

**NM SWANA Roadrunner Chapter
General Membership and Officers Meeting**

Tuesday, August 13, 2013
NMED District 1 - Alameda Room

Submitted by JoAnne Weaver, Executive Secretary
Reviewed by Jerry Kamieniecki, Communications Chairman

*Asterisks indicate there are handouts filed with the copy of these minutes

General Membership Attendance: Danita Boettner, Charles Fiedler, Jerry Kamieniecki, Terry Nelson, Connie Pasteris, Marcia Pincus, David Robinson, Joan Snider, and JoAnne Weaver.

I. Call to Order and Welcome

President Danita Boettner called the meeting to order at 11:07 a.m.

II. Approval of July 9, 2013 Membership and Officers Meeting Minutes *

MSC: Connie Pasteris and Terry Nelson to approve the July 9, 2013 meeting minutes as written.

III. Approval of July 31, 2013 Treasurer's Reports *

The Actual to Budget Summary and Balance Sheet for July 31, 2013, were presented for review with the ending balances as follows:

- Rio Grande Credit Union accounts: \$26,118.30
- SWANA National E-Business account: \$12,727.30 (Matures: October 1, 2013)
- Accounts Receivable: \$3,252.80 (Training invoices less prior class credits).
- Total Income for July, 2013: \$2,990.62 (Budget: \$106.00)
- Total Expenses for July, 2013: \$1,179.74 (Budget: \$1,600.00)
- Year-to-Date Net Profit: \$7,041.46 (Budget: \$2,238.38)

MSC: Terry Nelson and David Robinson to approve the July 31, 2013 Financial Reports as presented.

IV. Old/Other Business

A. Update on 100% Certification Training Exam Winners

Marcia Pincus led the board members in discussing whether or not gift memberships should be considered as part of the 100% certified training exam awards. At the suggestion of Marcia, it was decided to table the decision about gift card memberships to the 2014 budget planning.

B. Update on Reinvestment of eBusiness Funds

Marcia Pincus reported to the board regarding her conversation with USNMFCU personnel regarding the possibility of the NMSWANA Roadrunner Chapter opening an account with them when the chapter receives the eBusiness payout check of \$12,883.59 to be issued on October 1, 2013.



Consensus of the discussion as to how the funds should be distributed were as follows:

- 1-year CD for at least \$25,000
- Savings account for at least \$10,000
- Credit Union Share account - \$25
- Checking account with remaining funds available at the time of deposit

MSC: Terry Nelson and Charles Fiedler to approve the closing of the Rio Grande Credit Union accounts and investing those funds along with the \$12, 883.59 eBusiness payout with USNMFCU. The final decision as to the amount to place in a CD will be made at the November 12, 2013, Chapter meeting.

C. 2014 SWANA/NMRC Conference Planning Update

Terry Nelson, Conference Co-Chair, reported there was no new information regarding the 2014 conference except to reiterate that the dates being considered for the 3-day conference to begin are:

- September 22 or 29, 2014 or,
- October 27, 2014

Charles Fiedler indicated that English and Sarah of are out of the NMED office on vacation at this time.

Action: Terry Nelson to email English and Sarah, NMRC, as to SWANA's recommendation regarding the dates as well as the training sessions.

D. Plans for August 20, 2013 E-Session

Jerry reported as follows on the upcoming E-Session presentation:

- The video, *Turning Your Single Stream Program into a Revenue Source*, will take one-half hour
- Following the video will be a half-hour discussion period
- Joan Snider to bring a laptop and projector
- Charles Fiedler will order the food and bring it to the event

Action: JoAnne to notify Charles as to the number registered by noon on Monday, August 19.

E. Plans for the October 8, 2013 Regional Roundtable

Danita announced the room at the Doña Ana Community College, Workforce Center is reserved for the Roundtable event but recommended that the Chapter pay for the room rent, which SCSWA has paid for the two previous Regional Roundtable Discussion meetings held in Las Cruces.

Action: Connie Pasteris will consult with Elena Moreno, SCSWA, regarding the invoice for the October 8 and 9, 2013 events.



Action: Danita is to let JoAnne Weaver know, as soon as possible, what the presentation topic will be so that the registration eBlast can be sent.

F. Update on the October 9, 2013 Fall Asbestos Short Course

- Joan Snider confirmed that the signed contract has been sent to ACME
- A decision as to whether or not lunch will be provided will be made when the registration count is known.

G. Update on Young Professional Proposal

Terry Nelson reported that new criteria for the Young Professionals Group (YP Group) was discussed at last week's IB conference call:

- Ages will be 35-years and under
- Reduced membership given upon joining
- Discount membership applied until YP reaches age 35, or not more than 3-years
- Thirty percent discount for all SWANA conferences
- Thirty percent discount for WASTECON registration

Further discussions at WASTECON will solidify these YP membership parameters.

Marcia Pincus suggested that UNM students be notified regarding joining the Chapters YP Group.

Action: Greg Larson to be informed and encouraged to take a leadership role in the Chapter's YP Group.

H. Plans for the Special NMED Meeting: September 17, 2013

JoAnne indicated that the contract is signed and arrangements made with The Lodge at Santa Fe.

Action: Danita Boettner, Terry Nelson and possibly Marcia Pincus to confirm Auralie's plans for the September 17 event when they meet regarding training plans for the 2014 Conference.

V. New Business

A. D&O Insurance

Charles Fiedler, Treasurer, presented the SWANA National invoice for the Chapters D&O and General Liability Insurance for \$793.20, which if paid by September 30, 2013 will receive a 5% discount of \$39.66.

MSC: David Robinson and Terry Nelson to approve the Chapter to pay the D&O Invoice in the amount of \$753.54.

B. 2013 Annual Meeting Plans

Danita Boettner led the preliminary discussion regarding the 2013 Annual Meeting to be held on Friday, December 6, 2013 at the Embassy Suites Hotel. The following conclusions and suggestions were as follows:



- JoAnne Weaver indicated that the contract with the hotel is negotiated and signed. The event will be held in the LaVentana Room from 7:30 a.m. to 1:30 p.m., and the Regional Roundtable Meeting held in the same room from 1:30 – 3:30 p.m.
- David Robinson volunteered to chair the Annual Meeting planning
- The following topics and possible presenters were suggested:
 1. Green Waste Composting
 2. Water Consumption
 3. SWANA International officer presentation

Action: Jerry Kamieniecki to contact Tom Parker regarding the possibility of a SWANA officer delivering the keynote address.

VI. Committee Reports

A. Education

Connie Pasteris, Co-Chair of the Education Committee reported as follows:

1. Current registration for the September Landfill Class is 25
2. The November Transfer Station Class has 24 enrolled to date

Joan Snider, NMED-SWB, Outreach, reported that:

1. Research for purchasing of a projector for training classes is ongoing.
2. Research for purchasing the training videos has not progressed.

B. Communications

Jerry Kamieniecki, Chair, distributed copies of the July 2013 newsletter and thanked all those who submitted articles for this issue.

JoAnne Weaver noted that she would be reviewing all postings under JOBS, deleting those that are out of date.

C. IB Board

Terry Nelson reported that the SWANA Administrative Executive Session would take place on September 15, 2013 prior to WASTECON in San Diego from September 16-19, 2013. The agenda for this meeting will be items on membership, policy items and Young Professional items.

D. Membership

JoAnne announced that she reviewed the August 31, 2013, Membership List Greg Larson downloaded. There have been no changes in the data since May 31, 2013.

VII. Next Roadrunner Chapter Meeting

The next meeting of the Chapter will be held on Tuesday, November 12, 2013 in the NMED District 1 Sandia Room from 11:00 a.m. to 1:30 p.m.

VIII. Adjournment

Danita Boettner, President, declared the meeting adjourned at 1:42 p.m.

