

**NM SWANA Roadrunner Chapter
General Membership and Officers Meeting**

Tuesday, April 9, 2013
City of Moriarty Civic Center

Submitted by Jerry Kamieniecki, Communications Chairman
Reviewed by David Robinson, Vice President, Joan Snider and JoAnne Weaver
*Asterisks indicate there are handouts filed with the copy of these minutes

General Membership Attendance: David Robinson, Joseph Ellis, Jerry Kamieniecki, Terry Nelson, Connie Pasteris, Joan Snider, and JoAnne Weaver.

I. Call to Order and Welcome

Vice President David Robinson called the meeting to order at 9:30 a.m.

II. Approval of March 19, 2013 Membership and Officers Meeting Minutes *

David Robinson and Jerry Kamieniecki discussed the date of the next E-Session and verified that it will be held on May 21, 2013 (and not in April 2013). Since the original draft of the meeting minutes was already edited and distributed, additional edits are not required.

MSC: David Robinson and Jerry Kamieniecki to approve the March 19, 2013 meeting minutes as (revised).

III. Approval of March 31, 2013 Treasurer's Report *

The Actual to Budget Summary (March 31, 2013) and Balance Sheet Standard were distributed for review and comment as follows:

Rio Grande Credit Union accounts: \$27,064.98

SWANA National E-Business account: \$12,092.12 (Matures: August 2013)

Accounts Receivable: \$6,372.50 (Training invoices less prior class credits).

Total Income for March, 2013: \$6,207.84 (Budget: \$6,866.00)

Total Expenses for March, 2013: \$1,633.04 (Budget: \$3,740.00)

Year-to-Date Net Profit: \$10,097.96 (Budget: \$4,864.38)

Because of questions regarding some entries on the Actual to Budget Summary table, and not knowing if all revenue/expenses from the March 21, 2013 Asbestos Training Short Course were included in the two documents, it was decided to postpone a vote on the budget documents until additional clarification was obtained

Action: David, JoAnne and Charles to review questions related to the budget tables and provide clarification as appropriate.

JoAnne indicated that she is preparing financial reports for the March class incomes and expenses. This report will be presented at the May 14, 2013, Membership and Officers



Meeting. With monthly expenses paid one time a month in the month following these classes, reports are not complete for about 60-days.

IV. Old/Other Business

A. Update on Plan for Awards for 100% Certification Exam Winners

Due to the absence of Marcia Pincus and Greg Larson, a detailed update on this plan was postponed to the May 14, 2013, Roadrunner Chapter meeting.

However, JoAnne Weaver indicated that the vests were delivered to DGS and the sample approved by Greg Larson so that the Zia Graphic invoice of \$334 could be paid. Also, a vest and a knife were provided to Connie Pasteris and Joan Snider to use as examples when ready to announce the Chapter's plan to issue awards for those that earn a 100% Certification Exam test score. Pending formal approval from the Board, announcement of the awards plan will be made at the remaining landfill and transfer station training classes in 2013.

B. 2014 SWANA/NMRC Conference Planning Update

Jerry provided the following information:

- NMRC is discussing potential conference dates with select hotels. Preferred weeks include:
 - June 23, 2014; September 22, 2014; September 29, 2014; October 27, 2014
- NMRC will hold their awards ceremony on Tuesday of the Monday to Wednesday conference. We should be prepared to make our awards at that time.
- Wednesday is probably the best day to offer a training class. Previous discussions indicated interest in offering a training class, primarily for managers, focusing on writing RFPs; selecting contractors; negotiating contracts; writing grant proposals, etc. The material for this training class has not been developed yet; would like to obtain input from NMED/SWB.

Action: Joan, Connie and Terry to contact Auralie Ashley-Marx and set up a meeting to obtain NMED/SWB input for this new training course.

C. Update of 2013 E-Sessions

Jerry confirmed that the first E-Session will be held on May 21, 2013 at the City of Albuquerque's Open Space Visitor Center. The E-Session is titled "Driver Safety in a Disposal Facility" and is about one hour long. To provide additional perspective on driver safety issues, Paul Martinez from COA's Solid Waste Management Department has been invited to make a short presentation on this topic and provide case studies from his experience. (Note: On 4/29/13, Paul Martinez confirmed that he will not be able to attend the meeting.) Jerry will work with JoAnne and David to advertise and coordinate this event.



V. New Business

The feedback regarding the Asbestos Training Course has been very positive and, Joan suggested that the Chapter consider offering the training course again in the southern part of the state. Since the Chapter has already scheduled a Regional Roundtable meeting on October 8, 2013 in Las Cruces, should we also offer the Asbestos Training Course on the day before or after the Regional Roundtable meeting?

Action: Joan will evaluate this possibility further and provide additional input at our next meeting.

VI. Committee Reports

Education, Communications, IB Board and Membership Committees:

Due to the imminent start of the Regional Roundtable meeting, committee reports were not provided.

VII. Adjournment

David Robinson, Vice President, declared the meeting adjourned at 10:50 a.m.

