

**NM SWANA MEETING ROADRUNNER CHAPTER**  
**General Membership and Officers Meeting**  
 Tuesday, February 13, 2018  
 CABQ Open Space Visitors Center

Submitted by JoAnne Weaver, Executive Secretary  
 Reviewed by Douglas Shimic, Secretary/Treasurer and Jerry Kamieniecki, Communications Chair

\*Asterisks indicate there are handouts filed with the copy of these minutes.

**General Membership Attendance:** Charles Fiedler, Jerry Kamieniecki, Terry Nelson, Marcia Pincus, Douglas Shimic, Shirlene Sittton, Randal Watkins, Colin Ross, JoAnne Weaver

**I. Call to Order: SWANA NM RR Chapter Business Meeting**

Randal Watkins, President, called the meeting to order at 11:03 a.m.

**II. Approval of January 9, 2018 Meeting Minutes**

**MSC:** Terry Nelson and Charles Fiedler to approve the January 9, 2018 chapter meeting minutes as presented.

**III. Approval of January 31, 2018 Treasurer's Report**

The Actual to Budget Summary and Balance Sheet reports for January 31, 2018 were presented for review by JoAnne Weaver, Executive Secretary, with the following ending balances:

**A. Balance Sheet (January 31, 2018)**

Rio Grande Credit Union Accounts	\$45,946.01	<i>Checking:</i> \$ 574.81 <i>Investors Club:</i> \$ 45,366.20 (\$45,352.71 + \$13.49 interest) <i>Share Account:</i> \$5.00
Accounts Receivable	\$4,716.00	<i>Open Invoices:</i> \$4,716.00 (\$2,516.00 – \$450.00 payments received + 2,650.00 new training invoices)
Funds received but not deposited	\$0.00	
<b>Total Assets</b>	<b>\$50,662.01</b>	

**B. Profit & Loss Statement (January 31, 2018)**

Total Income for January, 2018	\$2,857.49	Budget: \$3,127.00
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Total Expenses for January, 2018	\$6,680.71	Budget: \$6,708.20
Total Income Y-T-D	\$2,857.49	Budget: \$3,127.00
Total Expense Y-T-D	\$6,680.71	Budget: \$6,708.20
Profit Year-to-Date (YTD)	-\$3,823.22	Budget: -\$3,581.20

**MSC:** Charles Fiedler and Douglas Shimic to approve the January 31, 2018 financial reports as presented.

**IV. Old Business**

**A. Update on 2017 Financial Audit**

It was confirmed that Jerry and Terry would have the 2017 Audit Report for the March 13, 2018 meeting.

**B. Proposed 2018 Budget**

In addition to the proposed 2018 budget it was agreed to purchase a computer and projector.

**MSC:** Marcia Pincus and Douglas Shimic to approve purchase of computer and projector for a total amount of \$700. DGS (JoAnne) will complete the purchase for these items along with making certain the computer is fully loaded with all software.

**Adm. Note:** With the addition of the computer and projector purchases, and the 15 DVDs approved under the Education Committee Report, as well as a correction to the 2018 proposed budget are the following Approved Budget Totals:

2018 Income -	\$59, 168.00
2018 Expense -	<u>\$54,328.69</u>
Total Profit: -	\$ 4,839.31

Since no motion to approve the total budget was made, request for such motion will be added to the March 13, 2018 Agenda.

**C. Update on Discussion of 2018 Joint Conference**

Discussion led by Charles Fiedler noted that the main concern of the MOU was the amount of \$17,000 or 40% of the total budget for administrative costs.

Charles noted that he and Randy will confer with Sarah Pierpont, NMRC Director, and Sarah Schnell, NMRC President, regarding these concerns and the final MOU proposal will be sent to the board via. Email by Friday, February 16, 2018.

Charles also reported that the Titanium Sponsorship will not be used for this year's conference.



**MSC:** Marcia Pincus and Charles Fiedler to approve the final proposed MOU be sent out for board review and vote by close of business day, Friday February 16, 2018.

## **V. New Business**

### **A. Determine Locations for April and October Roundtables**

The locations and moderators for the April 17, and October 16, 2018 Regional Roundtables will be determined at the March 13, 2018 Chapter Meeting.

### **B. Date for the 2018 Annual Meeting and Roundtable**

JoAnne announced that the first Friday in December is now available and the La Ventana Room has been reserved at the Embassy Suites Hotel for December 7, 2018.

## **VI. Committee Reports**

### **A. Education**

Charles reported that the primary authors of the revised Certified Landfill Operator Training Manual (Charles, Terry Nelson, Joseph Ellis, and Keith Gordon) will meet with Auralie Ashley-Marx (AAM), NMED-SWB Chief. They will inform Auralie that NM SWANA has already approved a budget for rewriting this Training Manual, and request AAM's input regarding this effort.

Terry, Education Chair, reviewed the details for purchasing 15 Blueridge training DVDs for \$1,800. Terry indicated he had spoken with Joan Snider regarding these DVDs, which she agreed to use in the training classes.

**MSC:** Charles Fiedler and Douglas Shimic to approve the purchase of 15 Blueridge DVDs for training for \$1,800.

### **B. Communications**

Jerry Kamieniecki, Communications Chair laid out the topics and timetable for the March 2018 newsletter as follows:

- Front page interview will be with Douglas Shimic, written by Jack Chappelle
- 2017 and 2018 Annual Road-E-O by Shirlene Sitton
- 2017 Annual Meeting report by Randal Watkins
- March 2018 E-Training Session by Jerry Kamieniecki
- 2018 Joint Conference by Charles Fiedler
- China recycling concerns by Shirlene Sitton and Sarah Pierpont (NMRC), if they agree
- 2018 events by JoAnne Weaver



Articles to be sent to Jerry for edit by Friday March 16, 2018 in order to publish by Friday March 30, 2018.

**C. IB Board**

Danita Boettner, IB Rep, was absent so there was no report.

**D. Membership**

Marcia Pincus reported that there were now 100 NM SWANA Members including 8 Young Professionals. Marcia also referred to the report she had sent out that marked those memberships that had been due for renewal by January 31, 2018, and also those coming due on February 28, 2018.

**VII. Next Roadrunner Chapter Meeting**

Tuesday, March 13, 2018, 11 a.m. – 1:30 p.m., at the CABQ Open Space Visitors Center Conference Room.

**VIII. Adjournment**

Randal Watkins, President, declared the meeting adjourned at 1:20 p.m.

