

NM SWANA MEETING ROADRUNNER CHAPTER
General Membership and Officers Meeting
Tuesday, August 13, 2019
CABQ Open Space Visitors Center

Submitted by JoAnne Weaver, Executive Secretary
Reviewed by Douglas Shimic, Secretary/Treasurer

General Membership Attendance: Danita Boettner, Charles Fiedler, Matt Kingsley, Marcia Pincus, Shirlene Sitton, Randal Watkins, Colin Ross and JoAnne Weaver

I. Call to Order: SWANA NM RR Chapter Business Meeting

Randal Watkins, President, called the meeting to order at 11:03 a.m.

II. Safety Minute

Charles Fiedler, Safety Ambassador, gave the following Safety Minute on ***Safely Multi-tasking is a Myth:***

1. Experts advise to always do one thing at a time:
 - The brain handles things sequentially
 - Don't multitask while driving
 - When doing something else a person will miss one-half of what should be seen
 - It is dangerous to even turn on the radio
 - It is not advisable to have in depth conversations when driving
 - Texting is the worse thing one can do
 - Always have adequate lighting
2. Tom Parker is a good example of driving safely:
 - He does not talk to his passengers
 - He does not listen to the radio
 - He places his phone in his briefcase, only checks messages upon arrival

III. Approval of May 14, 2019 Meeting Minutes

MSC: Charles Fiedler and Shirlene Sitton to approve the May 14, 2019, minutes with the correction of changing Page 4, Section 2 of the YP report to read, *with the age limit of 35-years, not 45-years...*



IV. Approval of June 18, 2018 Meeting Minutes

MSC: Shirlene Sitton and Charles Fiedler to approve the June 18, 2019, minutes as written.

V. Approval of May 31, 2019 Treasurer’s Report

The Actual to Budget Summary and Balance Sheet reports for May 31, 2019 were approved as presented at the June 18, 2019 meeting as follows:

MSC: Charles Fiedler and Douglas Shimic to approve the May 31, 2019 Financial Reports as presented.

VI. Approval of July 31, 2019 Treasurer’s Report

A. Balance Sheet (July 31, 2019)

Rio Grande Credit Union Accounts	\$65,661.56	<i>Checking: \$3,279.19, Investors Club: \$ 22,098.39 (\$9.78 interest), 6-Month CD \$5,016.56 (\$3.84 interest), 12-Month CD \$10,055.22 (\$12.80 interest) and 24-month Jumbo Certificate: \$25,207.20 (\$48.08 interest) Share Account: \$5.00</i>
Accounts Receivable	\$8,682.93	<i>(\$3,582.93 + new July Training Invoices: \$7,550, less \$2,540.00 invoice payments received)</i>
Funds received but not deposited	\$684.00	July PayPal receipt deposited on August 6, 2019
Total Assets	\$75,028.49	

B. Profit & Loss Statement (July 31, 2019)

Total Income for July, 2019	\$7,910.70	Budget: \$5,565.00
Total Expenses for July, 2019	\$2,058.13	Budget: \$2,908.50
Total Income Y-T-D	\$46,236.18	Budget: \$49,707.00
Total Expense Y-T-D	\$23,343.98	Budget: \$30,516.00
Profit Year-to-Date (YTD)	\$22,892.20	Budget: \$19,191.00

MSC: Marcia Pincus and Charles Fiedler to approve the July 31, 2019 Financial Reports as presented.

V. Old Business

A. Report of the August 2, 2019 Board Retreat

Shirlene Sitton, Retreat Facilitator, reported on the Friday, August 2, 2019, Strategic Planning Retreat as follows:



1. Randy took notes of the retreat's discussions but has not yet had time to transcribe them
2. There was discussion on how best to align with SWANA International's new governing plans
3. NM SWANA Board Responsibilities were reviewed
4. 2020 Goals and Ideas were established
5. The new Bylaws were worked on so they can be completed for a vote to be taken at the September 10, 2019 Board Meeting
6. Discussed were the best way to formulate current committees such as making the YP part of the Membership Committee and broaden the responsibilities of Communication Committee that Matt Kingsley agreed to chair
7. A goal of the Communication Committee will be to help the board have more visibility and branding such as the Board members wearing polo shirts with the chapter's logo, etc.
8. Shane Johnson and Shirlene Sitton will co-chair the 2020 Road-E-O Committee but will need assistance from a local organization. The plans are to have the Road-E-O on Saturday, May 2 or 16 in 2020
9. The plan is to broaden Safety Training such as holding a half-day web training, legislative lobbying, *Slow Down to Get Around on the Road* and to add a safety focus component to the Road-E-O with safety training at that event

B. Report of the August 6, 2019 E-Training Session

Charles Fiedler who planned and led this session reported as follows:

- Six were registered but only two of four persons from the Baahaali Chichiltch Regional Solid Waste Transfer Station attended.
- It was an excellent webinar
- Charles recommended that these eTraining Session webinars be open to other facilities

C. Vote and Appointment of AB

Danita Boettner reported that the Bylaw revisions would be ready to send to Barry Shanoff, Attorney and General Council of SWANA, for review in order to approve them at the September 10, 2019 Board Meeting. She noted that the duties for each of the chapters are undefined and still in development.



III. New Business

A. Theme and Speakers for the December 6, 2019 Annual Meeting

Shirlene Sitton, Vice President and Annual Meeting Chair indicated that ***What's Working with Recycling*** as the possible theme to draw people to register for the Annual Meeting.

Since there will not be another BOD Meeting prior to the November newsletter, the annual meeting plans will be on the September 10, 2019 BOD Meeting Agenda for completion.

B. October 8, 2019 Regional Roundtable

Randy Watkins volunteered to plan and lead the October Roundtable. It was decided to hold this event at the CABQ Open Space Visitor Center conference room with the David J. Mezzacappa, SCS Engineers, presenting on the new NMED DG/XXX rules for landfills.

VII. Committee Reports

A. Education/Training

Charles Fiedler, Chair, reported as follows:

- Patrick Peck, South Central Solid Waste Authority Director, has volunteered to participate in the training for the September Landfill Operator Certification Training to be held in Las Cruces.
- Joseph Ellis has volunteered to work on an hour-long job analysis for a course to form a list of trainings organizations needs, as smaller city organizations are not getting the training they need.
- JoAnne Weaver formulated the plan to loan out the BlueRidge CDs that the Board helped put together and sent it to Joan Snider over two months ago but Joan has not gotten back to us.

Action: *Charles will contact Joan so we can get the DVDs back and handle the loaning of them to facilities that need to use them for training their own staffs.*

B. Communications (Newsletter and Website)

JoAnne Weaver requested assistance with topic suggestions for the November 2019 newsletter that will be published the first week of November. The following was suggested:

- Front page interview – Matt Kingsley – JoAnne
- Agenda for the December 6, 2019 Annual Meeting
- Report of the October 2019 Regional Roundtable Meeting – Randy
- Report on the new Bylaws and governance plans – Charles
- Regeneration of the March YP article – Marcia



JoAnne noted that other article suggestions be in place not later than the September 10 BOD Meeting.

B. IB Board Report

Danita Boettner reported that the Bylaw revisions would be ready to send to Barry Shanoff, Attorney and General Council of SWANA, for review in order for them to be approved at the September 10, 2019 Board Meeting. She noted that the duties for each chapters are undefined and still in development.

D. Membership/YP Committee Report

Marcia Pincus, Membership and YP Chair, reported that the current membership for New Mexico stands at 108 persons that is 9 persons lower than the May report.

There was no new information to report on the Young Professionals here in New Mexico.

E. Scholarship Committee

Marcia Pincus, Scholarship Committee Chair, reported that Sara Bixby had notified her that the choices had been made for those receiving scholarships. However, our applicant, Sidney Shelton was not chosen in this round.

VII. Next Roadrunner Chapter Meeting

Tuesday, September 10, 2019, 11 a.m. – 1:30 p.m., at the CABQ Open Space Visitors Center Conference Room.

VIII Adjournment

Randal Watkins, President, declared the meeting adjourned at 1:31 p.m.

