

# **NM SWANA MEETING ROADRUNNER CHAPTER**

## **General Membership and Officers Meeting**

Tuesday, January 12, 2016

La Peep's (Jefferson & I-25)

Submitted by JoAnne Weaver, Executive Secretary

Reviewed by Steve Miceli, Secretary and Jerry Kamieniecki, Communications Chair

\*Asterisks indicate there are handouts filed with the copy of these minutes.

**General Membership Attendance:** Charles Fiedler, Jerry Kamieniecki, Stephen Miceli, Terry Nelson, David Robinson, Joan Snider, Randal Watkins, Aaron Denton, Jake Daugherty, Deborah Weaver, and JoAnne Weaver

### **I. Call to Order: SWANA NM RR Chapter Business Meeting**

President Charles Fiedler called the meeting to order at 10:59 am.

### **II. Presentation (Fleetmatics)**

Aaron Denton of Fleetmatics provided a brief introduction to Fleetmatics and its GPS system for fleet management. He stated that he would like to support the Road-E-O. He brought with him information on sponsorship levels from the Road-E-O in Arizona, which were given to Randall Watkins.

### **III. Approval of November 10, 2015 Meeting Minutes**

Deborah Weaver noted that she and JoAnne Weaver were not included in the list of attendees in the November 2015 minutes.

**MSC:** David Robinson and Stephen Miceli to approve the November 10, 2015 chapter meeting minutes as amended.

### **IV. Approval of December 31, 2015 Treasurer's Report**

The Actual to Budget Summary and Balance Sheet reports for December 31, 2015 were presented for review by Charles Fiedler, with the ending balances as follows:

- Rio Grande Credit Union accounts: \$45,253.67
- Accounts Receivable: <\$4,119.10> (Open Annual Meeting Invoices: \$270; <\$4,389.10> credit memos)
- Total Assets: \$41,134.57
- Profit 2015: \$15,449.09
- Total Income for December, 2015: \$729.83 (Budget: \$2,881.00)
- Total Expenses for December, 2015: \$3,662.56 (Budget: \$4,190.00)
- Total Income 2015: \$53,206.69 (Budget: \$56,230.00)
- Total Expense 2015: \$37,757.60 (Budget: \$50,910.00)

JoAnne Weaver will be sending out the current 2016 check request form for board members to use when requesting reimbursement for expenses incurred on behalf of the chapter.

**MSC:** Joan Snider and Stephen Miceli to approve the December 31, 2015 financial reports as presented.

**V. Old/Other Business**

A. There was no old business.

**VI. New Business**

**Motion to Approve 2016-2017 Check Signers**

Charles Fiedler asked for a motion to approve the following as check signers for 2016-2017:

- Charles Fiedler, President
- Randal Watkins, Vice-President
- Joan Snider, Treasurer
- Stephen Miceli, Secretary
- JoAnne Weaver, Executive Secretary

**MSC:** Randall Watkins and Terry Nelson to approve 2016-2017 check signers.

JoAnne asked that the check signers meet her at the Rio Grande Credit Union before or after the February meeting to change check signers. The signers agreed to meet her at the Rio Grande Credit Union, 1401 San Pedro Blvd NE following the February meeting.

**VII. Set Calendar for 2016 \*\***

JoAnne Weaver presented the proposed schedule for 2016. (See attached.)

Charles Fiedler noted that the September meeting would not be a Special NMED-SWB meeting but a regular Chapter meeting that Auralie Ashley-Marx', Bureau Chief has requested. She will present relevant information at the Annual Meeting as she did in 2015.

Joan Snider requested that the June Chapter meeting be moved to June 21 so as not to conflict with the Transfer Station Certification training to be held June 14-16 in Farmington.

**MSC:** Joan Snider and Stephen Miceli to approve calendar as amended.

**VIII. 2016 Budget, Proposed Draft**

JoAnne Weaver presented the proposed 2016 Budget. JoAnne stated she will reallocate the monies shown on budget for the September 2016 meeting with NMED-SWB will not be held (See Section VI-B above.) Also, she will add monies to cover the cost of liability insurance to the Road-E-O budget line.

JoAnne will send out another draft for board review. She requested input/feedback by a week before the February 9, 2016 Chapter meeting.

## **IX. Committee Reports, 2016**

### **A. Education Committee**

Terry Nelson led a discussion of the trainings to be held in 2016. NMED will not be offering the Collection Center training until 2017. Joan Snider noted that NM SWANA and NMRV can offer this training in 2016. Joan could make a presentation at such training but is not able to take responsibility for planning an entire day of the Collection Center training as she did in 2015. Terry suggested the possibility of a traveling training.

Terry asked Jerry Kamieniecki to report on e-trainings for 2016. Jerry will email a list of possible e-sessions for Board input/feedback.

### **B. Communications Committee**

Jerry Kamieniecki reported that the presentations from the 2015 Annual Meeting are now available on the Chapter website. He also has photos from the meeting to post on the website and to use in the next newsletter.

next Chapter newsletter is schedule for publication in early April. He requested assistance in finding an industry professional for Jack Chapelle to interview. Joan Snider suggested that the normal interview column on the front page be replaced with an article on the Road-E-O. (See Section VIII-B below.)

Jerry is planning the following, additional articles:

- Report on Annual Meeting
- Articles on specific presentations were suggested:
  - David Bidderman's keynote
  - Presentation about the use of drones
  - The award presented to the individual who obtained a perfect score on a certification exam.
  - Solid Waste Bureau permitting and enforcement procedures.
- An article about the three-year training schedule published by NMED (Joan Snider)
- An article about strategic planning initiatives (Terry Nelson)
- An article about the new SWANA International Safety Ambassador program (David Robinson)

Jerry will send out a list of articles for Board input/feedback. The deadline for submitting articles for the April newsletter is mid-March.

### **C. SWANA International Board**

There was no SWANA International Board report as Danita Boettner was not present.

#### **D. Membership Committee**

There was no Membership Committee report as Marcia Pincus was not present.

#### **X. Special Events/Initiatives**

##### **A. Strategic Planning Initiatives \*\*\***

Charles Fiedler reported on his research into possible grants. The USDA has grants that would be suitable for partnering with the NMRC, for example, to conduct an aerial inventory of tire dumps.

Charles also has looked into Internet options for conferencing in people in rural areas for the e-trainings. He looked at Adobe Connect, which costs \$500/year, and FreeConferenceCall.com. Several attendees have had experience using the latter. Charles recommended that Jerry Kamieniecki use FreeConferenceCall.com to allow people in outlying areas to participate in e-trainings.

##### **B. Road-E-O**

Randal Watkins led a discussion of the 2016 Road-E-O. The Road-E-O has usually been held the Saturday of Mother's Day weekend. The Board agreed that this was a good date and it should be added to the 2016 schedule. (See schedule attached.) Randy said that he would like to host the event at his facility in Santa Fe.

Randy has been working on sponsorships and needs to create a sheet documenting sponsorship levels so he can start getting commitments from potential sponsors. He suggested there be three levels – \$1500, \$1000 and \$750. Joan Snider suggested offering a combination sponsorship for all three major events in 2016: Road-E-O, NM SWANA/NMRC Joint Conference and the Annual Meeting. Randy will draft a sponsorship sheet and email it to the Board for input/feedback.

Randy reported that he has begun identifying potential participants. Terry Nelson asked about what equipment would be used. Randy will email a list of proposed equipment to the Board for input/feedback.

##### **C. Joint NM SWANA/NMRC Conference**

Terry Nelson requested volunteers to assist him with the planning of the joint NM SWANA/NMRC Conference. The following Board members volunteered: Joan Snider, Steve Miceli, Randall Watkins, David Robinson and Charles Fiedler. Terry will email this group and request input into three items: the conference theme, the keynoter and the Lifetime Achievement Award honoree. Terry will also request days/times for a conference call to discuss these items.

## **D. Safety Ambassador Initiatives**

David Robinson has agreed to be the Chapter Safety Ambassador. In this capacity, he will be a liaison between the NM SWANA and the SWANA International. The first conference call for chapter safety ambassadors will be the middle of January. David also reported that the City of Albuquerque has contracted with Blue Ridge Services to conduct a safety assessment for the city.

## **XI. Next Roadrunner Chapter Meeting**

The next chapter meeting will be held Tuesday, February 9, 2016, from 11:00 am to 1:30 pm. As the meeting room at La Peep's is not available the second Tuesday of each month, the location of the next chapter meeting will be announced

## **XII. Adjournment**

Randal Watkins, Vice-President, declared the meeting adjourned at 12:44 pm.

## **\*\* NEW MEXICO SWANA ROADRUNNER CHAPTER 2016 Membership Meetings. Trainings & Events**

### **Date --Time --Location**

Tuesday, February 9, 2016  
11:00 AM - 1:30 PM  
Roadrunner Chapter Meeting  
Applebee's on Holly Ave (near Paseo & I-25)

Tuesday, March 8, 2016  
11:00 AM - 1:30 PM  
Roadrunner Chapter Meeting  
*Location TBD*

Tuesday-Thursday,  
March 15-18, 2016  
8:00 AM - 5:00 PM  
*each day*  
LF Certification Course  
*Workforce Center, Las Cruces, NM*

Tuesday, April 12, 2016  
11:00 AM - 3:00 PM  
Regional RT Meeting  
*Location TBD*

Saturday, May 7, 2016  
7:00 AM - 3:00 PM

Road-E-O  
*Location TBD*

Tuesday, May 10, 2016  
7:00 AM - 3:00 PM  
RR Chapter Meeting  
*Location TBD*

Tuesday, May 17, 2016  
11:00 AM - 1:30 PM  
eSession Training  
*Location TBD*

Tuesday-Thursday,  
June 14-16, 2016  
8:00 AM - 5:00 PM  
*each day*  
TS Certification Course  
*San Juan County Fairgrounds; Farmington, NM*

Tuesday, June 21, 2016  
11:00 AM - 1:30 PM  
RR Chapter Meeting  
*Location TBD*

Week of June 26, 2016  
TBD  
SWANA National Senior Executive Seminar  
*Phoenix, AZ*

Tuesday, July 12, 2016  
11:00 AM - 1:30 PM  
RR Chapter Meeting  
*Location TBD*

Tuesday, August 9, 2016  
11:00 AM - 1:30 PM  
RR Chapter Meeting  
*Location TBD*

Tuesday, August 16, 2016  
11:00 AM - 1:30 PM  
eSession Training  
*Location TBD*

Tuesday, September 13, 2016  
11:00 AM - 1:30 PM

RR Chapter Meeting  
*Location TBD*

Tuesday - Thursday  
September 13-16, 2016  
8:00 AM - 5:00 PM  
each day  
LF Certification Class  
*Santa Fe*

Monday - Wednesday  
September 26-28  
All day  
Times: TBD

Joint Conference (NM SWANA & NMRC)  
**Marriott Hotel--Louisiana Blvd**

Tuesday, October 11, 2016  
11:00 AM - 1:30 PM  
RR Chapter Meeting  
*Location TBD*

Tuesday, November 8, 2016  
11:00 AM - 1:30 PM  
RR Chapter Meeting  
*Location TBD*

Tuesday-Thursday,  
November 15-17, 2016  
8:00 AM - 5:00 PM  
each day  
TS Certification Course  
*Deming, NM*

Friday, December 2 (or 9), 2016  
7:30 AM - 3:30 PM  
2016 Annual Mfg. / Regional Roundtable  
*Embassy Suites Hotel*

## \*\*\* Strategic Planning Initiatives

1/9/2016

Free Online Meetings & Screen Sharing | FreeConferenceCall.com

### Free Online Meetings

The freedom to do more...Do more work in less time with top quality, secure, and free collaboration tools. Online Meetings include: HD Audio, Screen Sharing and Video Conferencing for up to 25 participants for a limited time.

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**SOLID WASTE MANAGEMENT  
FY 2015 GRANT RECIPIENTS**

**Alaska**

<b>Organization</b>	<b>Contact Info</b>	<b>Funded</b>	<b>Assistance</b>
Alaska Forum	P.O. Box 212409, Anchorage, AK 99521 ☐ Office: (907) 331-0271 Ext. 1 Email: <a href="mailto:keilo@akforum.org">keilo@akforum.org</a> Website: <a href="http://akforum.org/">http://akforum.org/</a>	\$100,000	Will develop and deliver a training program for landfill operators and community/tribal leaders in 219 rural Tribes and their associated villages within the State of Alaska. The focus of the program is to reduce health and environmental risks associated with improperly maintained landfills, and will consist of classroom instruction and site visits.
Tanana Chiefs Conference	122 1 <sup>st</sup> Avenue Fairbanks, Alaska 99701 Phone: (907) 452-8251 1-800-478-6822 / In State 1-800-770-8251 / Out of State Website: <a href="http://www.tananachiefs.org/contact/">http://www.tananachiefs.org/contact/</a>	\$257,000	Improve the management capacity for rural villages in the Interior Region of Alaska, supporting the development of healthy and sustainable communities through comprehensive on-site technical assistance. Solid waste training will be for utility staff and rural Alaskan schools; and update and maintain current environmental assessments of solid waste sites.
Yukon River Intertribal Watershed Council	Fairbanks Office: 323 2nd Street, Unit A Fairbanks, Alaska, 99701 USA Phone: (907) 451-2530 Fax: (907) 451-2534 Website: <a href="http://www.yritwc.org/">http://www.yritwc.org/</a>	\$200,000	Provides training and technical assistance to 20 communities in Alaska to include highly specialized technical training for certified specialists capable of managing waste streams, identifying potential threats and properly handling hazardous materials; and expand the capacity of communities to train new staff and maintain certification for current staff.

USDA is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).



## Solid Waste Management Grants Program 101

### What does this program do?

This program helps reduce or eliminate pollution of water resources through funding for organizations that provide technical assistance or training to improve the planning and management of solid waste sites.

### Who may apply?

- Most State and local governmental entities
- Non-profits
- Federally Recognized Tribes
- Academic Institutions

All applicants must:

- Have proven ability, background or experience to, or have successfully completed a project similar to the one proposed
- Have legal authority and capacity to provide technical assistance or training

### What is an eligible area?

Rural areas and towns with 10,000 or fewer people--check [eligible addresses](#)

Special consideration may be given for projects serving:

- an area with fewer than 5,500 or fewer than 2,500 people;
- regional, multi-state or national areas; or
- lower-income populations.

### What may the funds be used for?

- Evaluate current landfill conditions to identify threats to water resources
- Provide technical assistance or training to enhance the operation and maintenance of active landfills
- Provide technical assistance or training to help communities reduce the amount of solid waste coming into a landfill
- Provide technical assistance or training to prepare for closure and future use of a landfill site

These grants may not be used to:

- Duplicate current services, replace or substitute support previously provided, i.e. service already rendered by a consultant in developing a project
- Duplicate assistance provided by the U.S. Forest Service
- Pay for capital assets, real estate, or vehicles
- Pay for construction, operation or maintenance
- Improve or renovate office space or repair or maintain private property
- For a complete list see [7 CFR 1775.5](#)