

**NM SWANA MEETING ROADRUNNER CHAPTER
General Membership and Officers Meeting**

Tuesday, May 10, 2016
CABQ Open Space Visitors Center, City of Albuquerque
Submitted by JoAnne Weaver, Executive Secretary

Reviewed by Stephen Miceli, Secretary and Jerry Kamieniecki, Communications Chair

*Asterisks indicate there are handouts filed with the copy of these minutes.

General Membership Attendance: Danita Boettner, Charles Fiedler, Jerry Kamieniecki, Stephen Miceli, Marcia Pincus, David Robinson, Joan Snider, Randal Watkins, Deborah Weaver and JoAnne Weaver

I. Call to Order: SWANA NM RR Chapter Business Meeting

President Charles Fiedler called the meeting to order at 10:59 am.

Approval of March 2016 Meeting Minutes

Joan requested that Bullets 2-6, under V. New Business: NMED-SWB Budget Crisis be removed, as those bullets were not necessary for providing background to the related motion.

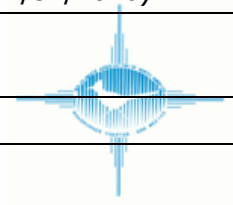
MSC: Jerry Kamieniecki and David Robinson to approve the March 2016 Chapter meeting minutes as amended.

Approval of April 30, 2016 Treasurer's Report

The Actual to Budget Summary and Balance Sheet reports for March 31, 2016, were presented for review by Joan Snider, with the ending balances as follows:

A. Balance Sheet (April 30, 2016)

Rio Grande Credit Union Accounts	\$46,384.68	Note 1a: \$3,000 transferred from RGCU checking to Investment Club Note 1b: Includes \$\$11.86 Interest on Investment Club
Accounts Receivable	-\$ 919.30	Note 2: \$3,240 open invoices less \$4,126.70 credit memos (to be used by 12/31/2016)
Funds received but not deposited	\$ 75.00	
Total Assets	\$45,540.38	



B. Profit & Loss Statement (April 30, 2016)

Total Income for April, 2016	\$ 1,239.86	Budget: \$10,742.00
Total Expenses for April, 2016	\$ 2,656.56	Budget: \$ 6,540.00
Total Income Y-T-D	\$16,997.31	Budget: \$21,231.00
Total Expense Y-T-D	\$12,841.50	Budget: \$18,515.00
Profit Year-to-Date (YTD)	\$ 4,155.81	Budget: \$ 2,806.00

MSC: Danita Boettner and Marcia Pincus to approve the April 30, 2016 financial reports as presented.

Old Business

A. Regional Roundtable (April 12, 2016)

Danita Boettner reported that the April 12, 2016 Regional Roundtable was a success. The attendance at the Roundtable was the largest ever with 31 attendees. There were representatives from Durango, CO; Grants, NM; and the Navajo Nation.

Following are notes received from Jerry Kamieniecki, Communication Chair:

Shirlene Sitton, Director of the City of Santa Fe's Environmental Services Department, kicked-off the meeting with a short presentation regarding recent upgrades to the City's recycling program. In December 2015, the City approved funding of an automated curbside collection program. Approximately 30,000 carts (65-gallon capacity) were purchased and will be deployed around December 2016.

David Robinson, City of Albuquerque, informed the audience that the Roadrunner Chapter's Board of Directors has appointed him as the Chapter's Safety Ambassador. David will act as the liaison between SWANA International and the NM Chapter members and will assist with the distribution of safety-related information.

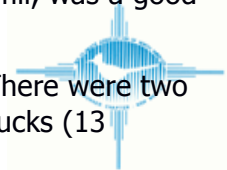
Attendees at this Roundtable Meeting earned 4 CEU's that can be used toward the renewal of each person's Operator Training Certification (as applicable).

B. Road-E-O (May 7, 2016)

- Charles reported that the Road-E-O was a success and that participants want to do it again. He thanked David Robinson for encouraging the Chapter to hold the Road-E-O this year. He thanked Randal (Randy) Watkins for all of his hard work organizing and managing the event. Charles stated that the venue, the Santa Fe Landfill, was a good venue.

He thanked the judges, including Jerry Kamieniecki and Tom Parker. There were two event categories: Heavy Equipment (7 participants) and Collections Trucks (13 participants).

- Randy said that this year, at the request of the liability insurance company, storm fencing was used for crowd control.



- Jerry said that the City of Santa Fe provided both diesel and natural gas side-loaders. Participants looked at the two types of Collections Trucks and agreed they would all use the diesel side-loaders for the competition.
- Jerry provided suggestions for improving next year's Road-E-O
 - Review SWANA International's Road-E-O handbook to make sure the Chapter's method of scoring is consistent with the guidelines provided by SWANA Int'l (e.g. applying demerits and timing portions of each event in addition to overall time)
 - Provide a scorekeeper for each event element, separate from the event manager/judge.
 - Provide golf carts and walkie-talkies for event managers and other volunteers.
- Randy said that SFSWMA will be able to store NM SWANA's Road-E-O trailer at the Landfill. (Jerry reminded Randy that the trailer's back door latch needs to be repaired.)
- Charles requested that event results be posted on NM SWANA website. He asked JoAnne Weaver to obtain plaques for the winners to be presented by the winners' managers at their worksites.
- Charles said he would arrange for a conference call to discuss lessons learned and to form a committee to start working on the 2017 Road-E-O.

C. E-Session (May 17,2016)

- Jerry Kamieniecki reported that the presentation was all set to go. NM-SWANA paid \$47 for the webinar: "Assessing Exiting Post-Closure Care."
- Charles Fiedler will take care of purchasing the food for the event, which is to be held at the City of Albuquerque (CABQ) Open Space Visitors Center. JoAnne Weaver will give Jerry and Charles the registration count on Monday, May 16. She will email Charles the sign-in sheets and certificates for him to print and bring to the event.

New Business

A. September Joint Conference

Charles Fiedler presented the report on behalf of Terry Nelson, who was away

- Keynote Speaker: Michelle Leonard, President, SWANA International
- Guest Speaker: Ryan Flynn, NMED Secretary
- Sponsorships: These are coming in
- Papers: Being reviewed
- Class (day before):



- Charles Fiedler is interested in offering SWANA International's one-day, special waste and waste screening training class. He is sending Auralie a link to review with the information.
- Joan Snider reported that Auralie Ashley-Marx (NMED) is interested in a half-day workshop on writing operational plans. She is also envisioning a lot of the learning taking place in breakout groups. Because tours are planned for the afternoon the day before the conference, a half-day training in the am would fit the schedule better. She suggested that the training Charles is interested in be offered on a separate occasion.

B. eTraining Session (August 17,2016)

Jerry Kamieniecki reported a conversation he previously had with Stephen (Steve) Miceli regarding possible topics. Steve suggested an operations-related topic would be relevant to both managers and operators. Jerry will identify operations-related webinars and send a list out to the Board for feedback.

Jerry will reserve the CABQ Open Space Visitors Center for August 16, 2016.

C. Regional Roundtable (October 11,2016)

Danita Boettner reported that the October Regional Roundtable is tentatively scheduled at the South Central Solid Waste Authority (Las Cruces). She is working on finalizing plans.

D. Terry Nelson Lifetime Achievement Award

Charles Fiedler reported that Terry Nelson recommends that Joseph Ellis receive this award.

MSC: Joan Snider and Jerry Kamieniecki to approve Joseph Ellis.

Committee Reports, 2016

A. Education

Joan Snider presented the Education report for Terry Nelson. NMED has budgeted monies to fund travel of NMED personnel for training for FY 2016-2017. Therefore, fall classes will be held as scheduled. Registration has reopened, and JoAnne Weaver is taking registrations.

B. Communications

Jerry Kamieniecki reported.

Newsletters

- The April 2016 newsletter, five pages long was distributed and highlighted the upcoming Rad-E-O Competition held on May 7, 2016.
- The next newsletter will be sent out at the end of July/beginning of August. The cover article will promote the Joint Conference (in lieu of an interview). Charles suggested that Shirlene Sitton write a press release about the Road-E-O and offered to contact Shirlene Sitton directly.



- Website
 - The Road-E-O registration link needs to be taken down. Joan Snider suggested this be replaced with a link to a page announcing Road-E-O winners and with pictures of the event.
 - Jerry suggested that sponsors be listed on the Road-E-O page and on the Joint Conference Page.
 - JoAnne Weaver will start posting the Chapter meeting agenda on the website prior to each meeting.

C. SWANA International Board

Danita Boettner reported on the International Board (IB) meeting in Silver Springs, MD the week of May 2. SWANA International has a direction and a plan, with drivers for each part of the plan.

Some of the current initiatives:

- More Operations Level Training is planned
- Membership Development Training
- Affinity Program: Board has been appointed
- Translation of training materials into French for use in Canada. (Spanish is under consideration.)
- Hiring of Technical Writer to revise technical policies to have a consistent voice and to eliminate jargon. Goal is to make policies more searchable and easier to understand by a wider audience.
- Stand-in policy: This policy would allow for a Chapter stand-in (alternate representative) to attend once in a two-year period on behalf of the IB Representative. Stand-in would have voting rights.
- SWANA Advocacy

Other information from the meeting:

- Policy re: who can serve as a Regional Representative on the IB was revised to match by-laws. There is no longer a limit on the number of consultants/private industry representatives on the IB. The by-laws may be revised in the future to ensure consultants/private industry representatives do not become dominant on the IB.
- Overall SWANA International event attendance is higher than in the past.
- There will be no increase in dues for FY 2017.
- Chapters are requested to provide a list of local conference attendees – with membership status (yes/no) marked – to allow SWANA International to market to non-members.



- Black-out Dates: Danita brought up issue of "black-out" dates that prevent Chapters from scheduling events when certain SWANA International events are held in a near-by state. She emphasized the fact that the NM SWANA/NMED training schedule is not completely in our control.

Announcements

- Sr. Executive Seminar: June 26, 2016 in Scottsdale, AZ
- WASTECON: August 22-25, 2016 in Indianapolis
- ISWA's World Congress: Co-located with WASTECON on September 25-27, 2017 in Baltimore MD.

D. Membership

Marcia Pincus said that the current on-line membership application may need to be changed to ensure remittance back to Roadrunner Chapter occurs.

Administrative Note: Membership Application requested from SWANA National was received and has been updated on the NM SWANA website.

E. Safety Ambassador

David Robinson reported that there are safety posters available to download and print. Posters require a plotter or large-format printer. Joan Snider suggested that he work with DGS to get them printed to handout to attendees at the Joint Conference.

Danita Boettner asked if there could be a two-minute safety tip presented at the beginning of each break-out session at the Joint Conference. Charles Fiedler suggested she contact Sarah Pierpont at NMRC to arrange for this.

Announcements

Joan Snider announce that NMED has closed the Rio Rancho office. Connie Pasteris will be located at the Albuquerque office on Mondays, Tuesday and Thursdays.

Joan also announced that there is an enforcement officer position open in Las Cruces.

Chapter Meeting Schedule

David Robinson has found out the CABQ Open Space Visitors Center is not available the 2nd Tuesdays of June and July.

Administrative Note: The next two meetings are WEDNESDAY, June 22 and WEDNESDAY, July 13. Both meetings will be from 11:00 – 1:30.

Adjournment

Charles Fiedler adjourned the meeting at 12:58

