

**NM SWANA MEETING ROADRUNNER CHAPTER
 General Membership and Officers Meeting**

Tuesday, August 15, 2017
 CABQ Open Space Visitors Center

Submitted by JoAnne Weaver, Secretary

Reviewed by Stephen Miceli, Secretary and Jerry Kamieniecki, Communications Chair

*Asterisks indicate there are handouts filed with the copy of these minutes.

General Membership Attendance: Danita Boettner, Jake Dougherty, Joseph Ellis, Charles Fiedler, Jerry Kamieniecki, Stephen Miceli, Terry Nelson, Marcia Pincus, Doug Shimic, Shirlene Sitton, Randal Watkins, Deborah Weaver and JoAnne Weaver

I. Call to Order: SWANA NM RR Chapter Business Meeting-Charles Fiedler, President

President Charles Fiedler called the meeting to order at 11:11, following individual introductions by Chapter members in attendance.

II. Approval of May 16, 2017 Meeting Minutes

Correction #1: IV.C. last line, first paragraph: ...responding to job postings rather than **RSVPs RFPs**.

Correction #2: VI.C. first line, second paragraph: Danita also reported on SWANA International Advocacy work, specifically **NSTS and** NSPS.

Correction #3: VI.D. last sentence: Replace with, "JoAnne and Deborah Weaver need to know the names of members who have paid fees in order to update Chapter membership records."

MSC: Terry Nelson and Danita Boettner to approve the May 16, 2017 chapter meeting minutes as amended.

III. Approval of July 31, 2017 Treasurer's Report

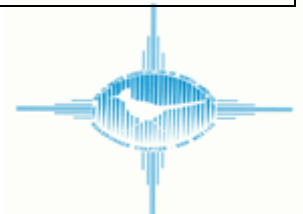
The Actual to Budget Summary and Balance Sheet reports for July 31, 2017 were presented for review by JoAnne Weaver, with the ending balances as follows:

A. Balance Sheet (July 31, 2017)

Rio Grande Credit Union Accounts	\$59,753.97	<i>Checking:</i> \$4,311.96 <i>Investors Club:</i> \$50,260.41 <i>Share Account:</i> \$5.00
Accounts Receivable	\$ 4,687.90	<i>Open Training Class Invoices:</i> \$4,687.90
Funds received but not deposited	\$ 488.70	July PayPal Receipts in transit to Bank
Total Assets	\$59,753.97	

B. Profit & Loss Statement (July 31, 2017)

Total Income for July, 2017	\$ 1,556.81	Budget: \$ 3,196.00
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Total Expenses for July, 2017	\$ 2,063.39	Budget: \$ 4,020.00
Profit/(Loss) for July, 2017	(\$ 506.58)	Budget: (\$ 824.00)
Total Income Y-T-D	\$26,325.50	Budget: \$34,766.32
Total Expense Y-T-D	\$23,935.72	Budget: \$32,485.13
Profit Year-to-Date (YTD)	\$ 2,389.78	Budget: \$ 2,281.19

MSC: Danita Boettner and Shirlene Sitton to approve financial reports as presented.

IV. Old/Other Business

A. Planning Retreat

The July planning retreat was canceled due to lack of a quorum. Lesson learned: Don't schedule anything in July. Charles Fiedler wants to have a planning meeting in October. He's found a place in Bernalillo suitable for an all-day meeting. The goal of the meeting will be to review and update the Strategic Plan.

B. August 1 eTraining Session Report

Jerry Kamieniecki reported that the quality of the eTraining was above average and that the cost of the Webinar was reasonable at \$49. The topic was "Transforming a Landfill into a Model of Sustainability." It featured the Pitkin County landfill near Aspen, CO. The slides, handout and presenter were all good, as was the lunch. There were 4 attendees.

C. Confirm Amount of 2017 Road-E-O Prizes

Two winners plan to go to SWANA International Road-E-O. Charles Fiedler asked how much was budgeted for the stipend for each winner. JoAnne Weaver reported that the budget was for a total of \$400 for the stipends. However, she recommended this be raised as the Road-E-O income was higher than expected. In addition, only two of the three winners are going on to the International Road-E-O; therefore, it was recommended splitting the increased amount of \$750 between the two who are attending. She confirmed that the stipends would be paid when receipts are submitted.

MSC: Terry Nelson and Jerry Kamieniecki to increase the budgeted amount for stipends to International Road-E-O to \$750 or \$325 for each of two attendees.

D. Executive Secretary Position

Charles Fiedler announced that Deborah Weaver has offered to take over this position from JoAnne Weaver at the beginning of 2018. Charles will schedule a meeting of the Executive Committee to discuss the position. There may be a change in the duties of this position, depending on whether NMED can continue to manage training. NMRC is already being more active in planning for their training locations and the agendas for the Compost and Recycling classes. If the Executive Committee agrees this may lead to a change in the Executive Secretary's duties as a significant portion of those duties is managing training registration. Charles will talk with NMRC to see if they would be



interested in partnering with SWANA to plan the training if NMED is unable to do so in the future.

V. New Business

A. Resignation of Treasurer Position – Replacement

Joan Snider has resigned from her position as Chapter Treasurer due to her increased workload at NMED. JoAnne Weaver recommended that Stephen Miceli serve out the year as Secretary/Treasurer.

MSC: Danita Boettner and Randal Watkins that Steve serve out the year as Secretary/Treasurer.

B. Annual Meeting

The NM SWANA Chapter Annual Meeting will be held December 8, 2017 at the Embassy Suites Hotel. Randal Watkins, the incoming Chapter President, is in charge of planning this event.

- **Annual Meeting Theme**

There was agreement that the theme would be “Technology and Solid Waste” with a sub-topic of “Trusting Technology. A brainstorming session resulted in the following presentation topics:

- GPS
- Drones
- Cameras and collections
- Status of EPA's and NSPS regulations
- NMED update
- Safety

- **Annual Meeting Keynote Speaker**

- Randy will call Rich Allen, current SWANA International President, to see if he is available to give the keynote
- Danita Boettner recommended Michelle Leonard, SWANA Past President, if Rich Allen is not available.

- **2018 & 2019 Officers and Committee Chairs Nominations**

Nominations for Secretary and Treasurer positions, as well as for Committee Chairs must be made at the September Chapter Meeting in order that ballots are sent out to the



membership by November 1, 2017. (There is no October Chapter Meeting and the November Chapter Meeting is not scheduled until November 21.)

Charles Fiedler asked that those willing to serve in these positions contact him.

C. NMED Update

Joan Snider, NMED-SWB's Acting Outreach/Admin Section Manager submitted the following "NMED Update" to JoAnne Weaver distributed it to the board.

- **Hiring**
 - SWB now has 17 staff members and four vacancies (one enforcement and three outreach). We gave up two other positions (one enforcement and one permitting) due to budget constraints.
 - We have been approved to hire to fill all four vacancies.
 - Position announcement for the enforcement position (Enforcement Area II, Northeastern NM; based in Santa Fe; formerly held by Marc Bonem) was posted on 08/10/2017.
 - Position announcements for the other three (outreach/admin section manager and two outreach staff) are expected soon.
- **RAID Grants**
 - Almost \$800,000 was awarded in 27 grants for FY18.
 - \$533,000 for 12 tire-related projects
 - \$266,000 for 15 non-tire projects
 - Layne is now managing the RAID grants
- **Certification Classes**
 - Landfill class, Sept. 19-22 in Roswell – Joan is coordinating
 - Compost class, Oct. 17-19 in Raton – Joan is coordinating
 - Transfer station class, Nov. 14-16 in Ruidoso – Layne is coordinating
 - Recycling class, Dec. 5-7 in Albuquerque – Joan is coordinating
- **Annual reporting**
 - We are setting up online reporting for our regulated facilities for calendar year 2017.
 - Beta testing will begin this month. Volunteers may contact Joan



- Training for the new system will probably be provided online via WebEx.

D. October Roundtable

The next Roundtable will be held in Santa Fe (location TBD) on October 17, 2017, from 11:00 – 3:00. Shirlene Sifton and Danita Boettner are coordinating this meeting and are working on identifying a location. There will be a presentation on "Collection Technology." Shirlene will apply for CEUs from NMED.

Action: JoAnne to send Shirlene a copy of the application for obtaining permission for 4-CEUs for this event from Bill Schueler so it can be announced and registrations accepted by September 19, 2017.

VI. Committee Reports, 2014

A. Education

Terry Nelson listed the training courses for the rest of the year. (See V-C: NMED Update above)

Charles Fiedler reiterated his concern that NM SWANA may have to take over managing the training courses from NMED-SWB. He would rather prepare for the worst-case scenario.

Terry noted that the training certification training course materials need updating. Charles suggested obtaining a USDA grant to partner with NMRC to update both NM SWANA and NMRC training courses.

Terry reported that Blue Ridge Services has a good selection of CD training courses at approximately \$150 for each CD that could fit into our certification classes as they are about 20-minutes long. Danita Boettner pointed out that Blue Ridge Services is part of SWANA International's Affinity Program.

B. Communications

Jerry Kamieniecki reported that the next newsletter is scheduled for publication in November. The group brainstormed the following topics for newsletter articles:

- Annual Meeting preview
- Summary of training courses offered in 2017
- SWANA International Board (IB) update
- October Roundtable
- Officers and committee chairs nominees
- Front-page Interview: Andy Miller



C. International Board

Danita Boettner reported that she has policy calls the following week. Also, there will be a Region meeting in the next few weeks. The topic will be International Board (IB) restructuring.

The next IB meeting will be before ISWA World Congress/SWANA's WASTECON on September 25. This will include an IB Chapter representatives meeting. She reported that WASTECON already has >1,000 registrations from 55 countries.

As of June 30, 2017, SWANA International had 9,140 members, an increase of more than 2,000 members in FY 2017, including 100s of students.

One of the issues the SWANA International is looking at is the Chinese import ban. If implemented, it could disrupt the recycling market as a lot of recycled items are currently sent to China for processing.

Danita also noted that a Zero Waste Principles and Practices Certification Course is scheduled for November 6-9, 2017.

D. Membership

Marcia Pincus reported that we currently have 91 chapter members. She will send the current membership list to the rest of the board. She asked that board members peruse the list to see if there are people not on the list that should be. She asked that board members send names to her so she can call these people to solicit their membership.

E. Safety Ambassador

There was no report as David Robinson was not able to attend.

VII. Next Roadrunner Chapter Meeting

The next meeting of the Chapter is tentatively scheduled for Tuesday, September 12, 2017 at the CABQ Open Space Visitors Center. JoAnne Weaver will check to be sure the room at the Open Space is available. This is a week earlier than usual to avoid conflicting with the Landfill Operator Certification Training Class that at least two of the board members are teaching the third week in September.

Adm. Note: *A confirmation email was sent out on August 22 that the date of the September 12 meeting date has been confirmed and will begin at 11:00 a.m. at the CABQ Open Space Visitors Center.*

VIII. Adjournment

Charles Fiedler, President, declared the meeting adjourned at 12:54 pm.

