

NM SWANA MEETING ROADRUNNER CHAPTER
General Membership and Officers Meeting
Tuesday, September 10, 2019
CABQ Open Space Visitors Center

Submitted by JoAnne Weaver, Executive Secretary
Reviewed by Douglas Shimic, Secretary/Treasurer

General Membership Attendance: Charles Fiedler, Shane Johnson, Marcia Pincus, Douglas Shimic, Shirlene Sitton, Randal Watkins, Colin Ross and JoAnne Weaver

I. Call to Order: SWANA NM RR Chapter Business Meeting

Randal Watkins, President, called the meeting to order at 11:04 a.m.

II. Safety Minute

Charles Fiedler, Safety Ambassador, gave the following Safety Minute on ***Dealing with Special Waste:***

Here are some of the Special Waste items you should flag if you come across these in containers at work and at home:

- Red bags that may contain asbestos, medical or infectious wastes
- Unfamiliar labels or placards • Electronic waste items, such as computer monitors & televisions
- Loose or bagged ash material (except for household woodstove ash)
- Oily solids and oily debris • Strange or unfamiliar odors
- Sealed drums, pails, and chemical-type containers
- Appliances that might contain CFC (Freon)
- Light bulbs • Vehicle lead-acid batteries
- Powders or granular materials
- Small pressurized gas cylinders, such as propane or acetylene
- Pharmaceuticals, such as prescription type bottles and containers
- Rechargeable Lithium Ion Batteries, as used in cell phones, watches, toys, power tools, etc.



III. Approval of August 13, 2019 Meeting Minutes

MSC: Charles Fiedler and Marcia Pincus to approve the August 13, 2019, minutes with the corrections of Page 5, Section D., first line, remove *via email* to read *...reported that the current...* And Page 5, Section E., third line, changing *nit* to *not* chosen in this round.

IV. Approval of August 31, 2019 Treasurer’s Report

A. Balance Sheet (August 31, 2019)

Rio Grande Credit Union Accounts	\$68,535.10	<i>Checking: \$3,078.07, Investors Club: \$ 25,107.86 (+ \$3,000 + \$9.47 interest), 6-Month CD \$5,020.40 (\$3.84 interest), 12-Month CD \$10,055.22 (\$13.18 interest) and 24-month Jumbo Certificate: \$25,255.86 (\$48.66 interest) Share Account: \$5.00</i>
Accounts Receivable	\$6,432.93	<i>(\$8,582.93 + new August Training Invoices: \$1,950, less \$4,099.80 invoice payments received)</i>
Funds received but not deposited	\$0.00	
Total Assets	\$74,968.03	

B. Profit & Loss Statement (August 31, 2019)

Total Income for August, 2019	\$ 2,105.66	Budget: \$3,665.00
Total Expenses for August, 2019	\$ 3,379.22	Budget: \$4,055.00
Total Income Y-T-D	\$49,304.94	Budget: \$53,372.00
Total Expense Y-T-D	\$26,723.20	Budget: \$35,171.00
Profit Year-to-Date (YTD)	\$22,581.74	Budget: \$18,201.00

MSC: Marcia Pincus and Charles Fiedler to approve the August 31, 2019 Financial Reports as presented.

JoAnne Weaver noted that the addition of \$5,000 from the current 6-month CD with \$5,000 more from the Investment account will be made on September 20, 2019 when the original 6-month \$5,000 CD matures. At that time it will become a 12-month, \$10,000 CD.

V. Old Business

A. Notes of the August 2, 2019 Board Retreat

Randal Watkins, President and Note Taker at the August 2, 2019 Board Planning Retreat, distributed the 4-pages of transcribed notes and this summary as follows:



NM SWANA MEETING ROADRUNNER CHAPTER

Board Planning Retreat

Friday, August 2, 2019
Bodhi Manda Zen Center

Submitted by Randy Watkins, President
Reviewed by JoAnne Weaver, Executive Secretary

General Membership Attendance: Danita Boettner, Matt Kingsley, Marcia Pincus, Daniel Ramirez, Charles Fiedler, Shirlene Sitton, Joseph Ellis, Auralie Ashley-Marx, Jill Holbert, Daniele Berardelli, Randy Watkins, Diego Ramirez and Tyler Zack.

Shirlene presented packets and reviewed the agenda and new mission statement.

Marcia indicated solid waste resources the theme of SWANA National.

Shirlene discussed core values on handout.

SWANA alignment should be main purpose of board.

Charles asked how do we reach out to folks and change things? Tangential members trying to reach out. The challenge is distance. How to engage folks.

Danita said we need more doers.

Shirlene said the board does:

- Provide proper financial oversight;
- Ensures adequate resources (financial and people);
- Ensures legal, ethical integrity; and
- Ensures effective organizational planning.

Charles – Inquirers don't call on us, call SWB.

Marcia – Are we helping agencies with needs?

Shirlene - Board expectations:

- Attend meetings/conferences call attendance;
- Board and committee meetings;
- Participation on committees;
- Chair coordinates meetings, distribute notes;
- Make and keep commitments; and
- Carry load.

NM SWANA representation

When things go wrong on board:

- Spend too much time on trivial matters; and
- Doing committee work at meetings.

Board is not addressing strategic issues/opportunities, not maintaining roles/expectations.

Review of Strategic Plan from 2015.

Shirlene – importance of support staff.

Charles – history not remembered - NM was one of first chapters. Tom Parker knows history. GRCDA. We should cut the YP membership fee as an incentive.

Clarify funding resources

Marcia – in 2015 we had 80 members, in 2019 we have 115.

Big weakness – age of members.

List of resources – info for YPs.

Daniele – change perception

Auralie – marketing more to YPs, way exciting career path.

Matt – not having a quorum.

Opportunities – diversion from landfill.



Charles – How make it work?

Daniele – environmental protection, protect landfill groundwater.

Auralie – seeking funding for climate change.

Forest Service thinning trees. Wood chips on 3-4 inches of intermediate cover.

Los Corralitos Sandra Elie. Dr. Richardson involvement.

TorC – veneer of wood chips @ landfill.

SW facility grant \$100,000. Three (?) recipients. Ecosystem restoration. Safety emphasis.

Charles – foundation trying with SWANA National. Partnerships. Better growth through NMRC.

Danita – more go to. SWANA doesn't have visibility.

Shirlene – improve YP recruitment.

Auralie – build relationship with legislators.

Charles – SWANA could partner with NMRC to help out SWB. Fund a lobbyist?

Shirlene – don't have a legislative committee.

Auralie – retired legislator.

Danita – work with other chapters in the region. Regional conferences in the future. See what others are doing.

Weakness – lack of diversity in funding.

Shirlene – remove state of economy.

Age of professionals.

Randy – could sponsor a hotline for questions.

Shirlene – representation at career fairs.

STEM at convention center. How do we get invited to convention activity?

What success looks like?

Daniele – public presence?

Matt – clearinghouse?

Auralie – support for industry. Helpful to industry.

Success descriptors.

Shirlene – diverse and glamorous. Identify internships and develop training programs:

- Funding;
- Subjects to enhance compliance and skills;
- Venues regional, web-based, electronic; and
- Marketing, market research.

Charles – time reduction for meetings. Anyone can tag into it. Municipal League, county association for partnership.

Break

2019-2020 Strategic Planning

Objectives, goals

Marcia – 2015 emphasized training

Charles – Joan's training. Half-day, web-based, non-certification training. Asbestos, for example.

Jill – local training, don't have to send personnel.

Charles – focus on one-half day web-based.

Danita – how to execute YP?

Tyler, Daniel – Pre-recorded classes, discussion boards.

Jill – reiterated participation in STEM event (huge).

Charles - who puts education event together?

Danita – bring national programs to New Mexico. Mentor match.

Auralie – provide a landfill model at event.

Jill – AFRL program at super STEM event.

Shirlene – Have booth at events.

Charles – there is a banner for the chapter somewhere.

Shirlene – objective career or education.



Danita – become more visible. Make waste look interesting.

Jill – can SWANA support members in community?

Shirlene – opportunity of YP cost and program to attract YP.

Marcia – scholarship program, one for operators/kids.

Shirlene – Anything chapter can do to assist SWB with grant funding?

Auralie – Support e-training and operator scholarship.

Shirlene – Something can do about safety?

Marcia – Alamogordo facility got safety discs.

Danita – “Slow down to get around” legislative. Help promote. Same as school buses.

Shirlene – Road-E-O needs better planning.

Danita – Promote safety.

Recap:

- Becoming more visible by being at events;
- YPs – attract more YP scholarships;
- Road-E-O;
- Grants, lobbying, legislative; and
- Safety

Jill – Conference year for NMRC

Shirlene – Awards program yearly?

Danita – How do we get doers to do? Need bodies.

Auralie – Revise SW Rules, RAID, dimmer, permit fees for service.

Marcia – Chuck Akeley’s presentation of fee structure.

Shirlene – Weakness – not enough brand recognition. March. YP different than recruiting YP to field.

Auralie – Part of lobbying to let people know what she does.

Shirlene – Create smart goal for each topic:

- Safety training;
- YP; and
- Partnering in regional events.

Joseph – Municipal League uses safety training of Albuquerque. Tune safety topics to industry. Research with safety firm. What will have to budget for by Annual Meeting?

Charles – Inventory of current YPs. Market and recruit YPs.

Marcia – A YP must work with national YP.

Shirlene – Randy-lending library available January 1, 2020. Goal.

Danita – Work with regional director regarding regional events. Check with other chapters. How things will rotate.

Lunch.

Danita – Bylaws modified to comply with national by-laws. Added meeting to be held using electronics.

Marcia – Officers would respond to by-laws.

Shirlene – Board elected, then elects committee chairs. Committees prescribe or not, and which committees do we want to have?

Charles – Define officers, leave current committees.

Shirlene – Don’t define committees other than ad-hoc. Change training and education committees to include safety?

Charles, Danita – no, gets lost.

Shirlene – Keep membership and YP committee separate. Road-E-O need place to have it. Keep as committee.

Charles – Legislative, branding.

Shirlene – Leave communications, add safety, and strike scholarship committee.

Committees:

- Training and education – Charles.
- Membership – Marcia.



- YP – Marcia.
- Road-E-O – Shane, Shirlene.
- Safety – Doug
- Communications – Matt, Shirlene, JoAnne

Shirlene – When, Road-E-O May 2 or 16.

Charles – 6 month or 12-month budget?

Shirlene - Concentrate on budget for June 2020.

Marcia – October Annual Meeting?

Danita – No, December 2020 Annual Meeting.

Shirlene – Move board election schedule. August 13 board meeting.

B. Progress Report of the Blue Ridge Training DVDs

Charles Fiedler reported he had communicated with Joan Snider, NMED-SWB, regarding the NM SWANA proposed plan on what they had decided on how to loan the Blue Ridge Training DVDs.

Joan indicated that they cannot handle the distribution of the DVDs and provided Charles with a list of the DVDs they are currently using in the Landfill and Transfer Station classes as follows:

Video	Class we show it in
Confined space	LF, TS
Fire	LF
Equipment safety	LF
Handling difficult loads	LF
Traffic safety and road design	LF, TS
Lockout-Tag-out	LF, TS
Machine Maintenance	LF
Dealing with Unruly Customers	TS
Backing Safety	TS
Transfer Station safety	TS
Emergency Response - Hazardous Materials	TS
PPE	Will show at TS (Making these classes longer)
Slip, trips and falls	Will show at TS (Making these classes longer)
Bloodborne Pathogens	Haven't shown
Lightning Safety	Haven't shown



Leachate management

Haven't shown

Charles suggested that the Board purchase our own set of DVDs, announce through an blast, on the website and with an article in the November 2019 Newsletter that they are available for use as follows:

Use USPS flat Priority Flat Rate Mail.

https://store.usps.com/store/product/shipping-supplies/priority-mail-flat-rate-envelope---ep14f-P_EP_14_F

Their Flat Rate Envelope should be sufficient to send the DVD in a jewel case with a return envelope and return-mailing label. Charles suggested setting up the return label for two weeks out which should be plenty of time for them to use video several times. I would also suggest including the terms of the share indicating the disk will need to be returned by the return label mailing date. At this time he doesn't think we should loan more than one at a time until we get comfortable with the process.

Action: JoAnne will order the new set of Blue Ridge DVDs, found that there was not an article in any 2018 newsletter so will write an article for the November 2019 Newsletter, setup the postal requirements, arrange for the set-up on the website and blast announcing the opportunity of borrowing these DVDs for facilities to train their staffs.

C. Plans for the October 8, 2019 Regional Roundtable

Randy reported that David Mezzacappa, SCS Engineers Vice-President, has agreed to come to Albuquerque and present **New NMED EG/XXX Rules for Landfills**. The event will be held at the CABQ Open Space Visitor Center Conference Room from 11:00 a.m. – 3:00 p.m. Bill Schueler, NMED-SWB, has approved the following agenda for issuing 4 CEUs to those attending:

October 8, 2019 Regional Roundtable Meeting Agenda

Date: Tuesday, October 8, 2019

Time: 11:00 a.m. - 3:00 p.m.

Lunch Provided: No Fee

Location: The CABQ Open Space Visitor Center, 6500 Coors Blvd NW, Abq, NM 87120

CEU Credits: 4

Presentation by: David Mezzacappa, Vice President, SCS Engineers

David Mezzacappa has been with SCS Engineers for over 20 years. He graduated with a BS in Civil Engineering from the University of Texas at Arlington and is a professional engineer in the State of New Mexico.



David has worked with landfills his entire career and has especially focused on air quality and compliance issues. He has worked with the New Source Performance Standards for landfills for 25 years and has been carefully tracking the recent changes brought about by the new NSPS rules finalized in 2016.

Topic: *New EPA's NSPS and NMED AIR Quality Rules*

11:00 a.m. - Round Table Introductions

11:30 a.m. - Mr. Mezzacappa's Presentation

12:30 p.m. - Lunch

1:00 – 3:00 p.m. - Open Discussion Period

D. Theme and Speakers for the December 6, 2019 Annual Meeting

Shirlene Sitton, Vice President and Annual Meeting Chair indicated that due to unusual circumstances she has not been able to work on the agenda for the 2019 Annual Meeting.

Action: *Randy Watkins, President, offered to work with Shirlene to develop the agenda so that it can be written and placed as part of an article for the early November newsletter.*

E. Presentation of New Bylaws

The new Bylaws were not ready for review.

Action: *Charles Fiedler indicated that he would work on the Bylaws, sending them to Shirlene Sitton for review and then to SWANA National for final review.*

VI. New Business

Marcia Pincus presented a proposal for a Roadrunner Scholarship as follows:

Purpose: Provide scholarships to children of landfill staff to allow them to find employment within the landfill industry.

Amount: \$5,000 for one-award or two \$2,500 awards

Given To: Local Operators/Landfill personnel children and grandchildren (?)

Specific Criteria: Employment Agency of Landfill Personnel must have a member of the Roadrunner Chapter

Applicant must:

- Be in college when accepted or a high-school graduate
- Have a passing grade of B (provide transcripts)



- Complete a Roadrunner Chapter application
- Provide two references of character (not from family members)

Discussion and questions were:

- Perhaps a different criteria for following years
- Award the \$5,000 over a period of four years or \$1,000 a year
- Keep it wide open for the first time using that as a test sample
- Make this award an Annual Meeting feature
- The award recipient could go into any solid waste field, not necessarily landfill only

VII. Committee Reports

A. Education/Training

Charles Fiedler, Chair, reported as follows:

B. Communications (Branding, Newsletter and Website)

JoAnne Weaver reminded the board regarding the article subjects and authors

- Front page interview – Matt Kingsley – JoAnne
- Agenda and details for the December 6, 2019 Annual Meeting
- Report of the October 8, 2019 Regional Roundtable Meeting – Randy
- Report on the new Bylaws and governance plans – Charles
- Regeneration of the March YP article – Marcia
- Begin a Safety Feature – JoAnne
- Save the dates for 2019 - JoAnne

JoAnne noted that other article suggestions are to be in place not later than September 30, 2019.

Action: *JoAnne to send out a full list and timetable for the November Newsletter*

B. AB Report

Charles Fiedler, AB Delegate for Region 2 and member of the SWANA Policy Committee, reported that he had a phone-in regional meeting on Friday, September 6, 2019. The AB Reps are essentially the regional chairs that sit on the SWANA National Board of which they have a two-tier review process. However, Utah and Nevada did not show up for the call.

Charles will have more to report after WASTECON when a full meeting takes place on October 21-24, 2019 in Phoenix, AZ.



D. Membership/YP Committee Report

Marcia Pincus, Membership and YP Chair, reported that the current membership for New Mexico stands at 100 persons that is 8 persons lower than the August report.

There was no new information to report on the Young Professionals here in New Mexico.

E. Scholarship Committee

There will be nothing to report until early February 2019.

VII. Other Business

Marcia Pincus announced her resignation from the NM SWANA Roadrunner Chapter Board effective December 7, 2019.

VIII. Next Roadrunner Chapter Meeting

Tuesday, November 12, 2019, 11 a.m. – 1:30 p.m., at the CABQ Open Space Visitors Center Conference Room.

IX. Adjournment

Randal Watkins, President, declared the meeting adjourned at 1:18 p.m.

