

**NM SWANA MEETING ROADRUNNER CHAPTER
General Membership and Officers Meeting**

Wednesday, June 22, 2016

Open Space Visitors Center, City of Albuquerque

Submitted by JoAnne Weaver, Executive Secretary

Reviewed by Stephen Miceli, Secretary and Jerry Kamieniecki, Communications Chair

*Asterisks indicate there are handouts filed with the copy of these minutes.

General Membership Attendance: Auralie Ashley-Marx, Danita Boettner, Charles Fiedler, Jerry Kamieniecki, Terry Nelson, David Robinson, Shirlene Sitton, Joan Snider, Randal Watkins, Deborah Weaver and JoAnne Weaver

Call to Order: SWANA NM RR Chapter Business Meeting

President Charles Fiedler called the meeting to order at 11:04 am.

Approval of May 2016 Meeting Minutes

Jerry Kamieniecki requested the following additions (in italics and underlined) and corrections:

- Old Business
 - Section A, "Regional Roundtable," paragraph 2: Revise the last sentence to read, "Approximately 30,000 carts (65-gallon capacity) were purchased and *will be* deployed around December 2016.
 - Section C, "E-Session," paragraph 1: Revise the title of the webinar to read "Assessing Exiting Post-Closure Care" (comma between "assessing" and "exiting" removed.)
- Committee reports:
 - Section B, "Communications," 4th bullet, 2nd sub-bullet: Revise to read "Jerry suggested that sponsors be listed on the Road-E-O page and on *the* Joint Conference Page.
 - Section E, "Safety Ambassador," 1st paragraph: Revise last sentence to read, "Joan Snider suggested that he work with DGS to get them printed to handout to attendees at *the* Joint Conference.

Danita Boettner requested the following changes to wording:

- Committee Reports:
 - Section C "SWANA International Board"
 - 2nd paragraph, 6th bullet, "Stand-in Policy:" Revise first sentence to read, "This policy would allow for a Chapter stand-in (alternate representative) to attend *once* in a two-year period on behalf of the IB Representative. ("Representative" changed from plural to singular.
 - 3rd paragraph, first bullet: Revise 2nd and 3rd sentences to read, "There is no longer a limit on the number of consultants/*private industry representatives* on the IB. May revise by-laws in the future to ensure consultants/*private industry representatives* do not become dominant on the IB."

MSC: David Robinson and Terry Nelson to approve the May 2016 Chapter meeting minutes as amended.

Approval of May 31, 2016 Treasurer’s Report

The Actual to Budget Summary and Balance Sheet reports for May 31, 2016, were presented for review by Joan Snider, with the ending balances as follows:

A. Balance Sheet (May 31, 2016)

Rio Grande Credit Union Accounts	\$43,256.71	Note: \$41,707.84 + \$12.40 interest
Accounts Receivable	\$ 2,698.30	Note: \$4,500 open invoices - \$1,801.70 credits to be used by 12/31/16)
Funds received but not deposited	\$0	
Total Assets	\$45,955.01	

B. Profit & Loss Statement (May 31, 2016)

Total Income for May, 2016	\$3,738.40	Budget: \$6,702.00
Total Expenses for May, 2016	\$4,896.37	Budget: \$6,275.00
Total Income Y-T-D	\$21,038.31	Budget: \$28,023.00
Total Expense Y-T-D	\$17,737.87	Budget: \$24,790.00
Profit Y-T-D	\$3,300.44	Budget: \$3,233.00

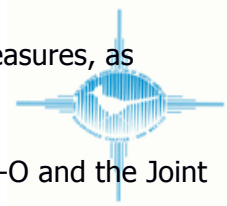
MSC: Randal Watkins and Terry Nelson to approve the May 31, 2016 financial reports as presented.

2016 Road-E-O Financial Report

Joan Snider presented the financial report for the 2016 Road-E-O. (See top of next page.)

JoAnne Weaver asked when the Road-E-O sponsorship monies would be credited to the Road-E-O income line. Charles Fiedler said it would be when the sponsorship monies are received from NMRC after the Joint Conference as those listed as sponsors for the Road-E-O are also sponsors of the Joint Conference.

Charles pointed out that the Road-E-O loss was a planned loss. By all other measures, as reported last month, the Road-E-O was a success.



Joan reinforced the need to keep recruiting sponsors to cover both the Road-E-O and the Joint Conference.

2016 ROAD-E-O FINANCIAL REPORT

As of: May 31, 2016

Road-E-O Income	
Registrations (22)	\$ 330.00
Road-E-O Expenses (to date)	
Administration	\$ 449.91
Banner	\$ 254.52
Insurance	\$ 585.00
Lunch	\$ 898.54
PayPal	\$ 5.46
Plaques	\$ 140.00
Porta Potties	\$ 170.00
T-Shirts	\$ 349.43
Tents/Table/Chairs	\$ 703.38
Trailer	\$ 212.98
<u>Total Road-E-O Expenses</u>	<u>\$3,769.22</u>
Total Loss (to date)	(\$3,439.22)

Old Business

A. May 17, 2016 eTraining Session Report

Jerry Kamieniecki reported that this was an excellent eTraining Session with a good turnout, including several attendees from the Solid Waste Bureau (NMED), who contributed a lot to the discussion following the presentation.

B. September Joint Conference Report

Terry Nelson provided an update on the planning for the Joint Conference:

- Terry Nelson Lifetime Achievement Award: Per the motion made at the May 10, 2016 board meeting, the award will be given to Joseph Ellis. Terry will notify Mr. Ellis.
- Pre-Conference Training:
 - Terry said the pre-conference SWANA training will be from 8:00 to 12:00, with 4 CEUs to be awarded to attendees.



- Auralie Ashley-Marx noted that the Solid Waste Bureau could facilitate a workshop, on "Operations Plans, Escape from the Zombie Binders." Since conference attendance is skewed towards consultants, this will be a good opportunity for providing an interactive workshop.
- Cost of Pre-Conference Training: \$75
- JoAnne Weaver asked if she will be handling the registration for the pre-conference training. Terry said he will confirm this with Sarah Pierpont, NMRC and let JoAnne know.

Adm. Note: NMRC will handle all the class registrations this year as many sign up for the class as part of their conference registration.

- Facility Tours:
 - The NM SWANA tours will be held on Monday, September 26 from 1:30 - 3:30 p.m. beginning with the Wagner Equipment Company, followed by a tour of the East Mountain (Bernalillo County) Transfer Station.
 - NMRC will have a "tour" (actually a mini-session) of the Tijeras Creek erosion control project.
 - Cost for all tours is free.
- SWANA Safety Minute: Charles Fiedler is working with David Robinson to plan a SWANA "Safety Minute" (with an accompanying slide) to be presented by board members at the beginning of every breakout session (48 total presentations in all).
- Joint Conference Sponsors: Charles reinforced Joan Snider's earlier remark that board members should continue to work on obtaining sponsors for the Joint Conference.
- Danita noted that she is working to confirm sponsorships with Wagner and Sci-Tech.
- Randy
- Terry requested that board members working on other potential sponsors let him know.
- Registration: Terry reminded board members that they will need to register and pay to attend the conference.
- Terry also noted that there was another Joint Conference call on Thursday, June 23, 2016, to discuss the abstracts that have been submitted and to make certain that missing topics are to be covered.
- Welcome and Opening Remarks: NMED Secretary Ryan Flynn has agreed to make the welcome and opening remarks, not to exceed 15 minutes. Auralie Ashley-Marx will make sure this is scheduled on Secretary Flynn's calendar and will also brief him on what is expected that day.

C. Update on August 18, 2016, eTraining Session

Jerry reported that as discussed previously, he would like to use David Biderman's video titled ***10 Ways to Reduce Accidents and Injuries***. This video was first presented on June 6, 2015 and focuses on collection facilities. There are 20 slides and is about an hour long.

It was the consensus of those board members present that Jerry purchase this video and advertise this session as soon as possible. Jerry will also be confirming that the CABQ Open Space center is available for this event.

D. Update Plans for the October 11 Regional Roundtable Meeting

Danita reported that Patrick Peck will arrange for the meeting to take place in Las Cruces but would prefer that it be held in another location such as Socorro.

Auralie offered to check with Dr. Clinton Richardson, NM Tech in Socorro and see if he is available for Tuesday, October 11, 2016.

The Socorro Brewery was suggested as a meeting place for this Roundtable.

This place and presenter for this event need to be confirmed by the next board meeting, which is July 13, 2016.

VI. New Business

A. Initial planning for the December 9, 2016 Annual Meeting and Roundtable

Charles led the discussion on the planning for the 2016 Annual Meeting. Randy Watkins as Vice-President will be in charge of this Annual Meeting.

- Suggestions for presenters were speakers from around the state noting what is working and what is not. These could be two (2) operators and two (2) technicians.
- Danita suggested contacting David Charlesworth, DCE Environmental, to be the keynote speaker as he always is good in capturing the attention of the audience.
- Jerry also suggested Jack Freidline from the City of Scottsdale; AZ. Mr. Friedline was the Keynote Speaker at the 2014 Annual Meeting.

B. Request to Advertise in NM SWANA Newsletters and Website

Charles presented the request of a real estate person to advertise a solid waste facility in the Espanola area is for sale.

Upon discussion it was decided by consensus that this type of advertising was not appropriate for the chapter's media.



V. Committee Reports

A. Education Committee Report

Terry reported that he taught at the Transfer Station Operator Certification Class in Farmington on June 14-16, 2016. It was an excellent class. However, there were a number of students who came to the class without proper registrations.

Joan noted that she and JoAnne were meeting following this meeting to determine how to better handle the whole registration process.

Charles suggested to Joan and the board that Joan be sent to the MOLO class in Colorado so that she has a better idea of what SWANA International teaches at these special classes.

It was agreed by consensus that Joan's way be paid to this class that is to take place July 25-28, 2016 in Alamosa, CO. Further agreement was made by an email vote from Marcia Pincus and Stephen Miceli who were absent at this June board meeting.

B. Communication Committee Report


Jerry reviewed the topics for the next newsletter that was agreed should be distributed in early August 2016.

Preliminary List of Articles and Authors

	Title	Author	Pictures?/Links?
1	Joint Conference Between NM SWANA and NMRC To Feature Many Exiting Topics <input type="checkbox"/> Keynote Presenters, Technical Tracks, Training, Tours, Awards	Terry	Include registration link
2	2016 Road-E-O Competition a Great Success	Shirline	Select 2 or 3 pictures (posted on website)
3	Summary of May 17, 2016 E-Session Training Event	Jerry	3 pictures
4	South Central Solid Waste Authority Earns Award for Safety Excellence	Jerry	
5	October 2016 Regional Round Table Meeting Announced	Danita	
6	Safety Poster Available from the City of Albuquerque & NM Chapter of SWANA	David	

Proposed Newsletter Schedule:

1. All Articles, pictures, etc. to Jerry & JoAnne/DGS by COB
2. Jerry edits articles, sends revised articles to DGS by COB
3. DGS sends Newsletter draft to Jerry on
4. Jerry sends Final Newsletter edits to JoAnne/DGS by COB
5. JoAnne/DGS distribute Final Newsletter on or before

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 Tuesday, July 19, 2016
 Friday, July 22, 2016
 Wednesday, July 27, 2016
 Friday, July 29, 2016
 Tuesday, August 2, 2016

Jerry also requested some changes that needed to be made to the NM SWANA Homepage on the website. JoAnne will make sure these changes are made along with the monthly maintenance for the site.

C. IB Representative Report

Danita reported that all her travel and hotel plans have been made for her to attend WASTECON on August 22-25, 2016 in Indianapolis, IN.

D. Safety Ambassador Initiative

David reported that he will be sending the safety poster to DGS for Denise to possibly clean up the design and print however many is needed for the conference and to publish in the August newsletter.

E. Membership

There was no formal report as Marcia was away on business.

Charles requested that JoAnne obtain the latest member report for the chapter in order to update the database as well as inform the board.

- V.** The next board meeting will be held on Wednesday, July 13, 2016, at the CABQ Open Space Center beginning at 11:00 a.m.

- VI.** The meeting was adjourned at 1:05 p.m.

