

**NM SWANA MEETING ROADRUNNER CHAPTER
 General Membership and Officers Meeting Notes**

Wednesday, July 13, 2016

City of Albuquerque Open Space Visitors Center

Submitted by JoAnne Weaver, Executive Secretary

Reviewed by Marcia Pincus

*Asterisks indicate there are handouts filed with the copy of these minutes.

General Membership Attendance: Charles Fiedler, Terry Nelson, Marcia Pincus, Joan Snider, Deborah Weaver and JoAnne Weaver

Call to Order: SWANA NM RR Chapter Business Meeting

President Charles Fiedler called the meeting to order at 11:08 am.

Approval of June 2016 Meeting Minutes

In the absence of a quorum, review and approval of the June 2016 meeting minutes were postponed until the August 2016 meeting.

Approval of June 30, 2016 Treasurer's Report

Joan Snider, Treasurer, presented for the Actual to Budget Summary and Balance Sheet reports for June 30, 2016.

A. Balance Sheet (June 30, 2016)

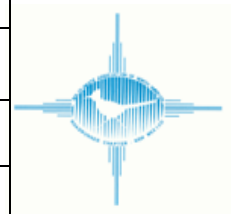
Notes

Rio Grande Credit Union Accounts	\$42,275.17	\$41,720.24 -\$2,650 +\$11.83 Interest
Accounts Receivable	\$1,033.30	\$4,250 Open Invoices - \$3,216.70 Credit Memos
Funds received but not deposited	\$0.00	
Total Assets	\$43,308.47	

B. Profit & Loss Statement (June 30, 2016)

Budget

Total Income for June, 2016	\$ 1,933.83	\$ 7,412.00
Total Expenses for June, 2016	\$ 4,580.37	\$ 3,275.00
Total Income Y-T-D	\$ 22,957.14	\$ 35,435.00
Total Expense Y-T-D	\$ 22,303.24	
Profit Y-T-D	\$ 653.90	



Marcia Pincus asked about the Training budget line, which shows a shortfall in projected income for June 2016.

- Joan said that as June is the end of the fiscal year for most government organizations, these organizations may be out of training dollars until the new fiscal year begins in July.
- JoAnne Weaver concurred and reported that registration for the remaining 2016 training sessions has been heavy, beginning July 1st. She has collected about \$3,000 in registration fees already in July.
- Joan reported that people have shown up to training seminars without having completed the registration process. JoAnne said she has sent out an email clarifying that when a registration is completed, she will send an email confirming the registration. If an organization does not receive a confirmation, they should contact her to complete the registration process.

In the absence of a quorum, approval of the June 30, 2016 financial reports was postponed until the August 2016 meeting.

2016 Road-E-O Financial Report

Joan Snider reported on the status of the financials for the Road-E-O by referencing the Road-E-O budget line in the June 30, 2016 Profit & Loss spreadsheet.

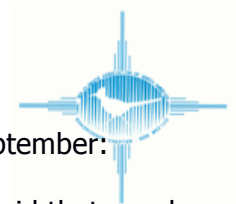
- An additional \$58.68 expenses occurred in June. Charles Fiedler noted that the Chapter has promised two (2) \$500 stipends to the two winners to attend the SWANA International Road-E-O.
- The Road-E-O line shows a loss due to the decision to use sponsorships to cover both the Road-E-O and the Joint Conference. Sponsorship dollars will be released by NMRC to the Chapter after the Joint Conference.
- JoAnne Weaver stated that NMRC will not release sponsorship dollars until late 2016 or early 2017.
- Charles Fiedler stated that the Chapter had anticipated a loss on the Road-E-O. He went on to say that all sponsorship dollars should be assigned to the Joint Conference budget line when they are received.

Old Business

A. September Joint Conference Report

Terry provided an update on the planning for the Joint Conference in September:

- **Agenda:** The final agenda will soon be published. Charles Fiedler said that speaker notifications have been sent out.
- **Early Bird Registration ENDS:** August 22, 2016



- Lifetime Achievement Award:** Joseph Ellis is confirmed for the Lifetime Achievement Award. JoAnne asked for his complete name, including middle initial, for the plaque.
- Keynote:** Michelle Leonard, President, SWANA International Board
- Welcome:** Ryan Flynn, Cabinet Secretary of New Mexico Environmental Department
- Pre-Conference Training:** Four (4) CEUS for training to be presented for Monday morning's seminar.
- Pre-Conference Tours:**
 - 1:30 – 2:30: Wagner/Caterpillar
 - 3:30 – 4:30: Bernalillo County East Mountain Transfer Station

B. Update on August eTraining Session

As Jerry Kamieniecki was not in attendance, Charles Fiedler asked how the planning for the eTraining Session was progressing.

- JoAnne Weaver said that she would like to send out the registration information on Monday, July 18 but that she has not been notified where the eSession will be held.
- Charles Fiedler said he would confirm that the Open Space Visitors Center meeting room had been reserved.
- Charles said he could order the lunch from Jason's Deli, but as he will not be able to attend the eSession, Jerry or someone else would need to be responsible for receiving it. JoAnne offered to be there if necessary.

C. October Regional Roundtable

Charles reported that the topic and location have not been determined. He will check in with Aurelia Ashley-Marx, who was hoping to arrange for a speaker and meeting room at New Mexico Tech in Socorro, NM.

D. Annual Meeting

Randal Watkins was not in attendance. Terry Nelson said the agreed-upon theme would be "Household Hazardous Waste (HHW)." The attendees' brainstormed ideas for presentations:

- Terry suggested a presentation by someone from Advance Chemical Transportation.
- Joan Snider suggested asking people from successful programs to share their successes, the "how" and the cost. Especially cost, as this is the biggest barrier to municipalities and counties being able to implement an HHW program.
- JoAnne Weaver reminded the board that in previous Years the President would

provide a summary of the financials for the chapter for the year.

- Marcia Pincus suggested a presentation on any new federal regulations. Charles Fiedler said that time should be allotted for Aurelia Ashley-Marx to give an NMED update.

Charles said he would outline the ideas above and circulate them for input from other Board members.

New Business

Chapter Meetings

Marcia Pincus opened a discussion regarding how the Chapter could encourage more members to attend. Specifically, she suggested finding a way for "drop-ins" to RSVP and order a lunch.

- Joan Snider suggested JoAnne Weaver send out a "save-the-date" blast email two weeks before each Chapter meeting, requesting that those who plan on attending RSVP so they can be sent a link to order their lunches from Jason's deli. There was a consensus that this would be a good idea.
- Deb Weaver suggested that an extra, vegetarian lunch be ordered in case of drop-ins and in case the Jason's delivery is short a lunch, as it was in June and July.

Committee Reports

A. Education Committee Report

Joan Snider reported.

- Joan reminded the attendees of the "Landfill" class in September and the "Transfer Stations" class in November.
- Joan reported that she is re-working the "Landfill" class for 2017.
- Joan said she had received an email complaining that no classes were scheduled for Albuquerque this year. She noted that Albuquerque is included as a training location in NMED's three-year training plan, which is an internal working document.

B. Communication Committee Report

Jerry Kamieniecki was not in attendance, so there was not a formal report.

JoAnne Weaver reminded attendees that the deadline for articles for the August newsletter is July 19, 2016.



C. IB Representative Report

Danita Boettner was not in attendance, so there was not a formal report.

D. Safety Ambassador Initiative

David Robinson was not in attendance, so there was not a formal report.

JoAnne Weaver stated that David had requested prices for printing different sizes of safety posters (from SWANA International).

- Posters (24" x 26"): \$39.98 plus tax for two (2) posters; \$2,000 for 100 posters
- Tabloid (11" x 17"): \$49.50 for 500 posters

E. Membership

Marcia Pincus presented the membership report.

- Marcia received a membership list from National SWANA the morning of this meeting. It showed 87 members. Marcia will compare the new report to the previous to see who has not renewed and will follow up with them.
- Marcia compared the previous membership report to a 2011 list to the April 2016 membership list, which appears to contain names of everyone associated with the solid waste industry in New Mexico.
 - Marcia gave each attendee a copy of the list, which she had annotated. (She marked those who she knew had moved out of state, retired or died or no longer was associated with solid waste.)
 - Attendees took a few minutes to add their own annotations and returned the lists.
 - Marcia will compare the annotated list to the list she received that day and develop a recruitment list.²⁴

Next Meeting

The next board meeting will be held on Tuesday, August 9, 2016 at the CABQ Open Space Center beginning at 11:00 a.m.

Adjournment

The meeting was adjourned at 1:06 pm.

