

**SWANA Roadrunner Chapter
General Membership and Officer's Meeting**

Wednesday, November 9, 2011
NMED District 1 Conference Room
Albuquerque, NM

Submitted by JoAnne Weaver, Executive Secretary
Reviewed by Danita Boettner, Secretary and Jerry Kamieniecki, Communication
Chairman

*Asterisks indicate there are handouts filed with the copy of these minutes

General Membership Attendance: Marcia Pincus, Danita Boettner, Charles Fiedler,
Terry Nelson, Teri Monaghan, Connie Pasteris, David Robinson, and JoAnne Weaver

I. Call to Order and Welcome

President Marcia Pincus called the meeting to order at 11:04 a.m.

II. Approval of August 9, 2011 Minutes and September 20, 2011 NMED Notes *

MSC: Connie Pasteris and Dave Robinson moved to approve the August 9, 2011 meeting minutes with the corrections of typing and spacing errors. In addition, at the request of the President, an Administrative Note is to be added on page 3, IV Old/New Business, E. Status of Training Committee (***Adm. Note: the Training Committee withdrew the suggestion of a three-day conference at the end of August 2011.***)

The September 20, 2011 Special NMED Meeting Notes were reviewed by those present and changes noted for the final draft. Marcia Pincus, President, declared the notes ready for publication when these final corrections had been completed.

III. Approval of Treasurer's Report *

David Robinson, Treasurer, reviewed the July 31, 2011 Balance Sheet and the Actual to Proposed Budget Summary Report as follows:

- Rio Grande Credit Union accounts: \$27,822.62
- SWANA National E-Business account: \$11,508.94
- Accounts Receivable: \$4,700.00 (Training invoices less prior class credits)
- Total Income for October 2011: \$3,539.90 (Budget: \$4239.00)
- Total Expenses for October 2011: \$2,296.19 (Budget: \$3,100.00)
- Year-to-Date Net Profit: \$8,917.90 (Budget: \$703.48)

MSC: Connie Pasteris and Terry Nelson moved to approve the Treasurer's report as presented.



Marcia Pincus advised that our current credit union needed additional information from the officers who are signing on the account. She advised we had already given this information a number of times and that the credit union still did not have the correct information. She advised the Credit Union representative that if we had to supply the information again we would consider moving our funds to another credit union. She was going to see what other credit union's requirements were.

IV. Old/New Business

A. Last Minute Agenda Items or Changes for 2011 Annual Meeting

1. The proposed Annual Meeting Agenda was reviewed and the following changes made:
 - a. Danita Boettner's presentation was placed on the agenda to precede the morning break.
 - b. Jeffrey Kaplan's presentation will take place following the morning break.
 - c. The Luncheon and Networking will end at 1:00 p.m. rather than at 1:15 p.m.
 - d. The Regional Roundtable Agenda was changed to begin at 1:15 p.m. with the open discussions ending at 3:30 p.m. without a break.
2. After discussion as to fee for attendees, the following motion was made:
MSC: David Robinson and Terry Nelson to approve that an employer's first attendee is charged \$30.00 with additional attendees from that employer to pay \$15.00 each.
3. It was agreed that Danita Boettner, President Elect, take over as MC of the Annual Meeting presentations following Marcia Pincus, President adjourning the annual business portion of the meeting.
4. The three training class students who scored 100% on their final exams are to be honored at the Annual Meeting as guests of the Chapter, and presented with framed certificates as well as a SWANA knife.

Action: Connie to send JoAnne and Marcy the names of the students who scored 100% on their exams so they can be invited as guests.

B. Selection of New Officers for 2012-2013

Due to the resignation of Phill Westen who had been nominated as President for 2012 and 2013, Marcia Pincus opened the meeting to new nominations for officers for the same period. The following officers were nominated and will appear on the ballot, which will be sent out on November 14:

- President – Danita Boettner
- Vice President – David Robinson



- Treasurer – Charles Fiedler
- Secretary – Teri Monaghan
- IB Rep. – Terry Nelson
- Education Chairs – Connie Pasteris and Joseph Ellis
- Communication Chair – Jerry Kamieniecki
- Membership Chair – Teri Monaghan
- Past President – Marcia Pincus

Marcia requested that the Legislature and Road-e-o Chair positions not be listed on the ballot.

V. Committee Reports

A. Education

Connie Pasteris, Chair, reported that 43 attended the November 1-3, 2011 Transfer Station Certification course held at the Albuquerque Fire Academy. All but three of the attendees passed the course exam.

Connie indicated that the schedule of classes for 2012 will be discussed when Tim Grey returns to the office with the goal of a publication date before the end of the year.

B. Communications

Jerry Kamieniecki, Chair, was absent but Marcia indicated that she had spoken with Jerry who would like the website's home page to display a banner advertising the date of the Annual Meeting. She also indicated that she found it difficult to find the list of proposed meeting times on the website. She indicated this should also be readily visible. DGS mentioned that the website has a lot of information when it first opens and there is not enough room to list these items. Marcia Pincus advised she will discuss with Jerry Kamieniecki how to resolve these issues.

C. IB Board

No report: Ramona Torres- Ford, IB Rep was not present.

D. Membership

Teri Monaghan, Chair, reported that members and those wishing to become members are having trouble using the SWANA National Membership site.

Teri also reported that she had been able to obtain an up-to-date membership list from National, which JoAnne is using to update the Chapter's membership database in time to send out the ballots for the 2012-2013 term.

E. Legislature

No report: Phill Westen, Chairman, was not present.

VI. January 2012 Meeting Agenda



Marcia Pincus requested that an agenda item for a future meeting be listed as to whether or not it would be advisable for the Chapter to operate as a separate entity from the SWANA National organization.

VII. Adjournment

Marcia Pincus declared the meeting adjourned at 1:10 p.m.

