

**SWANA Roadrunner Chapter
General Membership and Officer's Meeting**

Tuesday, January 10, 2012
CDM Smith Conference Room
Albuquerque, NM

Submitted by JoAnne Weaver, Executive Secretary

Reviewed by Teri Monaghan, Secretary and Jerry Kamieniecki, Communication
Chairman

*Asterisks indicate there are handouts filed with the copy of these minutes

General Membership Attendance: Danita Boettner, Jim Blasing, Michael Crepeau, Joseph Ellis, Charles Fiedler, Jerry Kamieniecki, Greg Larson, Teri Monaghan, Marcus Montoya, Terry Nelson, Connie Pasteris, Marcia Pincus, David Robinson, and JoAnne Weaver

I. Call to Order and Welcome

President Danita Boettner called the meeting to order at 11:15 a.m.

II. Approval of November 9, 2011 Membership and Officers Meeting, and Approval of December 9, 2011 Annual Meeting Minutes *

MSC: Connie Pasteris and Dave Robinson to approve the November 9, 2011 meeting minutes as presented.

MSC: David Robinson and Charles Fiedler to approve the December 9, 2011 Annual Meeting minutes with the following corrections:

- **IV, B, 5**, remove parentheses to read *Blight to the Public*
- **VII, H**, first bullet point to read *Reduction from 10 exempt positions to 6 exempt positions*

III. Approval of Treasurer's Report *

Charles Fiedler, Treasurer, reviewed the December 31, 2011 Balance Sheet and the Actual to Proposed Budget Summary Report as follows:

- Rio Grande Credit Union accounts: \$24,933.95
- SWANA National E-Business account: \$11,508.94
- Accounts Receivable: \$1,366.00 (Training, AM invoices less prior class credits)
- Total Income for December 2011: \$593.42 (Budget: \$2,896.00)
- Total Expenses for December 2011: \$5,358.58 (Budget: \$1,616.00)
- Year-to-Date Net Profit: \$2,695.23 (Budget: \$5,528.98). Note: The year-end-net-profit was reduced due to the payment of the 2011



Annual Meeting expenses in addition to the budgeted 2010 Annual Meeting expenses paid in January of 2011.

MSC: Connie Pasteris and Terry Nelson moved to approve the Treasurer's report as presented.

MSC: Charles Fiedler and Jerry Kamieniecki to approve an internal audit of the Roadrunner Chapter's 2010-2011 Treasurer's books performed by Terry Nelson and Tom Parker and reported back to the board at the March 13, 2012 meeting.

IV. New Business

A. Proposed 2012 SWANA NM Roadrunner Chapter Budget *

1. The proposed 2012 Budget was presented by Charles Fiedler and JoAnne Weaver as follows:
 - a. General Operating Administrative Budget
 - Projected Income: \$5,046.18; Projected Expenses: \$25,402.24
 - Projected Deficit: <\$20,356.05>
 - b. Education Training Courses
 - Projected Income: \$27,600.00; Projected Expenses: \$5,720.00
 - Projected Profit: \$21,880.00
 - c. 2012 Road-E-O (If event is held)
 - Projected Income: \$2,270.00; Projected Expenses: \$4,300.00
 - Projected Deficit: < \$2,030.00>
 - d. 2013 ACS. (If event is held in the first quarter of 2013)
 - Projected Income: \$27,200.00; Projected Expense: \$23,300.00
 - Projected Profit: \$5,423.94
 - e. Total Projected 2012 Budget Income and Expenses
 - Total Income: \$62,116.18; Total Expenses: \$58,722.24
 - Total Net Profit: \$3,393.94
2. After discussion, the following increases were added to the proposed budget
 - \$1,000 to the Training Budget for a set of training CD's and a new projector
3. It was agreed that the revisions to the Proposed 2012 Budget be made and the revised budget document sent out to the board members for approval at the February 14, 2012 board meeting.

Action: JoAnne Weaver to revise the Proposed 2012 Budget, including correction of the 2011 line items and adding row lines for easier reading.



B. The Roadrunner Chapter's Relationship with SWANA National

Tom Parker presented a video on the benefits of SWANA chapter relationship with the National SWANA organization as follows:

- a.** The Mission of SWANA is: "Advancing the practice of environmentally and economically sound-management of municipal solid waste in North America."
- b.** Services nearly 8,000 solid waste professionals with:
 1. Applied Research Foundation that supports SWANA's mission of 'advancing the practice' by conducting collectively-funded research on pressing solid waste issues that are identified and selected by the Foundation's subscribers.
 2. Professional Services Directory listing vendors and service providers
 3. Career Center, which provides employers and recruiters with qualified professionals
 4. SWANA eLibrary
 5. Advocacy
 6. Applied Research Foundation
 7. Latest Industry Info and Best Practices
 8. News and Publications
 9. Training certification opportunities
 10. International Road-E-O
 11. Networking
 - Chapters
 - Members
 - Technical Divisions
 - ~Collection and Transfer
 - ~Landfill Management
 - ~Communications, Education and Management
 - ~Waste to Energy
 - ~Landfill Gas
 - ~Planning and Management
 - ~Recycling and Special Waste
 - SWANA Conferences and Symposiums
 - SWANA Excellence Awards

There was discussion as to whether or not the SWANA National training courses be utilized by the Roadrunner Chapter as follows:



- The web courses are too expensive for the average solid waste facility but the chapter could consider holding an e-Training course at some of the chapter meetings with a \$10 fee and a bag lunch.
- Tom Parker invited those present to attend the CDM Smith e-Training session to be held on Wednesday, January 11, 2012.

c. The Future of the Roadrunner Chapter's Road-E-O

Due to time constraints, the discussion on the Road-E-O tabled to the February 14, 2012 meeting.

V. Committee Reports

A. Education

Report tabled to the February meeting.

B. Communications

Jerry Kamieniecki, Chair, presented plans for the February 2012 newsletter as follows:

1. Articles:

- NMRC Hub & Spoke Program Update (Jerry)
- Training Course Alternatives to Earn Re-Certification Credits (Jerry)
- Safety Article (topic to be named; Marcia)
- NM Chapter to Host Additional Roundtable Meetings in 2012 (Danita)
- President's Welcome (Danita)
- Election Results: New Chapter Officers and Committee Chairs (JoAnne)
- 2012 Schedule of Chapter Activities (JoAnne)
- Membership Meetings and Locations
- Training and Certification Classes
- Summary of 2011 Annual Chapter Meeting (Jerry, includes one

picture)

2. Possible Articles:

- Estancia Valley Solid Waste Authority Awards Safety Bonuses (Joseph)
- Three Training & Certification Students Earn Perfect (Connie)
- Interview of NMED Deputy Secretary Butch Tongate (Jack)

3. Schedule

- Monday, February 6, 2012: Submit draft articles to JoAnne and Jerry
- Wednesday, February 15, 2012: Jerry provides edits to JoAnne/ Denise



- February 20, 2012: JoAnne/Denise send final draft to Jerry
- Friday, February 24, 2012: Jerry sends final edits to JoAnne/Denise
- Wednesday, February 29, 2012: JoAnne distributes newsletter



C. IB Board

Terry Nelson, IB Representative presented the National SWANA policy change request on Integrated Waste Management: SWANA Technical Policy T-8.

MSC: Jerry Kamieniecki and Teri Monaghan to approve Terry Nelson, IB Representative, to vote in favor of the policy memorandum.

D. Membership

Report tabled to the February meeting

VI. Other Business

The 2012 Roadrunner Chapter meetings will take place on the second Tuesday of each month at 11:00 AM. These meetings are tentatively scheduled to take place in the CDM Smith Conference Room.

VII. February 14, 2012 Roadrunner Chapter Meeting

The February meeting will be held in the CDM Smith Conference Room beginning at 11:00 a.m.

VIII. Adjournment

Danita Boettner declared the meeting adjourned at 1:55 p.m.

