

**NM SWANA Roadrunner Chapter
General Membership and Officer's Meeting**

Tuesday, March 19, 2013

CDM Smith Office: Conference Room

Albuquerque, NM

Submitted by JoAnne Weaver, Executive Secretary

Reviewed by Greg Larson, Secretary, and Jerry Kamieniecki, Communications Chairman

*Asterisks indicate there are handouts filed with the copy of these minutes

General Membership Attendance: Mark Bonem, Danita Boettner, Joseph Ellis, Charles Fiedler, Jerry Kamieniecki, Connie Pasteris, David Robinson, Joan Snider and JoAnne Weaver

I. Call to Order and Welcome

President Danita Boettner called the meeting to order at 11:13 a.m.

II. Approval of February 12, 2013 Membership and Officers Meeting Minutes *

MSC: David Robinson and Charles Fiedler to approve the February 12, 2013 meeting minutes as written.

III. Approval of February 28, 2013 Treasurer's Report *

JoAnne Weaver, Executive Secretary and Bookkeeper presented the February, 2013 Treasurer's report as follows:

Rio Grande Credit Union accounts: \$24,392.14

SWANA National E-Business account: \$12,092.12 (Matures: August 2013)

Accounts Receivable: \$6,652.50 (Training invoices less prior class credits).

Total Income for February, 2013: \$7,412.33 (Budget: \$2,265.00)

Total Expenses for February, 2013: \$2,202.59 (Budget: \$3,250.00)

Year-to-Date Net Profit: \$5,923.12 (Budget: (\$271.62))

Due to the fact that registrations are being made early for the entire year of training courses, the income to-date is significantly higher than planned.

MSC: Connie Pasteris and Joseph Ellis to approve the Treasurer's report as presented.

IV. Old/Other Business

A. Training Classes Certification Exam 100% Score Awards

In the absence of Greg Larson and Marcia Pincus, Danita Boettner reported the following:

- Ten safety vests have been ordered for about \$35.00 each.
- The vests will be ready by the end of March 2013.
- SWANA National indicated that they already had plans in place to have Gift Credits available on their website in early April. Therefore, those scoring



100% on their certification tests will be able to use their award credit of \$200 toward membership or several other items available for purchase at the SWANA Store.

B. NMSWANA and NMRC 2014 Conference Planning Update

Jerry Kamieniecki reported the following:

- Danita has signed the Memorandum of Understanding on behalf of the Roadrunner Chapter.
- The schedule for the conference is being planned for Monday - Wednesday days.
- The details of what training courses and when they will be offered will be worked out at one of the next planning meetings.
- Sarah Perpont, Deputy Director of NMRC, is in charge of working out the details of the conference schedule.
- Tuesday of the conference will include an awards ceremony. Danita noted that NMSWANA would implement a process to request award nominations and votes from, Chapter members for several categories (NMRC will use their existing format to issue NMRC awards).

The next planning session will be scheduled after both the NMRC and NMSWANA boards have met in March.

C. 2013 eSessions

Jerry Kamieniecki reported on the first 2013 eSession Training Events:

- Jerry recommended a 58-minute eSession that focuses on driver safety at the landfill.

David Robinson reported that the Fire Academy has no openings for the week of May 20. David also indicated that he has had no response from those in charge of the ABQ Open Spaces facility.

After discussion. David agreed to look into other COA facilities that could host the May 21, 2013, eSession.

Action: David Robinson to evaluate other COA facilities that could host other facilities for the May 21, 2013, eSession.

D. 2013 Regional Roundtable Meetings

Danita Boettner reported that the Regional Roundtable has been confirmed for April 9, 2013, to be held at the City of Moriarty Civic Center. She also reported that she is unable to moderate the meeting due to a conflict in her scheduling.

It was decided to hold the Roundtable as planned with David Robinson, Vice President, moderating the meeting. It was also agreed that there would be a 9:30 - 11:00 a.m. Membership and Officers meeting prior to the Roundtable meeting.

Danita also reconfirmed that the October 8, 2013, Regional Roundtable Meeting will be held at the Doña Ana County Government Center in Las Cruces.



Action: Danita Boettner to organize the eBlast registration materials to be sent out announcing the April 9, 2013, Regional Roundtable meeting.

V. New Business

A. Substitute to attend IB Board April 4, 2013 Executive Meeting

Since Terry Nelson is still recovering from surgery and cannot attend the April 4, 2013, IB Executive Meeting to be held in Puerto Rico, and no one else is available, it was agreed that the Chapter would not be represented at this meeting.

B. State of New Mexico Solid Waste Management Plan (SWMP) Survey*

Joan Snider explained that this survey has already been sent out to many people including the NMSWANA database list. This survey will be used to update the 2007 SWMP, which included several Stakeholder Meetings.

After discussion, it was agreed that the Chapter should also distribute the NM SWMP survey to NM SWANA members with a paragraph explaining the importance and urgency of responding to the survey.

Action: Jerry Kamieniecki to prepare an explanatory paragraph along with links, which JoAnne Weaver will then send out to the NMSWANA Membership.

VI. Committee Reports

A. Education

Connie Pasteris and Joseph Ellis, Co-Chairs, reported that the March 12-15, 2013 Landfill Certification Course was very well presented with 39 in attendance.

Seventeen of the attendees were required to take the certification exam test with each of the seventeen passing the test; however, no one scored 100% on the test

Connie also reported that 60 persons would be attending the Asbestos Short Course to be held tomorrow, March 21, 2013. Joan Snider will coordinate the snacks and lunch for this course. Danita Boettner will act as Moderator for the course.

Joan explained her experience of attending the Landfill Operator Course for the first time and how she plans to update the manual materials for the Landfill Courses this year, and the Transfer Station manuals in 2014. In addition to updating the materials, she will incorporate copies of the presentation slides into the manual rather than using two separate manuals.

B. Communications

Jerry Kamieniecki, Chair, distributed copies of the draft of the March 2013 newsletter and indicated that it would be published online by Monday, March 25.

Jerry also confirmed which jobs should be deleted from the website JOB section and gave JoAnne a list of items to be given to the Webmaster, Denise Weaver Ross, for deletion and maintenance.

C. IB Board

There was no report presented due to the IB Representative, Terry Nelson's absence.

D. Membership



There was no report presented due to Chair, Greg Larson's absence.

VII. Next Roadrunner Chapter Meetings

The next chapter meeting will be held on Tuesday, April 9, 2013, beginning at 9:30 a.m. at the City of Moriarty Civic Center. David Robinson will chair this meeting as well as moderate Regional Roundtable meeting, which will run from 11:00 a.m. - 3:00 p.m. The Regional Roundtable meeting will begin with a brief presentation by Joseph Ellis followed by lunch, the Roundtable discussion, and networking.

Action: Joseph Ellis or his staff will order food from Subway for the lunch.

VIII. Adjournment

Danita Boettner, President, declared the meeting adjourned at 1:25 p.m.

