

**NM SWANA Roadrunner Chapter
General Membership and Officer's Meeting**

Tuesday, July 10, 2012
CDM Smith Conference Room
Albuquerque, NM

Submitted by JoAnne Weaver, Executive Secretary

Reviewed by Teri Monaghan, Secretary and Jerry Kamieniecki, Communication Chairman

*Asterisks indicate there are handouts filed with the copy of these minutes

General Membership Attendance: Danita Boettner, Charles Fiedler, Jerry Kamieniecki, Teri Monaghan, Terry Nelson, Marcia Pincus and JoAnne Weaver

I. Call to Order and Welcome

President Danita Boettner called the meeting to order at 11:03 a.m.

II. Approval of June 12, 2012 Membership and Officers Meeting Minutes *

MSC: Terry Nelson and Jerry Kamieniecki to approve the June 12, 2012 meeting minutes with the addition of The Management of the Ruidoso Fire as a possible presentation topic at the December 7, 2012, Annual Meeting.

III. Approval of Treasurer's Report - 2010-2011 Internal Audit Report *

Charles Fiedler, Treasurer, presented the June 30, 2012, Balance Sheet and the Actual to Proposed Budget Summary Reports as follows:

Rio Grande Credit Union accounts: \$25,322.17

SWANA National E-Business account: \$11,508.94 (Matures: August 2013)

Accounts Receivable: \$2,300.00 (Training invoices less prior class credits)

Total Income for June, 2012: \$134.40 (Budget: \$3,761.00)

Total Expenses for June, 2012: \$2,664.46 (Budget: \$1,740.00)

Year-to-Date Net Profit: \$2,763.22 (Budget: \$4,321.00)

MSC: Terry Nelson and Jerry Kamieniecki to approve the Treasurer's report as presented.

IV. 2010-2011 Audit Report *

JoAnne Weaver, Executive Secretary, distributed a document summarizing information from an earlier audit review that indicated that certain documentation was either incomplete or missing, as summarized below:



<u>Date</u>	<u>Check #</u>	<u>Written To</u>	<u>Actual Amount</u>	<u>Purpose</u>
14-Jan-11	1925	State PRC	\$10.00	Corp Tax Report Fee
8-Mar-11	1934	Marcia Pincus	\$2.99	* BOD Mtg. Exp.
3-May-11	1937	Lodge @ SF	\$500.00	Deposit for 2011 NMED Mtg.
9-Aug-11	1950	Mario's	\$80.83	* BOD Lunch
20-Sep-11	1952	Lodge @ SF SWANA	\$1,198.52	Balance Due for 2011 NMED Mtg.
31-Oct-11	1957	Nat.	\$414.50	BOD Liability Ins
9-Jan-12	1966	State PRC	\$10.00	Corp Tax Report Fee
10-Jan-12	1967	Delilah Walsh	\$84.48	Mileage for 2011 An. Mtg.
* Actual Receipts Missing				

Although receipts were missing for two checks that the Chapter issued, the actual expenses were recorded accurately. It was suggested that a report of the Internal Audit might be mentioned as part of the 2012 Annual Meeting report submitted to SWANA in January 2013. After brief discussion, the Board agreed that a newsletter article regarding the audit will not be included in the July 2012, issue of the ***Let's Talk Trash.***

V. New Business

A. NMSWANA Roadrunner Chapter Banner

After discussion regarding draft one of the design, size and fabric of the new banner, the following changes were requested as follows:

- Remove mountains from the background, use gold or yellow for the Zia portion of the logo and make the roadrunner red.
- The size is to be 3' x 5', printed on vinyl.



- The New Mexico wording is to be moved up directly under Roadrunner Chapter.
- The goal is to have the banner ready for hanging at the December 7, 2012, Annual Meeting.

Action: DGS to make the banner design changes and distribute a revised draft electronically so that a decision can be made at the August chapter meeting.

VI. Old/Other Business

A. 2013 ACS Conference Planning Update

Terry Nelson, ACS Chair, reported as follows:

- The next meeting of the ACS committee will be on Thursday, July 19, 2012, in the CDM Smith Conference Room, beginning at 9:30 a.m. English Bird, NMRC Director, has been invited to attend this meeting in order to consider a combined 2013 NMSWANA and NMRC Conference. If possible, the hotel site will be selected at the July 19, 2012, committee meeting.

MSC: Jerry Kamieniecki and Marcia Pincus to approve the ACS Planning Committee be given authorization to use the Roadrunner Chapter resources as needed to implement the committee's planning to move ahead at their next meeting on July 19, 2012.

Action: JoAnne to email Terry Nelson and the committee the final ACS 2009 Registration List as well as the Sponsor List.

B. NMRC June 19-20, 2012, Conference Update

Danita Boettner, President, reported that the NMRC Conference was:

- Well attended, with about 250 registered
- Perceived to be enjoyed by the attendees
- Broken into concurrent 1.5 hour sessions giving a choice of three topics

Charles Fiedler added that the evaluation of the conference surveys indicate attendees were well satisfied with both the content and the schedule of the conference.

C. Report on E-Training August 21, 2012 Session

Jerry Kamieniecki reported the following:

- The topic for this session will be "Starting a Single Stream Program: the El Paso Case Study"



- This event will be held at the same location as the May 2012 session: City of ABQ Open Space Center located at Coors and Montoya from 11:00 a.m. to 1:00 p.m. The Chapter will again provide lunch and beverages for this event.
- The announcement and registration information will be sent to DGS in the near future so that it may be posted on the NNSWANA website with an eBlast sent to the entire database.

Adm. Note: Location changed to the Albuquerque Fire Academy

D. Update on October 9, 2012 Regional Roundtable Meeting

Danita reported that the PR and registration would be implemented in September for the October Regional Roundtable Meeting event.

Jim Blasing or Marcus Montoya from the Village of Los Lunas will be reporting on a current aspect of their program to kick-off the interactive discussion at this meeting.

Tom Parker will act as Moderator for this event.

E. Annual Meeting Planning

It was suggested that the topic of *How Organizations Operate During a Crises* might be a good focus for the December 7, 2012, Annual Meeting.

Presentation topics potentially include:

- Tom Parker -- presentation on the aftermath of the Cerro Grande fire cleanup
- Mark Dear - Storm Water Permits
- SCS - presentation on Waste-to-Energy (WTE), using MSW as fuel.
- NMED, Teri Monaghan/Auralie Ashley-Marx - Ruidoso and their handling of the wildfire
- Little Bear Fire - Auralie Ashley-Marx

Regarding possible awards:

- Implementation of an awards program will be placed on next month's chapter meeting agenda.

VII. Committee Reports

A. Education

JoAnne Weaver reported that there are six students registered for the September Landfill Certification Class with the same numbered registered for the November Transfer Station Certification Class.



There was no report on the purchase of a projector and training CD's for use at training sessions.

B. Communications

Jerry Kamieniecki, Chairman, reviewed the topics and the revised schedule for the July 2012 newsletter publication. The revised newsletter articles should be ready for publication by the end on the month.

Terry Nelson indicated that he would review the Waste Screening teaching materials as well as the student manual. This will also be reported in the newsletter regarding possible classes scheduled for 2013.

C. IB Board

Terry Nelson, IB Representative, reported as follows:

- He will be participating in two conference calls on July 23
- Terry will not be in attendance at the August 14, 2012 Officers and Membership meeting due to his attendance at the WASTECON conference

D. Membership

Teri Monaghan, Membership Committee Chair, reported on the membership fees increase as of July 1, 2012, as follows:

- Public Sector Individual Membership increased from \$183 to \$189.
- Private Sector Individual Membership increased from \$343 to \$353.
- Small Business Individual Membership increased from \$243 to \$250.
- Student Membership remains the same at \$62.
- Retired Membership remains the same at \$72.

Action: Teri to send JoAnne the email regarding the link to the new membership fees.

VIII. Next Roadrunner Chapter Meetings

The next chapter meeting will be held on Tuesday, August 14, 2012, beginning at 11:00 a.m. in the CDM Smith Small Conference Room.

IX. Adjournment

Danita Boettner declared the meeting adjourned at 1:35 p.m.

