

**NM SWANA Roadrunner Chapter  
General Membership and Officer's Meeting**

Wednesday, November 14, 2012  
CDM Smith Small Conference Room  
Albuquerque, NM

Submitted by JoAnne Weaver, Executive Secretary

Reviewed by Greg Larson, Secretary and Jerry Kamieniecki, Communication Chairman

\*Asterisks indicate there are handouts filed with the copy of these minutes

**General Membership Attendance:** Charles Fiedler, Jerry Kamieniecki, Greg Larson, Terry Nelson, Tom Parker, Marcia Pincus, David Robinson and JoAnne Weaver

**I. Call to Order and Welcome**

Vice President David Robinson called the meeting to order at 11:07 a.m.

**II. Approval of August 14, 2012 Membership and Officers Meeting Minutes \***

**MSC:** Terry Nelson and Charles Fiedler to approve the August 14, 2012, meeting minutes as written.

**III. Approval of October 31, 2012, Treasurer's Report \***

Charles Fiedler, Treasurer, presented the October 31, 2012, Balance Sheet and the Actual to Proposed Budget Summary Reports as follows:

Rio Grande Credit Union accounts: \$22,492.24

SWANA National E-Business account: \$12,092.12 (Matures: August 2013)

Accounts Receivable: \$4,900.00 (Training invoices less prior class credits)

Total Income for October, 2012: \$1,087.21 (Budget: \$5,037.00)

Total Expenses for October, 2012: \$2,447.70 (Budget: \$1,740.00)

Year-to-Date Net Profit: \$3,116.47 (Budget: \$2,408.19)

**MSC:** Terry Nelson and Jerry Kamieniecki to approve the Treasurer's report as presented.

**IV. Appointment of Secretary and Membership Chair**

Due to the resignation of Teri Monaghan as the Roadrunner Chapter Secretary and Membership Chair, Greg Larson was nominated and approved, by unanimous consensus, to fill these two positions for the remainder of the current term, which runs to the end of December 2013.

**Action: JoAnne Weaver, Executive Secretary, to prepare a resolution and cover letter to be delivered to the Rio Grande Credit Union indicating the above action so that Greg may be added as a signer of checks and other financial documents.**



**V. New Business**

**A. Date Set for the January 2013 Board and Planning Meeting**

It was agreed by consensus that the January Board Meeting be held on Tuesday, January 8, 2013, beginning at 11:00 a.m. in the CDM Smith Conference Room.

**VI. Old/Other Business**

**A. 2014 ACS Conference Planning Update**

Terry Nelson, NM SWANA Roadrunner Chapter 2014 ACS Chair, reported that NMRC has agreed to work with the Roadrunner Chapter to hold a combined conference in 2014.

The combined committee is meeting again in the near future to set the conference date as well as agreeing on a working contract for the NMRC and NMSWANA.

**B. Evaluation of the September 11, 2012, Special NMED Meeting**

There was a unanimous consensus that this year's meeting was excellent. It was agreed that a thank you letter be written to Auralie Ashley-Marx, NMED Bureau Chief and her staff. To be included in this letter would be the plans for the September 10, 2013, NMED Special Meeting, urging Auralie and her staff to prepare an agenda of Power Point presentations, to be delivered to the Chapter by early August in order that advertising and registrations can commence not later than August 13, 2013.

***Action: Terry Nelson volunteered to prepare a draft of the proposed letter to be sent to NMED-SWB with Danita's signature.***

**C. Evaluation of the October 9, 2012, Regional Roundtable Meeting**

Discussion of the October Roundtable held in Los Lunas determined that this was an excellent meeting and discussion.

It was suggested that an Evaluation Sheet be developed for these Roundtable Meetings.

Also suggested, was to use a SWANA Training Video to stimulate discussions at future Roundtable Meetings.

Finally, it was suggested that one of the 2013 Regional Roundtable Meetings be held in Moriarty, NM.

**D. Final 2012 Annual Meeting Planning**

Jerry Kamieniecki, Communication Chair, presented the draft of the December 7, 2012, Annual Meeting Agenda as follows:



**Solid Waste Association of North America  
New Mexico Roadrunner Chapter  
2012 Annual Meeting**

**Friday, December 7, 2012  
Embassy Suites Hotel – La Ventana Room, 1000 Woodward Place, Albuquerque, NM**

**CHAPTER MEETING AGENDA**

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<b>TIME</b>	<b>ACTIVITY</b>
<b>7:30 AM to 8:30 AM</b>	<b>Registration and Continental Breakfast</b>
<b>8:30 AM to 9:00 AM</b>	<b>2012 NM Chapter Highlights</b> <i>Danita Boettner, Chapter President</i>
<b>9:00 AM to 9:45 AM</b>	<b>Coordination and Management of 2012 Little Bear Fire Debris</b> <i>Auralie Ashley-Marx, NMED/SWB</i> <i>Teri Monaghan, NMED/SWB</i>
<b>9:45 AM to 10:30 AM</b>	<b>Disaster Recovery from the 2000 Cerro Grande Fire</b> <i>Tom Parker, CDM Smith</i>
<b>10:30 AM to 10:45 AM</b>	<b>BREAK</b>
<b>10:45 AM to 11:15 AM</b>	<b>Waste To Energy (WTE) Projects: Local Considerations</b> <i>Marc Rogoff, SCS Engineers</i>
<b>11:15 AM to 11:45 AM</b>	<b>Preparing Storm Water Pollution Prevention Plans (SWPPPs) for the City of Albuquerque</b> <i>Mark Dear, COA/Solid Waste Management Department</i>
<b>11:45 AM</b>	<b>Presentation of Terence L. Nelson Lifetime Achievement Award</b>
<b>Noon – 1:00 PM</b>	<b>Luncheon and Networking</b>

**REGIONAL ROUNDTABLE AGENDA**

<b>1:15 PM to 1:45 PM</b>	<b>Introductions and Discussion of Meeting Format</b>
<b>1:45 PM to 3:30 PM</b>	<b>Open Discussion of Select Topics</b> <i>Chosen by Attendees</i>



Marcia Pincus indicated that Marc Rogoff, SCS Engineers, has not been confirmed due to earlier conflicting discussions regarding his presentation topic. (**Adm. Note:** Marcia notified the board, following her call to Mr. Rogoff, that he had made other speaking arrangements and would not be able speak at the NM SWANA Annual Meeting.)

Tom Parker urged those contacting assigned presenters that they understand that when at all possible, the presentations should focus on disasters and how they were handled and cleaned up.

It was concluded that changes in the Agenda should be finalized as soon as possible so that the invitation to the Annual Meeting and the Registration process could begin no later than early next week (i.e., Monday, November 19).

**Action: Terry Nelson to check with the NM Office of Emergency Preparedness to see if one of their staff could be a presenter as well as notifying Auralie Ashley-Marx that her presentation would describe the hazard waste issues of the Little Bear and Ruidoso fires.**

**Action: JoAnne Weaver, DGS, is to move ahead on preparation of announcing and setting up the registration for the Annual Meeting, sending out the most recent version of the Agenda by November 19. It was agreed that the fee amount for this event would be \$30.00 for each attendee, except the presenters who will be guests of the Chapter.**

Regarding the Roundtable Discussion scheduled to follow the Annual Meeting:

It was agreed that a raffle would be held at the closing of the Roundtable for those attendees present (excluding board members) with a drawing of a \$50 cash prize. The recipient of the prize must be present to accept it.

**Action: JoAnne Weaver to prepare an envelope with a new \$50 bill for the drawing as well as providing the raffle tickets for the registration table.**

## **VII. Committee Reports**

There were no reports presented at this meeting.

## **VIII. Next Roadrunner Chapter Meetings**

The next chapter meeting will be held on Tuesday, January 8, 2013, beginning at 11:00 a.m. in the CDM Smith Conference Room.

## **IX. Adjournment**

David Robinson declared the meeting adjourned at 1:23 p.m.

