

NM SWANA MEETING ROADRUNNER CHAPTER
General Membership and Officers Meeting
Tuesday, May 14, 2019
CABQ Open Space Visitors Center

Submitted by JoAnne Weaver, Executive Secretary
Reviewed by Douglas Shimic, Secretary/Treasurer

General Membership Attendance: Danita Boettner, Shane Johnson, Matt Kingsley, Melissa Maggass, Genevieve Morgan, Marcia Pincus, Douglas Shimic, Shirlene Sitton, Joan Snider, Randal Watkins, Colin Ross and JoAnne Weaver

I. Call to Order: SWANA NM RR Chapter Business Meeting

Shirlene Sitton, Treasurer, called the meeting to order at 11:10 a.m. until Randal Watkins, President, arrived at this meeting.

II. Safety Minute

Matt Kingsley gave the following Safety Minute on ***Preventing Inattentive Blindness:***

- Try to prevent distraction and sensory deprivation while driving
- Paying attention to multiple things in the vehicle can distract from unexpected events
- Stress and tiredness can also contribute to blindness

III. Approval of March 12, 2019 Meeting Minutes

MSC: Danita Boettner and Marcia Pincus to approve the March 12, 2019 chapter meeting minutes with the following corrections:

- Page 3, item 3, correct the spelling NMEED to NMED-SWB Tire Program...
- Page 5, bullet point 7, line 2, adding possible non-members to check out the applications...

IV. Approval of April 30, 2019 Treasurer's Report

The Actual to Budget Summary and Balance Sheet reports for February 28, 2019 were presented for approval by JoAnne Weaver, Executive Secretary and Accountant, with the following ending balances:

A. Balance Sheet (April 30, 2019)

Rio Grande Credit Union Accounts	\$62,382.54	Checking: \$3,222.95, Investors Club: \$ 19,069.36 (\$9,000 + \$6.57 interest), 6-Month CD \$5,005.18 (\$3.70 interest), 12-Month CD \$10,017.28 (\$12,34 interest) and 24-month Jumbo Certificate (\$46.27
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		interest) <i>Share Account: \$5.00</i>
Accounts Receivable	\$8,007.93	(New April Training Invoices: \$12,000 less \$8,592.60 invoice payments received)
Funds received but not deposited	2,052.60	April PayPal receipts deposited on May 2, 2019
Total Assets	\$72,445.07	

B. Profit & Loss Statement (April 30, 2019)

Total Income for April, 2019	\$12,289.88	Budget: \$5,765.00
Total Expenses for April, 2019	\$2,031.32	Budget: \$2,355.00
Total Income Y-T-D	\$35,112.20	Budget: \$34,290.00
Total Expense Y-T-D	\$14,803.42	Budget: \$16,562.50
Profit Year-to-Date (YTD)	\$20,308.78	Budget: \$17,727.50

MSC: Danita Boettner and Douglas Shimic to approve the April 30, 2019 financial reports as presented.

C. Question Regarding Purchase of Larger Projector and Screen Budgeted in 2019

Following discussion, Doug Shimic volunteered to purchase the projector and screen for use in larger rooms by the end of July 2019.

Action: *Doug will work out plans with JoAnne on how to pay for these two items.*

V. Old Business

A. Report on the April 23, 2019 Regional Roundtable

Randy Watkins, April Regional Roundtable Leader, reported as follows:

1. The April Roundtable was held on Tuesday, April 23 from 11:00 a.m. - 3:00 p.m. at the Nancy Rodriguez Center in Santa Fe.
2. Auralie Ashley-Marx, NMED-SWB Bureau Chief gave a brief overview on the *Prospect of Tire Monofill Facility in New Mexico*.
3. Bill Myers gave a colorful presentation on *Tire Management in New Mexico*.
4. Thirty registered for the event in addition to five walk-ins. However, due to the stormy weather only 22 were in attendance.



B. Update on Plans for the August 2, 2019 Board Retreat

Marcia Pincus led the discussion regarding the upcoming Friday, August 2, 2019, Strategic Planning Retreat to be held at the Zen Center in Jemez Springs as follows:

1. The retreat will begin at 9:00 a.m. and end by 3:00 p.m.
2. Marcia requested that someone else be the moderator
3. To have a complete list of attendees, all interested parties are to confirm their attendance by emailing their names to Marcia, <mailto:mpincus@scsfieldservices.com>

Actions: *Shirlene Sitton volunteered to be the moderator for the retreat. Randy Watkins to send the agenda and the minutes of the 2017 Strategic Planning Retreat to Shirlene to assist in the planning for the agenda.*

C. Update on Plans for the 2019 Road-E-O

Shirlene Sitton, 2019 Road-E-O Co-Chair announced that the Road-E-O is not possible this year due to the following reasons:

1. As promised at the March board meeting, Shirlene and Danita reviewed the possibility of holding the Road-E-O at the Caja del Rio Landfill but due to work being done at that site there is not enough room available.
2. The Albuquerque landfill is not available
3. Everyone needed to assist in the Road-E-O are not available.

D. Bylaws Revision Discussion

Danita Boettner, IB Board Rep, led the discussion on the revision of the 2007 Bylaws to meet the criteria laid out in the plans for the new governing structure. These changes need to be made and submitted by October 2019. Danita noted that she has been working with other chapter representatives, etc., on formulating the text for the AB (Advisory Board).

The following is a summary of the items Danita worked on:

1. Simplified Membership section membership classes, rights and privileges, as defined by SWANA
2. Fiscal year update (July 1 – June 30)
3. Dues to be established by SWANA
4. Advisory Board (AB) Delegate info to be in line with SWANA By-laws, policy. This is basic text, as the duties and responsibilities of the AB are under development and will be discussed further in June
5. General cleanup and formatting of our existing by-laws, in effort to have them more readable and easier to use



6. Basic reorganization and a few updates to references (e.g., Article to Section, Association to SWANA, Chairman to Chairperson)
7. Added a section to update things for the times...Meetings by Means of Communications Equipment (e.g., conference call, etc.)

In addition Danita presented thoughts to be considered as follows:

1. We have a Legislative Committee Chairperson described, but, we haven't really had one in recent years – is this a committee that should be activated
2. [end if]Number of people to be designated as Membership representatives. It said we would have four....I suggest, and changed it to say "...up to four" to allow some flexibility based upon our current resources
3. Do we really have the intent to remove a member? The "removal" language has more to do with those who serve in some capacity with the Board
4. [end if]Do we want to have a term limit of 4 years for Chairperson Directors (Membership, etc.) due to our current resources
5. [end if]We may want to consider pulling together a description for the YP Committee Chairperson as well
6. [end if]Do we want to remove the need for the full membership to vote on by-law type changes in the future? Others have done this based upon the trust they have in the officers elected to fill the roles

Further discussion of these items will take place at the June 18, 2019 Chapter Meeting.

The following motions were made regarding the changes to the Bylaws:

MSC: Shirlene Sitton and Marcia Pincus to approve having the Roadrunner Chapter Board elect an Advisory Board Chair rather than placing it for a vote to the entire membership.

MSC: Marcia Pincus and Douglas Shimic to approve engaging Barry Shanoff, Attorney and General Council of SWANA, to review and advise on the updates and changes to the new Bylaws. The cost of this service will be paid for by SWANA.

E. June Board Meeting Date

At the request of Sarah Piepont, Director of NMRC, it was agreed that the June board meeting be moved from June 11 to June 18, 2019 at a location to be determined.

MSC: Shirlene Sitton and Randy Watkins to approve moving the June 11 Board Meeting to June 18, 2019.

Later in the meeting, Randy Watkins announced that the board meeting would be held on June 18, 2019 at the CABQ Open Space Visitors Center as that date is now available to use their Conference Room.



IV. New Business

A. Trade-show as Requested by Sean Garrett, National Landfill

Marcia Pincus volunteered to contact Mr. Garrett about sponsoring a table at the December 6, 2019 Annual Meeting.

B. Replacement of Stephen Miceli's Positions

1. **MSC:** Danita Boettner and Marcia Pincus to approve Shirlene Sitton becoming the Vice-President for the remainder of 2019 including being the Chair of the 2019 Annual Meeting.
2. **MSC:** Shane Johnson and Marcia Pincus to approve Douglas Shimic adding the position of Treasurer to his responsibilities and will now hold the position of Secretary and Treasurer to the end of 2019.

VII. Committee Reports

A. Education

Charles Fiedler, Education Committee Chair was not able to attend this meeting so there was no report.

C. Communications (Newsletter and Website)

JoAnne Weaver, temporary Communications Chair, and Marcia Pincus noted that the Front Page interview article both last November and now in the March 2019 article were not up to the standard that the Chapter is used to publishing.

Joan Snider suggested that we might wish to go to a Blog format in the future. This idea was looked at with possible suggestions.

It was agreed by consensus that if we maintain the newsletter format with the next issue to be in November to include plans for the December 6, 2019 Annual Meeting and other articles suggested by the Board by the September Board Meeting.

Action: *Randy Watkins volunteered to locate the outline of questions that was used by Jack prior to the 2018 November newsletter issue.*

D. IB Board Report

Danita Boettner, IB Rep reported that the Mid-Year Directors' meeting is on June 1, 2019. She will be leaving on Friday, May 31 and return on Sunday, June 2. The IB Board will be in place until June 30, 2019. However, there is not full agreement as to whether or not the new AB plan will remain in place due to the need to allow more involvement on a Chapter level.



D. Membership Report

Marcia Pincus, Membership Chair, reported that the total membership for New Mexico has risen in March to 121 members. There are currently some members listed that do not have an expiration date. So, Marcia will check with the International SWANA membership office to get an explanation of these types of members.

E. Young Professional (YP) Committee

Marcia Pincus, Scholarship Committee Chair, reported as follows:

- There are currently about 10 YP's on the Chapter's Membership List.
- With the age limit of 45-years and the NM population base it may be difficult to get a complete list of the NM YP's.
- One goal may be to identify YP's who do not even know they fall within this category.
- Another goal would be to start advertising for such people that are still in high school.

F. Scholarship Committee

Marcia Pincus, Scholarship Committee Chair, reported that the Roadrunner Chapter only has one person qualifying and applying to receive a scholarship. This person is Sydney A. Shelton from Los Alamos and a graduate of Rensselaer Polytechnic Institute. She applied for the Grant H. Flint Scholarship and Marcia will be submitting her application and our recommendation for this scholarship.

VII. Next Roadrunner Chapter Meeting

Tuesday, June 18, 2019, 11 a.m. – 1:30 p.m., at the CABQ Open Space Visitors Center Conference Room.

VIII Adjourment

Randal Watkins, President, declared the meeting adjourned at 2:17 p.m.

