

NM SWANA MEETING ROADRUNNER CHAPTER
General Membership and Officers Meeting

Tuesday, January 13, 2015
NMED District 1 – Sandia Room

Submitted by JoAnne Weaver, Secretary
Reviewed by Randal Watkins, Secretary and Jerry Kamieniecki, Communications Chair
*Asterisks indicate there are handouts filed with the copy of these minutes.

General Membership Attendance: Charles Fiedler, Jerry Kamieniecki, Terry Nelson, Marcia Pincus, David Robinson, Robert (Bert) Sanchez, Randy Watkins, Deborah Weaver, and JoAnne Weaver

I. Call to Order: SWANA NM RR Chapter Business Meeting-David Robinson, President

President David Robinson called the meeting to order at 11:18 a.m.

II. Approval of November 4, 2014 Meeting Minutes

MSC: Charles Fiedler and Terry Nelson to approve the November 4, 2014 chapter meeting minutes as corrected with a format change.

III. Approval of December 31, 2014 Treasurer's Report

The Actual to Budget Summary and Balance Sheet reports for December 31, 2014, were presented for review by Randal Watkins, with the ending balances as follows:

- Rio Grande Credit Union accounts: \$ 27,600.88
- Accounts Receivable: \$ -193.57 (Credits of \$2390.10 less open invoices of \$2196.53)
- Funds received but not deposited: \$ 250.60
- Total Assets: \$ 27,657.91
- Profit Year-to-Date: \$ -1,593.05
- Total Income for December, 2014: \$ 826.23 (Budget: \$3,986.00)
- Total Expenses for December, 2014: \$ 2,916.62 (Budget: \$1,600.00)
- Total Income Y-T-D: \$ 38,715.77 (Budget: \$45,826.00)
- Total Expense Y-T-D: \$ 40,308.82 (Budget: \$40,290.00)

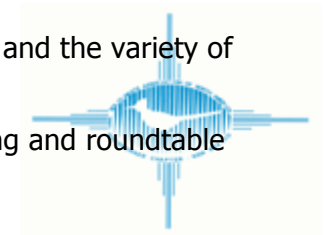
MSC: Charles Fiedler and Terry Nelson to approve the December 31, 2014 Financial Reports as presented.

IV. Old/Other Business

Evaluation of December 5, 2014 Annual Meeting & Roundtable

David Robinson reported that attendees were pleased with the speakers and the variety of topics. Attendance was low.

JoAnne Weaver suggested that offering CEUs for both the annual meeting and roundtable might increase attendance in the future.



MSC: Marcia Pincus and Jerry Kamieniecki for JoAnne Weaver to provide a breakdown of all costs for the 2014 Annual Meeting at the next board meeting for 2015 Annual Meeting planning.

V. New Business

A. Review of 2015 Proposed Budget*

JoAnne Weaver presented the proposed budget for 2015. Items discussed were as follows:

- Annual Meeting Fees.* Marcia Pincus recommended revisiting budgeted amount after reviewing breakdown of 2014 expenses
- Admin/Office/Copies/Supplies/Corp Rept/Telephone Expenses:* Proposed increase in budget. JoAnne has kept her charges under budgeted amount by not charging 100% of her work. Going forward she will charge for all of her work.
- Training Income:* One-day course fees are estimated.

JoAnne asked members to review the budget in detail outside of the meeting and send her their questions/concerns/recommendations. (She will send out a reminder.) JoAnne will then bring a revised 2015 Proposed Budget for a vote to the February board meeting.

B. Location for Chapter Board Meetings after March 2015

Terry Nelson will reserve the current location for May, June, July, August, and November.

C. Locations for April 14 and October 13 Regional Roundtable Meetings

Charles Fiedler suggested Las Vegas for the April meeting and Las Cruces for October. Charles will work with Danitta Boettner to make arrangements.

D. Plans for 2015 Road-E-O

David Robinson led a discussion of holding a Road-E-O in 2015.

- Currently, there is not an event chair.
- Charles Fiedler recommended holding the event on May 2.
- There was a discussion of low attendance due to participants needing to pay their own way.
 - David will query some employers with this question: "How many employees would you be able to support if you paid \$60 per person per event"
 - David will report results in February. A decision whether to hold the Road-E-O will then be made.

E. TechSWANA Call for Papers

Charles Fiedler reported that TechSWANA is soliciting papers. Those interested should contact him for detailed information.



VI. Committee Reports, 2014

A. Education*

Joan Snider sent her report via email, as she was unable to attend this meeting due to inclement weather.

- David Robertson went over the certification classes scheduled for 2015 as follows:
 - Landfill class, March 10-13, Rio Rancho, confirmed
 - Landfill class, Sept. 15-18, Roswell, amount for the classroom will be about \$80
 - Transfer Station class, Tijeras, June 16-18, confirmed
 - Transfer Station class, Alamogordo, Nov. 3-5, confirmed
 - Compost class, April, Las Cruces, TBD
 - Compost class, Oct., Albuquerque, TBD
 - Recycling classes, May and Dec., locations TBD

- David also reviewed the notes from the NMED/SWANA/NMRC planning meeting on November 19. (Attached to Joan's report.) He led a discussion of the items in order to take feedback to next planning meeting, which will be held on January 15, 2015.
 - Transfer Station classes have limited capacity:
 - JoAnne Weaver brought up the issue of the 18 people already on the waiting list for the next class. Charles stated that these people need to be guaranteed spots as we have already made this commitment. New system of priorities should be applied to other registrants going forward.
 - JoAnne requested written guidance so she knows what to tell those who are registering.
 - Possibility of SWANA offering a 3rd Transfer Station class:
 - There was a consensus that SWANA will not do this.
 - Three-day Integrated Solid Waste Management Training Extravaganza:
 - Consensus was that this is a good idea, but that it is not feasible to offer it in 2015 due to the amount of planning required. For 2015, it would be better to offer three, one-day courses.
 - When/if it is held, attendees should be required to register and pay for all three days.
 - Collection Center Best Management Practices Course: Consensus was that CEUs be offered.

B. Communications

Report not given due to lack of time.

C. IB Board

Report not given due to lack of time.

D. Membership



JoAnne Weaver distributed an updated Membership Report verifying that there were 4 new members in 2014 and on September 30, 2014 there were a total of 61 members in the NM SWANA Roadrunner Chapter

VII. Next Roadrunner Chapter Meeting

The next meeting of the Chapter will be held Tuesday, February 10, 2015 in the NMED District 1 Sandia Room from 11:00 am to 1:30 pm.

VIII. Adjournment

David Robinson, President, declared the meeting adjourned at 1:48 pm.

