

NM SWANA MEETING ROADRUNNER CHAPTER
General Membership and Officers Meeting
Tuesday, September 12, 2017
CABQ Open Space Visitors Center

Submitted by JoAnne Weaver, Executive Secretary
Reviewed by Steve Miceli, Secretary/Treasurer and Jerry Kamieniecki, Communications Chair

*Asterisks indicate there are handouts filed with the copy of these minutes.

General Membership Attendance: Danita Boettner, Jack Daugherty, Charles Fiedler, Jerry Kamieniecki, Stephen Miceli, Andy Miller, Terry Nelson, Marcia Pincus, Doug Shimic, Shirlene Sitton, Randal Watkins, Deborah Weaver, JoAnne Weaver

I. Call to Order: SWANA NM RR Chapter Business Meeting

Charles Fiedler, President, called the meeting to order at 11:04.

II. Approval of August 15, 2017 Meeting Minutes

Correction: Section VI.C, paragraph 4, first sentence: One of the issues that ~~IB~~ **SWANA International** is looking at is...

MSC: Shirlene Sitton and Terry Nelson to approve the August 15, 2017 chapter meeting minutes as amended.

III. Approval of August 31, 2017 Treasurer's Report

The Actual to Budget Summary and Balance Sheet reports for August 31, 2017 were presented for review by Stephen Miceli, Treasurer, and JoAnne Weaver, Executive Secretary, with the following ending balances:

A. Balance Sheet (August 31, 2017)

Rio Grande Credit Union Accounts	\$ 56,076.38	<i>Checking:</i> \$ 5,791.76 <i>Investors Club:</i> \$ 50,279.62 (\$50,260.42 + \$19.21 interest) <i>Share Account:</i> \$5.00
Accounts Receivable	\$ 6,520.80	<i>Open Invoices:</i> \$ 6,520.80 (\$4,526.60 – \$4,005.80 payments received + \$6,000.00 new invoices)
Funds received but not deposited	\$ 0.00	
Total Assets	\$ 62,597.18	



B. Profit & Loss Statement (August 31, 2017)

Total Income for August, 2017	\$ 6,265.21	Budget:\$ 13,013.00
Total Expenses for August, 2017	\$ 2,526.87	Budget: \$4,872.00
Total Income Y-T-D	\$32,090.71	Budget:\$ 47,779.32
Total Expense Y-T-D	\$26,707.72	Budget:\$ 37,357.13
Profit Year-to-Date (YTD)	\$ 5,382.99	Budget:\$ 10,422.19

MSC: Randal Watkins and Stephen Miceli to approve the August 31, 2017 financial reports as presented.

IV. Old/Other Business

A. Board Planning Day Retreat (October)

Charles Fiedler said that he would schedule a lunch planning session for a date in October when Aurelia Ashley-Marx, NMED Solid Waste Bureau Chief, is able to attend.

B. Regional Roundtable (October 17, 2017)

The Regional Roundtable is scheduled for October 17, 2017 at the Nancy Rodriguez Community Center in Santa Fe. Staff from the Santa Fe Environmental Services will give a presentation on operations technology. Charles Fiedler, Jerry Kamieniecki, and Andy Miller will be there to help moderate the discussion afterwards. Shirlene Sitton will obtain approval for CEUs from NMED.

Action: JoAnne to resend Shirlene the link to the CEU Application found on the Training Page website along with contact directions for Bill Schueler, NMED Director of Certifications.

C. Annual Meeting Plans Update (December 8, 2017)

Randal Watkins announced that Richard H. Allen, President of SWANA International, will be our keynote speaker.

Presentations:

- Safety: TBD
- DriveCam: Steevie Bereiter, Waste Management Safety Manager
- GPS: Danita Boettner
- Status of EPA and NSPS regulations: TBD
- NMED Update: Aurelia Ashley-Marx, Solid Waste Bureau Chief

Shirlene Sitton suggested that, in addition to breakfast and lunch sponsors, there be vendor tables. JoAnne Weaver said there was room in the entrance hallway for two vendor tables or four if she



moved the two tables she uses for registration inside the meeting room. Charles Fiedler said that there should be room for six to eight vendor tables if both the entrance hallway and conference room are used. Marcia Pincus suggested charging \$250 each.

Action: Randy will create a "Request for Sponsors" and send it to board members.

Charles Fiedler suggested and it was agreed upon by the Board that the Chapter would again sponsor NMED staff as was done for the 2016 Annual Meeting.

D. Officers and Committee Chairs Nominations (2018 & 2019)

The positions of Secretary and Treasurer are open this year. Shirlene Sitton agreed to stand for Chapter Treasurer. Douglas Shimic tentatively agreed to stand for Chapter Secretary.

The following agreed to continue as committee chairs:

- Terry Nelson, Education
- Jerry Kamieniecki, Communications
- Marcia Pincus, Membership
- Safety Ambassador, TBD

Jake Daugherty volunteered to assist Terry with Education.

Action: JoAnne to obtain short bios for the ballots that will be sent out to the membership the first week of November 2017.

V. New Business

A. Report on the Executive Committee Meeting

1. Executive Secretary Position

Charles Fiedler reported that the Executive Committee recommended continuing to contract with Deborah Weaver and JoAnne Weaver. The new contract will be with Deborah's company, DJWeaver Enterprises, LLC and will begin January 1, 2018. Deborah will become the Executive Secretary and JoAnne will become her assistant. Deborah and JoAnne will have a draft contract for the November Board meeting.

MSC: Steve Miceli and Shirlene Sitton to contract with DJWeaver Enterprises, LLC to provide board support services with Deborah Weaver to be given the title of Executive Secretary.

2. NMED Training

Charles reported to the Executive Committee, and now to the Board, that he met with Aurelia Ashley-Marx to express his concern about the ability of NMED to continue to teach the landfill and transfer station classes. Aurelia said that she had more than enough people to sustain training.



Charles will be attending the upcoming Landfill Class as a Presenter and will assess its currency and interaction. Andy Miller noted that there was little time for interaction during the training classes, only 10 minutes before and 10 minutes after each class day. Even if there were time, the problem is the instructors are regulators, which inhibits interaction. Most of the value of the training was interaction with peers outside the classroom.

Marcia Pincus suggested there might be value in having lunch brought in so the instructors could interact with attendees over lunch. Charles said that the Executive Committee had discussed raising fees to cover lunch. The suggestion was tabled for the October retreat.

Charles expressed a desire to see the Education Committee built up so the Committee could work on revising courses. He also mentioned hiring a paid education chair. Shirlene Sitton pointed out that the Collections Course curriculum is designed 100% to prepare attendees to take SWANA's certification exam.

Charles also asked the board members about possibly moving all the courses to Albuquerque and whether remote facilities would still send their operators. Jake Daugherty said that when there was a new operator or one needing CEUs for renewal, remote facilities will send the operator regardless of location because of regulations. This discussion was tabled for consideration at the October retreat.

JoAnne and Deborah Weaver will work on a report showing the facility, location and attendees for each course for 2016 and this year to date.

***Action:** JoAnne to send the above-mentioned report to Terry Nelson, Education Chair as soon as it is compiled.*

B. December 8, 2017, Regional Roundtable

Charles will chair the December Regional Roundtable to be held after the Annual Meeting. There will be a drawing at the end of the Roundtable for \$50.

C. Houston's Needs

Shirlene Sitton noted that Houston Solid Waste Management Department needs equipment loans to deal with the aftermath of the flooding from Hurricane Harvey. She asked Chapter members to let her know if they have equipment they can spare to send to Houston on loan. She also suggested facility employees collect money to assist families of Houston Solid Waste employees. She will coordinate this as well.

Danita Boettner said she would check to see if the Chapters in our Region would like to participate in a coordinated effort.

Stephen Miceli reported that Waste Management is helping Houston with their equipment.

VI. Committee Reports

A. Education



Terry Nelson said he has not had a chance to check into the Blue Ridge DVD courses. He wants to know if they can be shown to a class that attendees have paid for. If so, he'd like to have the Chapter purchase relevant DVD courses to supplement the Landfill Certification classes.

JoAnne Weaver said that there were 30 registrations to date for the November Transfer Station class and that there may be a need to create a Wait List.

B. Communications

Jerry Kamieniecki reported that the next newsletter is scheduled to be published in November. The deadline to submit articles to Jerry and DGS is October 20th. If that deadline is met, DGS will have the draft newsletter back to Jerry for review by October 30th.

Articles for November newsletter:

- Annual Meeting Preview – Randal Watkins
- WASTECON – Danita Boettner
- Interview of Andy Miller - Jack Chappelle
- Election of Officers & Committee Chairs – JoAnne Weaver
- Report on August eTraining Session – Jerry Kamieniecki
- October 17, 2017 Regional Roundtable - Jerry Kamieniecki
- Solid Waste Authority Award (National Recycling Coalition)

C. IB Board

Danita Boettner reported that she has continued to push back on SWANA's "black out" dates where a Chapter cannot schedule an event within a certain number of miles of a national event. She has pointed out to the IB that our courses are scheduled by NMED and are not really events. Chapters are naturally going to plan around national events no matter where they are located so the "black out" dates are really not needed.

D. Membership

Marcia Pincus passed around the current Chapter membership list. She asked board members to look at it and let her know if there is someone who should be a member but isn't. She asked that they let her know, and she will call them. Marcia also asked the board to identify possible Young Professionals (under 30). She will call them and encourage them to join SWANA.

Action: JoAnne to compile a list of lapsed members and submit it to Marcia.

E. Safety Ambassador

As David Robinson was not present, there was no report.



VII. Next Roadrunner Chapter Meeting

Tuesday, November 21, 2017, 11am – 1:30pm, at the CABQ Open Space Visitors Center Conference Room.

VIII. Adjournment

Charles Fiedler, President, declared the meeting adjourned at 1:04pm.

