

**NM SWANA Roadrunner Chapter
General Membership and Officers Meeting**

Tuesday, May 14, 2013
NMED District 1 - Sandia Room

Submitted by JoAnne Weaver, Executive Secretary
Reviewed by Jerry Kamieniecki, Communications Chairman

*Asterisks indicate there are handouts filed with the copy of these minutes

General Membership Attendance: Danita Boettner, Charles Fiedler, Jerry Kamieniecki, Terry Nelson, Connie Pasteris, Marcia Pincus, Joan Snider, and JoAnne Weaver.

I. Call to Order and Welcome

President Danita Boettner called the meeting to order at 11:15 a.m.

II. Approval of April 9, 2013 Membership and Officers Meeting Minutes *

MSC: Terry Nelson and Charles Fiedler to approve the April 9, 2013 meeting minutes as written.

III. Approval of April 30, 2013 Treasurer's Report *

The Actual to Budget Summary and Balance Sheet for April 30, 2013, were presented for review and comment as follows:

- Rio Grande Credit Union accounts: \$26,526.51
- SWANA National E-Business account: \$12,092.12 (Matures: August 2013)
- Accounts Receivable: \$4,358.60 (Training invoices less prior class credits).
- Total Income for April, 2013: \$1,797.32 (Budget: \$2,006.00)
- Total Expenses for April, 2013: \$4,337.79 (Budget: \$2,460.00)
- Year-to-Date Net Profit: \$7,557.49 (Budget: \$2,400.38)

MSC: Terry Nelson and Charles Fiedler to approve the March 31, 2013, Treasurer's report as presented at the April 9, 2013 Chapter Meeting. The approval of the March 2013 reports had remained open until the Treasurer could clarify specifics of the March reports.

MSC: Jerry Kamieniecki and Connie Pasteris to approve the April 30, 2013 Financial Reports as presented.

Marcia Pincus suggested that plans should be developed as to how the SWANA eBusiness funds could be reinvested when these funds mature at the end of August 2013.

IV. Special Training Classes P & L Report *

JoAnne Weaver, Executive Secretary and Bookkeeper, with confirming remarks from Treasurer, Charles Fiedler, reported on all classes scheduled for 2013 as follows:



- March Landfill Operator Certification Course with 37 registrations had a net profit of \$5,400.13.
- The Asbestos Short Course with 49 registrations had a net profit of \$1,004.13.
- All other reported classes have not been held and therefore there is no surplus or loss to report at this time.
- As of May 14, 2013, there is a training class net profit of \$15,411.41 or \$1,713.21 over budget (i.e., greater surplus than what was budgeted).

Action: *This 2013 Training Classes P & L report to be kept up-to-date for further reporting in January 2014, when all income and expenses for the 2013 classes have been posted.*

V. Old/Other Business, 2013.

A. 2014 SWANA/NMRC Conference Planning Update

Terry Nelson, NM SWANA Co-chair, led the discussion regarding the training tracks for this conference as follows:

1. Terry has spoken with Auralie Ashley-Marx, NMED-SWB Chief regarding the Management Classes Track she would like to see take place at the 2014 conference.
2. Auralie specified that one of the three classes should be Grant Writing with the other two classes in the track yet to be named.
3. Joan Snider reported that Auralie knows what she wants to see in the Management Training Classes and that she just needs to get it on paper.
4. Terry indicated that he, Joan, Jerry and Marcia would be working on the training tracks to be developed by NM SWANA.
5. Marcia suggested that an Alternative Energy track also take place at the 2014 conference.
6. It was agreed that a Training Track meeting would be held following the May 21, 2013, E-Session Training event. This meeting will convene at about 1:30 p.m.
7. Danita Boettner expressed her concern that NMRC has been silent as to the next meeting with NM SWANA regarding planning the conference.
8. Charles Fiedler urged Danita and the other NM SWANA committee members should move ahead on the planning of the training class tracks they would like to see take place. NMRC will probably not get back to the planning of the conference until their annual meeting takes place on June 5.

Action: *Joan Snider to meet with Auralie to obtain a list for the management courses at the conference, bringing this list to the meeting on May 21.*

B. Update of 2013 E-Sessions

Jerry reported as follows:



- The first E-Session for 2013 will be held on May 21, 2013 at the City of Albuquerque's Open Space Visitor Center.
- This E-Session is titled "Driver Safety in a Disposal Facility" and is about one hour long.
- Terry Nelson will order and bring the lunch to this session.
- Paul Martinez from COA's Solid Waste Management Department cannot attend this session as originally planned so there would be a Q & A session held for the last 15-minutes of the session.

Action: JoAnne to send out emails to those registered for this E-Session Training Class confirming that the time is from 11:00 a.m. to 1:30 p.m. JoAnne will also confirm that these times are correct on the NM SWANA website announcement and registration form.

C. Update on Plan for Awards for 100% Certification Exam Winners Memorandum

Marcia Pincus reported that there has been no further work on the memorandum regarding the awards for the 100% Certification Winners. She will be meeting with Greg Larson to complete this document and report back to the board at the June 18, 2013, Chapter meeting.

Danita Boettner reported for Greg Larson that SWANA National is still working on their website to allow the electronic purchase of items, which will allow NM SWANA to complete the instructions on how 100% exam winners can use their \$200 awards. There was also discussion as to how the award vests, shirts and knives should be stored. It was agreed by consensus that an inventory of the items should be developed and noted in the meeting minutes when the inventory was completed.

As of this meeting the following items are included in our inventory:

- Danita Boettner - 1 Vest, 9 Hats and 5 Knives (count confirmed)
- Joan Snider - 1 Vest and 1 Knife for "show and tell" at the training classes
- Terry Nelson - Knives
- DGS - 8 Vests, 1 Box of 30-40 Knives

VI. New Business

A. Young Professionals Discussion

Terry Nelson led the discussion as to what interest the Chapter has in developing a Young Professionals group for New Mexico as follows:

1. This would be a good idea, as it would help bring people into the solid waste profession.
2. The group would enlist those in the profession that are 35-years or younger and are passionate about solid waste.
3. SWANA National and several other states have Young Professional groups.
4. WASTECON will feature a special social for Young Professionals.



Action: Danita to discuss with Greg Larson his possible interest in helping to set up an YP group.

Action: Terry to contact Steve Miceli and Travis Apodaca to see if Travis can participate in the YP program. Terry is also to contact Andrea Callison (Region 1 Rep) to solicit additional input on the YP program.

B. Confirmation of the September 2013 Special NMED Meeting

Connie Pasteris confirmed that she had placed the September 17, 2013, Special NMED Meeting on Auralie's Ashley-Marx's calendar.

Action: JoAnne to proceed in booking this event at the Lodge @ Santa Fe and order the food and setup for the event.

VII. Committee Reports

A. Education

Connie Pasteris, Education Chair, announced that Joan Snider would be handling, with Connie's assistance, the planning and teaching agenda for the June 2013 Transfer Station Certification class.

Joan Snider announced that she is still working with ACME to set a date of either Monday, October 7, or Wednesday, October 9, for David Charlesworth to again present another Asbestos Short Course in Las Cruces.

Adm. Note: October 9, 2013 has been scheduled as the date for the fall Special Asbestos Short Course.

B. Communications

Jerry Kamieniecki, Chair, suggested article topics and authors for the July 2013 *Let's Talk Trash* newsletter articles as follows:

1. Front-page interview - David Robinson by Jack Chappelle
2. March Asbestos Short Course Summary - Jerry
3. 2014 Conference Symposium Update
4. Future Chapter Awards Program Development
5. May 21, 2013, E-Session Summary
6. Health and Safety Issues - Marcia Pincus
7. Young Professionals (YP) program introduction - Terry Nelson
8. New Mexico Legislative Memorial on Product Stewardship in NM (HM 56) - Joan Snider
9. April 9, 2013, Regional Roundtable Meeting - Joan Snider
10. IB Board Highlights from April 2013 Meeting in Puerto Rico - Terry Nelson
11. WASTECON announcements/other 2013 calendar events - JoAnne Weaver

C. IB Board



Terry Nelson reported on further information he has received regarding the April 2013 International Board Meeting Session that took place in Puerto Rico.

One important item was that the Board discussed the potential for cancelling the 2014 Landfill Division Symposium due to concerns over the financial performance of past Symposiums. After much discussion, the Board voted to have staff evaluate the feasibility of combining the Landfill and Landfill Gas Symposiums in 2014, and report back to the Board.

Administrative Addendum to Minutes: The following comments were received on May 23, 2013, from Kathleen Callaghan, Associate Director of SWANA.

After much consideration by staff, and in consultation with the Technical Leadership (TDECR, TDIBRs and Division Chairs and Vice Chairs), it was decided to try to build a Landfill Division element into the 2014 Landfill Gas Division Symposium, which will be held in Monterey, California. The proposed hybrid Symposium does not change the length or location of the originally planned Landfill Gas Symposium, but supplements the original event with new items such as, dual technical tracks and extended Exhibit Hall days. Additionally, training events will be supplemented, and Keynote Speakers and site Tour will be combined.

Staff and the Technical Leadership are optimistic over the success of this event. Staff will closely monitor this event, and its outcome will be evaluated and reported to the Board, with recommendations on continuing this approach in the future.

D. Membership

Due to Greg Larson's absence there was not a report on Membership.

It was noted that the goals to increase membership for the last two years have not been achieved, as Teri and Greg were not involved in a plan to increase the SWANA membership in New Mexico.

VIII. Next Roadrunner Chapter Meeting

The next chapter meeting will be held on Tuesday, June 18, 2013, beginning at 11:00 a.m. at the NMED District 1 Sandia Room.

IX. Danita Boettner, President, declared the meeting adjourned at 1:25 p.m.

