

**NM SWANA Roadrunner Chapter
General Membership and Officer's Meeting**

Tuesday, February 12, 2013
CDM Smith Office: Small Conference Room
Albuquerque, NM

Submitted by JoAnne Weaver, Executive Secretary

Reviewed by Greg Larson, Secretary, and Jerry Kamieniecki, Communications Chairman

*Asterisks indicate there are handouts filed with the copy of these minutes

General Membership Attendance: Danita Boettner, Joseph Ellis, Jerry Kamieniecki, Greg Larson, Connie Pasteris, Marcia Pincus, David Robinson, Joan Snider and JoAnne Weaver

I. Call to Order and Welcome

President Danita Boettner called the meeting to order at 11:08 a.m.

II. Approval of January 8, 2013 Membership and Officers Meeting Minutes *

MSC: David Robinson and Marcia Pincus to approve the January 8, 2013 meeting minutes with the following corrections:

- Page 2, IV. Old/Other Business, A, third paragraph, end sentence with ...help a future staffer. (Omitting the rest of the sentence.)
- Page 2, IV. Old/Other Business, B., 3, change ...core to score.
- Page 2, V. New Business, A., add, "However the Chapter will provide a booth at future NMRC conferences.

III. Approval of January 31, 2013, Treasurer's Report *

In the absence of Charles Fiedler, Treasurer, JoAnne Weaver presented the January 31, 2013, Treasurer's report as follows:

Rio Grande Credit Union accounts: \$19, 281.00

SWANA National E-Business account: \$12,092.12 (Matures: August 2013)

Accounts Receivable: \$6,700.00 (Training invoices less prior class credits). It was noted that over \$4,000 accounts receivable were posted in early February 2013.

Total Income for January, 2013: \$5,207.76 (Budget: \$5, 207.76)

Total Expenses for January, 2013: \$4,494.38 (Budget: \$4,494.38)

Year-to-Date Net Profit: \$713.38 (Budget: \$713.38)

Due to the fact that the 2013 Budget was not approved in January, the budget figures for January are the same as the actuals.

MSC: Marcia Pincus and Connie Pasteris to approve the Treasurer's report as presented.



IV. Old/Other Business

A. Training Classes Certification Exam 100% Score Awards

Marcia Pincus and Greg Larson reported on the findings of Greg's research as to what is available for the safety vests purchases as follows:

- Cost of each vest will be \$20 - \$26 depending on the style.
- Estimated cost included SWANA name printed on back of vest.
- The NMSWANA logo will be on the front of the vest.
- Greg Larson will order 10 to 12 vests depending on quantity pricing. The NMSWANA logo will be printed on the front. It was assumed the cost would be approximately \$30 per vest to include the logo on the front.

Marcia then walked the board through the draft memorial that will state exactly what students can expect if they score 100% on the certification exam.

It was agreed by consensus that Greg Larson, Membership Chair, will contact Estela Martinez, SWANA National Chapter Liaison - Membership Services, to find out if the Roadrunner Chapter can purchase gift cards or setup a line of credit in order to award \$200 to each student or associated entity that the student is employed by, for scoring 100% on their certification exams.

C. NMSWANA and NMRC 2014 Conference Planning Update

Jerry Kamieniecki reported the following:

- The combined committee participated in a conference call meeting.
- The purpose of this call was to further discuss the memorandum of understanding.

Jerry also reminded the board of the Planning Committee membership:

- Terry Nelson - Co-chair
- English Bird - Co-chair
- Danita Boettner
- Jerry Kamieniecki
- Sarah Pierpont
- Marcia Pincus
- Tim Grey

Other details of the conference were stated as follows:

- The conference will be held in June, September or October of 2014.
- The format of the conference should be decided by March 27, 2013.
- Sarah Pierpont, NMRC Deputy Director, is putting together the budget for the conference.



Marcia reminded Jerry that she would not act as a Sponsorship Co-Chair as had been stated in a previous correspondence.

C. Approval of the Proposed 2013 Roadrunner Chapter Budget

MSC: Joseph Ellis and Connie Pasteris to approve the 2013 Budget for a total income of \$38, 401.10 - less \$36,954.38 in expenses 0 with a net profit of \$1,446.72.

D. 2013 eSessions

Jerry Kamieniecki reported on the 2013 eSession Training Events:

- Topics for these sessions have yet to be chosen.
- Safety is the suggested topic for the May session.

It was agreed by consensus that these sessions will be held on May 21 and August 20, 2013 at the Albuquerque Fire Academy located at 11510 Sunset Gardens SW in Albuquerque.

E. 2013 Regional Roundtable Meetings

Danita Boettner reported that the Regional Roundtable has been confirmed for October 8, 2013, at the Doña Ana County Government Center in Las Cruces. Joseph Ellis agreed to host the April 9, 2013, Regional Roundtable at the City of Moriarty Civic Center.

Action: Joseph to reserve the Moriarty Civic Center, if it is available. If the Center is available, he will report to Danita so JoAnne can cut a check to confirm the reservation.

Adm. Note: A contract was signed with the Civic Center, and a check for \$60 was sent on February 19 to confirm the reservation.

V. New Business

A. NMRC Letter in Response to RAID Grant Funds

Danita Boettner, President, presented a request from English Bird, Executive Director, NMRC, to co-sign a letter addressed to Auralie Ashley-Marx, NMED-SWB Chief. The letter addresses the following concerns:

- The decrease in funding for the 2013 Recycling and Illegal Dumping (RAID) grant program.
- The downward trend in available grant funds for this program over the past three years.

The majority of those present expressed agreement with signing the letter, but only if the letter is also addressed to Auralie Ashley-Marx, Butch Tongue, David Martin, and Mary Rose. Connie Pasteris and Joan Snider abstained from the discussion.

MSC: Marcia Pincus and Joseph Ellis to approve the signing of the letter if it is also addressed to Auralie Ashley-Marx, Butch Tongue, David Martin and Mary Rose.

Action: Danita to report back to English with the decision of the board and complete the discussion via email within the next few days.



VI. Committee Reports

Due to time constraints, no committee reports were presented.

VII. Next Roadrunner Chapter Meetings

The next chapter meeting will be held on Tuesday, March 19, 2013, beginning at 11:00 a.m. in the CDM Smith Conference Room.

VII. Adjournment

Danita Boettner, President, declared the meeting adjourned at 1:26 p.m.

