

NM SWANA MEETING ROADRUNNER CHAPTER
General Membership and Officers Meeting
Tuesday, March 12, 2019
CABQ Open Space Visitors Center

Submitted by JoAnne Weaver, Executive Secretary
Reviewed by Douglas Shimic, Secretary

General Membership Attendance: Danita Boettner, Joseph Ellis, Charles Fiedler, Stephen Miceli, Shirlene Sitton, Randal Watkins, Colin Ross and JoAnne Weaver

I. Call to Order: SWANA NM RR Chapter Business Meeting

Randal Watkins, President, called the meeting to order at 11:08 a.m.

II. Safety Minute

Charles Fiedler, Chapter Safety Ambassador, gave the following Safety Minute on ***Driving Safely in Windy Conditions:***

- Always wear your seat belts
- Slow down
- Drive with both hands on the steering wheel
- Be aware of the vehicles beside and behind you
- Watch for items blowing into the road such as tumble weeds

III. Approval of February 12, 2019 Meeting Minutes

MSC: Charles Fiedler and Danita Boettner to approve the February 12, 2019 chapter meeting minutes with the following corrections:

- Page 5, Action item removing the date of July 19 for Marcia to look into the availability and cost of using the Zen Center...
- Page 7, bullet point 7, line 2, adding possible non-members to check out the applications...
- Page 7, E., line 2, change to: There are three types of applications available as follows:
... first paragraph, insert...Region One Representative...paragraph 2 add if you have someone to nominate or want...
- Page 8, first full paragraph...Marcia will reach out to the YPs on the...



IV. Approval of February 28, 2019 Treasurer’s Report

The Actual to Budget Summary and Balance Sheet reports for February 28, 2019 were presented for approval by JoAnne Weaver, Executive Secretary and Accountant, with the following ending balances:

A. Balance Sheet (February 28, 2019)

Rio Grande Credit Union Accounts	\$56,115.64	<i>Checking: \$3,566.66, Investors Club: \$ 52,543.98 (\$48,025.17+\$4,500 transferred from checking + \$18.81 interest) Share Account: \$5.00</i>
Accounts Receivable	\$7,437.93	<i>(Current 2019 June, Sept. & Nov. Training Invoices)</i>
Funds received but not deposited	00.00	
Total Assets	\$63,553.57	

B. Profit & Loss Statement (February 28, 2019)

Total Income for February, 2019	\$9,488.31	Budget: \$6,525.00
Total Expenses for February, 2019	\$2,197.48	Budget: \$3,640.00
Total Income Y-T-D	\$19,074.59	Budget: \$21,410.00
Total Expense Y-T-D	\$8,577.71	Budget:\$10,151.00
Profit Year-to-Date (YTD)	\$10,496.88	Budget: \$11,259.00

MSC: Steve Miceli and Charles Fiedler to approve the February 28, 2019 financial reports as presented.

C. Placement of Investment Club Sums into CD's and/or Jumbo Certificates

After considerable discussion, the following motions were made:

MSC: Charles Fiedler and Shirlene Sitton to place \$25,000 in a 24-month Jumbo Certificate.

MSC: Charles Fiedler and Steve Miceli to place \$10,000 in a 12-month CD and \$5,000 into a 6-month CD.

Action: JoAnne Weaver to arrange for the transfer of \$40,000 from the Investment Club to CD's and the Jumbo Certificate as moved.

V. Old Business

A. Update on the April 2019 Regional Roundtable



Randy Watkins, April Regional Roundtable Leader, reported as follows:

1. The April Roundtable will be held on Tuesday, April 23 from 11:00 a.m. - 3:00 p.m.
2. It will be held in Santa Fe at the Nancy Rodriguez Center, 1 Prairie Dog Loop
3. The Presenters will be Auralie Ashley-Marx, NMED-SWB Chief, on the *Prospect of Tire Monofill Facility in New Mexico*, as well as William Myers, NMED-SWB Tire Program Coordinator, on the *Overview of Tire Management in New Mexico*
4. Lunch will be handled by Pizza 9

Action: *Randy will obtain permission from Bill Schueler to allow 4 CEU's so the event can be advertised both in the newsletter, on the website and eBlasted with registrations closing on April 19, 2019.*

B. Update on Plans for the June 28 or August 2, 2019 Board Retreat

It was agreed that Marcia would be asked to check into and see if the Zen Center in Jemez Springs is available for Friday, August 2, 2019.

MSC: Charles Fiedler moved and Joseph Ellis seconded that the Retreat should take place on Friday, August 2, 2019.

If the Center is available on the August date, further planning for the retreat will take place at the May 14, 2019 Chapter Meeting, including a possible moderator, etc.

IV. New Business

A. 2019 Road-E-O Plans

Shirlene Sitton, Road-E-O Chair, announced that Shane Johnson has not been able to meet with her to formulate plans and she has been buried in work. As well, the Albuquerque Landfill is not available for this event.

Action: *Shirlene will meet with Danita Boettner to look at whether or not there is a possibility of holding the Road-E-O at Caja Del Rio. If so, Shirlene will get back to the Board as soon as possible.*

B. Revisions Needed for the NM SWANA Bylaws

Danita Boettner, IB Board Representative, reported that the next steps for moving toward the new Regions Plan are as follows:

1. Identifying a Chapter Advisory Board Delegate to be completed by June 30, 2019
2. Updating the Roadrunner Chapter Bylaw's, starting this spring and to be completed by October 15, 2019

Danita also reported the following:

Barry Shanoff, Attorney and General Council of SWANA, has devel-



oped instructions on updating the Chapter bylaws to be consistent with the new SWANA International bylaws that go into effect July 1. Content and designations in Chapter bylaws can vary. The chapters should take a first crack at addressing in their own words the items needing immediate attention.

We should plan to have all proposed bylaws changes related to the governance overhaul reviewed by Barry BEFORE chapter members vote on their adoption. To make this happen, please send your draft bylaws changes to Barry at bss@shanlaw.net, with a cc: to Sara Bixby, Deputy Executive Director, at sbixby@swana.org **as soon as possible AND at least 60 days before you plan to put the proposed changes out for vote by chapter members.** Barry will promptly review and provide comments or assurance that your changes are acceptable. Chapter members should be given ample time to review the proposed changes before voting. Notice to members regarding their vote on the proposed Chapter bylaws amendments should confirm with the notice provisions in your Chapter bylaws. Barry's review of chapter bylaws changes related to the modified governance structure will be paid by SWANA.

We may wish to re-examine other provisions of its bylaws for conformity with state law. This additional step is optional, but recommended particularly if we have not done a thorough legal review in the previous five years. For this, we can engage local legal counsel and Barry encourages us to do so. If we are going to make specific chapter changes – in addition to the governance overhaul changes this should be done first and submit the complete draft of the proposed bylaws changes with the additional state documentation to bss@shanlaw.net, cc'd to sbixby@swana.org, **at least 60 days before we plan to put the proposed changes out for vote.**

Alternatively, we can engage Barry (as many have done over the years) by written agreement for the state law review. He will bill the chapter directly at the prevailing chapter hourly rate, which this fiscal year (ending June 30) is \$295 per hour. Barry offers volume discounts – if at least 10 chapters engage him for a state law review, his chapter rate drops to \$275 per hour; if 20 or more chapters request a state law review, the chapter rate drops to \$250 an hour. For purposes of the potential chapter billing discount, we must engage Barry for the state law review at the same time the chapter submits proposed bylaws amendments for the governance overhaul. The closing date for the chapter count will be April 15, 2019.

Action: *Danita and Shirlene will provide a proposed draft of the Bylaws for review prior to the next meeting, for discussion at the May 14, 2019 Chapter Meeting.*

VII. Committee Reports

A. Education

Charles Fiedler, Education Committee Chair reported as follows:

Auralie Ashley-Marx, NMED-SWB Chief, is happy with her new administrative staff but is still



hoping to have more funds available for additional staff and other funding needs.

Joan Snider is continuing to work toward turning the Training Classes over to Melissa Maggass who will be handling the NM SWANA hosted Landfill Operator Certification Classes, and Genevieve Morgan who will handle our Transfer Station Operator Certification Classes.

B. Communications

JoAnne Weaver, who will be administering the March 2019 newsletter, reported the following:

1. Since the information of the revised plans for the new Regional Chapters is not ready for public announcement, JoAnne has asked Joan Snider, NMED-SWB Outreach, to write an article on the two new staff members for the newsletter. With Training Classes taking place this week, she cannot have her article to us before the end of the week
2. Also, Jack Chappelle has run into a glut of work and will be late in turning in his article about Martin Lucero.
3. The plan is still to be able to publish the March newsletter around March 27, 2019.

JoAnne asked the Board for suggestions for additional postings they feel is needed for the website. Steve Miceli suggested that we might wish to have a Safety Corner in each newsletter as well as posting Safety Updates on the web.

Action: *JoAnne Weaver and Denise Weaver Ross will work on having this two- safety suggestions setup by May 2019.*

C. IB Board Report

Adm. Note: This report is under New Business above.

D. Membership Report

Marcia Pincus, Membership Chair, reported that the total membership for New Mexico has risen in March to 121 members.

E. Scholarship Committee

Marcia Pincus, Scholarship Committee Chair, reported by email as follows:

There is nothing new to report other than the March newsletter will invite qualifying participants to request scholarship applications,

F. Young Professional (YP) Committee

Marcia Pincus reported that she sent out emails to all the YP's last week asking if someone wanted to be an YP Liaison for the Roadrunner Chapter. One person, Angelica Gurule was interested but after a conference call between Angelica, Hailey and Marcia to explain the duties, Angelica decided she did not wish to be involved. No one else on the list has responded.



VII. Next Roadrunner Chapter Meeting

Tuesday, May 14, 2019, 11 a.m. – 1:30 p.m., at the CABQ Open Space Visitors Center
Conference Room.

VIII Adjournment

Randal Watkins, President, declared the meeting adjourned at 1:06 p.m.

