

NM SWANA MEETING ROADRUNNER CHAPTER
General Membership and Officers Meeting
Tuesday, February 12, 2019
CABQ Open Space Visitors Center

Submitted by JoAnne Weaver, Executive Secretary
Reviewed by Douglas Shimid, Secretary

*Asterisks indicate there are handouts filed with the copy of these minutes.

General Membership Attendance: Danita Boettner, A.J. Chavez, Joseph Ellis, Charles Fiedler, Shane Johnson, Martin Lucero, Stephen Miceli, Marcia Pincus, Douglas Shimid, Randal Watkins, Colin Ross and JoAnne Weaver

I. Call to Order: SWANA NM RR Chapter Business Meeting

Randal Watkins, President, called the meeting to order at 11:09 a.m.

Joseph Ellis introduced Martin Lucero, new Manager of EVSWA, and A.J. Chavez. EVSWA Landfill Superintendent who recently became members of SWANA International and are interested in serving on the board. Following these introductions, Randy welcomed them to the board and requested the others present introduce themselves.

II. Safety Minute

Charles Fiedler, Chapter Safety Ambassador, gave the following Safety Minute on Blind Spots:

- One of the worse blind spot, when driving, is not using the passenger side mirror
- Secondly, another blind spot is not adjusting the side-mirrors
- The third worse blind spot is not using directional signals when turning

III. Approval of January 8, 2019 Meeting Minutes

MSC: Stephen Miceli and Danita Boettner to approve the January 8, 2019 chapter meeting minutes as presented.

IV. Approval of January 31, 2019 Treasurer's Report

The Actual to Budget Summary and Balance Sheet reports for January 31, 2019 were presented for review by JoAnne Weaver, Executive Secretary and Accountant, with the following ending balances:



A. Balance Sheet (January 31, 2019)

Rio Grande Credit Union Accounts	\$51,702.41	<i>Checking: \$3,672.24, Investors Club: \$ 48,025.17 (\$48, 010.89 + \$14.28 interest) Share Account: \$5.00</i>
Accounts Receivable	\$12,517.93	<i>(26 Training Invoices of which all but two are for 2019 classes)</i>
Funds received but not deposited	977.40	<i>PayPal payments received on 1/31/19</i>
Total Assets	\$58,668.76	

B. Profit & Loss Statement (January 31, 2019)

Total Income for January, 2019	\$14,886.28	Budget: \$5,036.00
Total Expenses for January, 2019	\$6,380.23	Budget: \$6,818.00
Total Income Y-T-D	\$14,886.28	Budget: \$ 5,036.00
Total Expense Y-T-D	\$6,380.23	Budget: \$ 6,818.00
Profit Year-to-Date (YTD)	8,506.05	Budget: \$-1,782.00

MSC: Charles Fiedler and Douglas Shimic to approve the January 31, 2019 financial reports as presented.

Following this report it was agreed that the rates of CD's should be looked into in order to receive a higher rate of interest for part of the funds now held in the Investment Plan.

Action: Randy will look into gathering CD and certificate information from Rio Grande CU.

Action: At the March 12, 2019 Chapter Meeting a decision as to whether or not CD's or Certificates will be used to increase the interest earned for part of the current Investment Plan finds held at the Rio Grande Credit Union.

V. Old Business

A. Review and Approval of the 2019 Budget

JoAnne Weaver reviewed the 2019 Proposed Budget presented at the January 8, 2019 Chapter Meeting that now includes the figures requested at that meeting charging \$35 for those who register before November 15 and \$45 for those registering after November 15, 2019. Also, included in this budget is \$500 for a larger projector and possibly a screen for using with the projector.

At the recommendation of Joseph Ellis, it was decided by consensus that \$50 be charged for all paying attendees of the 2019 Annual Meeting.



Action: JoAnne will complete the budget as recommended and send out a summary of the approved 2019 NM SWANA Approved Budget.

Adm. Note: the following is the 2019 Approved Budget Summary:

	Jan - Dec 2019
<u>ADMINISTRATION</u>	
Adm/Membership Income	
2019 Annual Mtg Fees (40*\$50)+(20*\$0.00-Guests)+\$1,400	
Sponsorships	3,400.00
Membership Dues	3,350.00
Investment Dividends (.035%)	180.00
2020 Joint Conference Income (estimated)	0.00
Total Adm/Membership Income	6,930.00
Adm/Membership Expense	
Admin/Accounting/Office Supplies/Copies/Corp Taxes	10,350.00
Annual Meeting (Based on 60 attendees)	7,200.00
IB	5,300.00
Membership Activities/eBlasts/Nat Ann Rpt/Monthly Database Entry	1,725.00
Monthly Meetings/BOD Ins/Budget Prep	3,576.00
Newsletter (3-Issues)	1,200.00
Website (Design/Maint/Domain Fees)	1,450.00
Total Adm./Membership Expense	30,801.00
Membership Profit (Deficit)	(23,871.00)
<u>TRAINING</u>	
Training-Income	
March Landfill (35*\$350)	12,250.00
June Transfer Station (40* \$300)	12,000.00
September Landfill (30*\$350)	10,500.00
November Transfer Station (35*\$300)	10,500.00
Total Training Courses Income	45,250.00
Training Expense	
March Landfill	1,900.00
June Transfer Station	2,150.00
September Landfill	1,650.00
November Transfer Station	1,900.00
Training Equipment/Gen Training Exp/Awards	950.00
E-Training Sessions	850.00
Roundtables	900.00



Total Training Courses Expense	10,300.00
Training Profit (Deficit)	34,950.00
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ROAD-E-O	
Road -E-O Income (22*\$30+36*\$0+\$4,000 Sponsorships)	6,372.00
Road -E-O Expense (62*\$65+\$500 prizes+\$585 Ins)	5,820.00
Road-E-O Profit (Deficit)	552.00
Total Profit (Deficit)	11,631.00

B. Determination of Leaders for the 2019 E-Training Session

With Jerry Kamieniecki unable to participate in leading the E-Training Sessions this year, the following leaders were determined:

- There will not be a March 5, 2019, E-Training Session held this year so no leader was appointed.
- Charles Fiedler volunteered to arrange for a leader for the August 6, 2019 E-Training Session.

C. Appointment of Leaders for the 2019 Regional Roundtables

The following volunteered to plan the Regional Roundtables for 2019

- Randy Watkins will arrange to hold the April 23, 2019 Regional Roundtable in Santa Fe at the Nancy Rodriguez Center in Santa Fe with Bill Myers, NMED Program Coordinator, and Auralie Ashley-Marx as presenters.
- Charles Fiedler will lead the October 8, 2019 Regional Roundtable, possibly using the topic of Grant Programs for 2020.
- Steve Miceli will handle the leadership of the 2019 Annual Meeting Regional Roundtable

D. 2019 Newsletters

It was agreed that JoAnne Weaver will handle the production of the March issue with Marcia Pincus proofing the newsletter prior to the final design and publication that will be handled as usual by Denise Weaver Ross, DGS.

II. New Business

A. Discussion of the 2019 Summer Board Retreat

Marcia Pincus proposed a Summer Planning Retreat be held at the Zen Center in Jemez Springs on Friday July 19 or 26, 2019.



It was agreed by consensus to look into the availability of the Center.

Action: *Marcia Pincus will look into the availability and cost of using the Zen Center on the date of Friday, 26, 2019.*

III. Committee Reports

A. Education

Charles Fiedler, Tentative Education Committee Chair reported as follows:

Joseph Ellis will continue to help move things along with NMED. We were not able to use the \$10,000 budgeted in 2018 due to NMED not being supported of rewriting the training manuals.

Charles also noted that he will need to leave the March 12, 2019, Chapter Meeting at 1:00 p.m. in order to drive to Santa Fe to do his presentation at the Landfill Operator Certification course at the Nancy Rodriguez Center.

B. Communications

JoAnne Weaver, who will be administering the March 2019 newsletter, sent out this list of articles and schedule for publishing as follows:

Article	Suggested Author	Content
Front Page Interview	Jack Chappelle	Martin Lucero, EVSWA's New Manager - Photo
SWANA Scholarships	Marcia Pincus	
Young Professionals	Marcia Pincus	
2018 Annual Meeting	Steve Miceli	Summary/Presentations for Non-attendees
April Roundtable	Randy Watkins	Date, location & Topic
2019 Road-E-O	Shirlene Sitton Shane Johnson	Date, Location & Fees



Introduction of the two new NMED Outreach staff members	Joan M. Snider	Profile & photos of Melissa and Genevieve
Calendar for 2019	JoAnne Weaver	Save these Dates

Newsletter	Schedule
Articles Due Date to JoAnne, mailto:jlw505nm@gmail.com	Friday, March 15, 2019
Articles for Design to Denise mailto:deniseweaverross@gmail.com	Friday, March 22, 2019
Articles to Proof to Marcia, mailto:mpincus@scsfieldservices.com	Monday, March 25, 2019
Publishing Date	Tuesday, March 26, 2019

Denise Weaver Ross and JoAnne Weaver, DGS, will continue to oversee the design and maintenance of the website, <http://www.nmswana.com>.

C. IB Board Report

Danita Boettner, IB Board Representative, reported the following from a report sent out by David Biderman, Executive Director:

- The SWANApalooza to be held in Boston is less than three-weeks away.
- The 2021 WASTECON will be held on November 1-4 in Orlando, FL.
- The Executive Committee has decided to not include funds in the 2020 budget for NAWTEC.
- NAWTEC content will be included in other SWANA conferences in the future.
- It is important for members interested in waste-to-energy to attend NAWTEC 2019 in Reston, VA on April 1-2 so feedback on the appropriate future home for this content can be determined.



- The 2021 SWANApalooza will take place in Kansas City, MO in April of that year
- The Nominating Committee's recommendation that Art Mercer be approved as Secretary of SWANA. All other officer's positions will be filled in the spring.
- On the day after the Federal Shutdown ended, some of the SWANA International staff spent time on the phone with key EPA officials to discuss recycling and an EPA meeting regarding recycling taking place at SWANApalooza. This meeting will follow up the America Recycles Day (ARD) summit hosted by EPA in November 2018, and participants will include the companies, associations, and governmental agencies that participated in the ARD event.
- SWANA continues to raise concerns about the industry's safety record, and issued a press release calling attention to the surge in fatal incidents in January.
- The Safety Ambassadors will be meeting on Monday afternoon of the Boston SWANApalooza event
- Two-hundred-forty new members were added in January and chapters are urged to encourage other possible non-members to check out the applications that should be online of all the chapters websites or contact SWANA directly at <mailto:membership@swana.org>

D. Membership Report

Marcia Pincus, Membership Chair, reported that the total membership for New Mexico has risen to 115 with about 5 of these members late in renewing their membership.

E. Scholarship Committee

Marcia Pincus, Scholarship Committee Chair, reported as follows:

Three applications have been received as follows:

- One at the High School level
- One at the College level
- One at the Graduate level

F. Young Professional (YP) Committee

Marcia Pincus reported that Hailey Fitterer contacted her announcing that she has recently been appointed SWANA YP Regional Representative for the Central Region noting the following:

Expectations for the role are below. If you have someone to self-nominate that would be great, otherwise let me know how I can help!

****YP Chapter Liaisons are primarily responsible for:**

- Reporting needs and information to YP Regional Representative
- Recruiting support



- Growing YP Chapter contact list
- Developing networking programs
- Creating opportunities for learning
- Advocating for local YPs

It was decided that Marcia will reach out to the YPs listed on our membership roles to judge their interest in becoming the NM YP Chapter Liaison.

F. 2019 Road-E-O Committee

Shirlene Sitton, Road-E-O Chair, was absent, however, Shane Johnson Co-Road-E-O Chair indicated that he would soon be meeting with Shirlene so that we can announce this year's event as soon as possible.

VII. Next Roadrunner Chapter Meeting

Tuesday, March 12, 2019, 11 a.m. – 1:30 p.m., at the CABQ Open Space Visitors Center Conference Room.

VIII Adjournment

Randal Watkins, President, declared the meeting adjourned at 1:01 p.m.

