: \$39,200.00
Total Expense Y-T-D	\$25,149.60	Budget: \$30,720.00
<b>Profit (Loss) Y-T-D</b>	<b>\$2,501.76</b>	<b>Budget: \$8,480.00</b>

**MSC:** Terry Nelson and Danita Boettner to approve the July 31, 2016 financial reports as presented.

**Old Business**

**A. September Joint Conference Report**

Terry Nelson reported on the planning for the September Joint Conference.

- The conference agenda has been finalized.
- Chapter members need to check for the sessions to which they have been assigned as moderators.
- SWANA moderators will present the Safety Minute at the beginning of the session.
- For sessions moderated by non-SWANA members, SWANA members who volunteer will be assigned to those sessions to present the Safety Minute. (Danita Boettner, Charles Fiedler, Marcia Pincus, Joan Snider and Randal Watkins have volunteered.) Terry will schedule the volunteers and notify them of the session(s) where they will present the Safety Minute.



- Early Bird Registration ends August 22. JoAnne Weaver reported that a "blast" e-mail (e-Blast) reminder went out this morning, August 9.
- To date: There are 70 registrants. The goal is 100 registrants.
- Terry encouraged Chapter members to promote the Joint Conference, as there may be individuals who are not aware of it.
- JoAnne reported that Marcia wanted a location to place SWANA membership forms. Terry said she could place them at the registration table.
- Joan Snider asked who the sponsors are. JoAnne reported that they are listed on the conference website. Danita said that she is working on two of her vendors (Wilkins Trailers and Lone Star Trucks) to become sponsors. These would be new sponsors, so the entire sponsorship fee would come to NM SWANA.
- JoAnne Weaver reported that there have been some challenges with people registering for the Pre-Conference training. She is working with Sarah Pierpont to resolve the problems.

#### **B. August 16, 2016, E-Training Session**

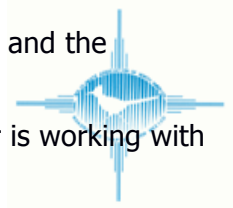
Jerry Kamieniecki reported that the session would be held at the CABQ Open Space Visitors Center.

- JoAnne Weaver reported that an e-Blast had gone out. She also said that Marcia Pincus would be bringing pizzas and beverages for lunch.
- According to JoAnne, there are currently 13 people registered to attend. She will bring the sign-in sheet and certificates to the meeting location the morning of the E-Training session.
- Jerry will bring the presentation handouts.
- Jerry said that the presentation is "Ten Ways to Reduce Accidents and Injuries." It is designed to appeal to a broad audience. He noted that the sound track is not integrated with the slides, so he will be forwarding the slides at the appropriate times.

#### **C. October Regional Roundtable**

JoAnne Weaver reported that Charles Fiedler has not received confirmation from Auralie Ashley-Marx that Dr. Richardson (NM Tech) will present.

- The meeting will only be held in Socorro if Dr. Richardson is speaking and the Roundtable can be held at NM Tech.
- Charles is working on a backup speaker and location. Danita Boettner is working with him on plans for this meeting.



#### **D. Annual Meeting**

Randal Watkins reviewed the notes of the discussion of the Annual Meeting at the July 2016 meeting.

- Randy will circulate the suggested topics to the Board for review and comment.
- David Robinson recommended adding an OSHA update to the list of topics.

## **New Business**

### **A. Board Meeting Dates**

Charles Fiedler, President, has a new, standing meeting on the second Tuesday of the month. Therefore, he is requesting that the NM SWANA meeting day be changed to the second Wednesday of the month.

- Danita Boettner suggested that this be done for the next meeting in November.
- Further discussion of the schedule for Chapter meetings in 2017 will be on the agenda for the November 8 chapter meeting.
- Traditionally, the schedule for the calendar year is set at the first meeting (January) of the new year.

## **Committee Reports**

### **A. Education Committee Report**

Joan Snider reported on upcoming training sessions.

- The next Landfill Operator Certification training will be held September 13-16 at the Nancy Rodriguez Center in Santa Fe. JoAnne Weaver reported that there were 27 registered to date.
- The next Transfer Station Operator Certification training will be held November 15-17 in Deming. JoAnne reported that 20 have registered to date for this class.

Joan also reported on her experience at the Management of Landfill Operations (MOLO) course put on by SWANA International.

- She went because she is working on revising the New Mexico Landfill Operators training course.
- Another New Mexico attendee told her that the New Mexico course is much better than SWANA's.
- Joan said that a big problem was the fact that the course was designed for both the United States and Canada.
  - This resulted in the course being vague on regulations.
  - Also, all math was presented in both metric and English systems of units.
  - The course, which was offered in Colorado, did not contain information relevant to Western, arid situations.



- The other issue was that there was only one trainer and an intern presenting for the entire three and one-half (3½) days compared to the 8-9 presenters used in the New Mexico course.
  - The course focused on listening, reading slides, and looking at the textbook.
  - There were no group activities. No videos. No classroom exercises, which led to participant disengagement.
- The facility's poor acoustics reinforced for Joan the importance of having a good facility for all training classes even though rent may be required.
- Joan liked the way the facility tour was conducted. The entire class was on one bus, making it much easier to hear the facility manager. It also helped keep people together.
- Conclusion: The course is not a substitute for the NM Landfill Operator Certification training because of the mandate to include New Mexico regulations in our training.
- Joan is glad she attended as she can now talk intelligently about the differences between SWANA International's training and New Mexico classes. Plus she got a good textbook from the course.

## **B. Communication Committee Report**

Jerry Kamieniecki reported that the August newsletter had been delayed due to deadlines not being met.

- Shirlene Sitton will write an article on the Road-E-O.
- Danita Boettner is writing an article on the SWANA International Board.
- The revised schedule is as follows (all deadlines are COB):
  - Wednesday, August 17, 2016: All articles, pictures, etc. to Jerry & JoAnne Weaver/DGS
  - Friday, August 19, 2016: Jerry edits articles & sends revised articles to DGS
  - Wednesday, August 24, 2016: DGS sends newsletter draft to Jerry
  - Friday, August 26, 2016: Jerry sends final newsletter edits to DGS
  - Tuesday, August 30, 2016: JoAnne/DGS distribute final newsletter

## **C. IB Representative Report**

Danita Boettner reported on the SWANA International Board activities.

- The IB meeting precedes WASTECON that takes place on August 22-25, 2016.
- There are a couple of videos on SWANA's identity and on membership. Danita needs to report how the Chapter is using these videos. JoAnne confirmed that both videos are on the NM SWANA website and Jerry agreed to run the membership video before the E-Training session to be held on August 16.



- There is a new sub-committee charged with reviewing Chapter websites.
- The IB Membership committee is looking at "student" and "young professional" membership fees.
  - Student Membership: Looking at going to NO FEE. This will lead to a revenue loss of only \$3,000 annually and but will hopefully will increase the number of students who join SWANA.
  - Young Professionals Membership: Looking at starting at \$100 the first year and increasing membership fees incrementally over three years. At the end of the three years, "young professional" membership would convert to full membership (and full membership fee).
- The Policy Committee is looking at potential changes for those using the SWANA International logo.
  - Currently, usage rules are very restrictive; limiting use to SWANA only endeavors.
  - The usage rules need to be changed to allow the logo to be used in collaborative efforts, such as in the new Affinity Program and in white papers written jointly with other organizations.

#### **D. Membership**

JoAnne Weaver presented a report on behalf of Marcia Pincus, who was not in attendance.

- Marcia is continuing to work on identifying prospective members; using the reports she shared at the June, 2016 meeting.

#### **E. Safety Ambassador Initiative**

David Robinson reported on issues related to safety.

- City of Albuquerque (CABQ) wants to develop "Slow Down to Go Around" legislation to address issues of vehicles swerving around CABQ trash and recycling pick-up vehicles and colliding with CABQ vehicles. CABQ is looking to partner with UPS and USPS to sponsor this legislation.
- David is looking for sponsors to pay for the printing of posters discussed at the June, 2016 meeting.

#### **Next Meeting**

The next board meeting will be held on Wednesday, November 9, 2016, at the CABQ Open Space Center beginning at 11:00 a.m.



#### **Adjournment**

The meeting was adjourned at 1:24 pm.