

**SWANA Roadrunner Chapter
General Membership and Officer's Meeting**

Tuesday, March 20, 2012
CDM Smith Conference Room
Albuquerque, NM

Submitted by JoAnne Weaver, Executive Secretary
Reviewed by Teri Monaghan, Secretary and Jerry Kamieniecki, Communication
Chairman

*Asterisks indicate there are handouts filed with the copy of these minutes

General Membership Attendance: Danita Boettner, Jack Chappelle, Joseph Ellis, Charles Fiedler, Jerry Kamieniecki, Greg Larson, Teri Monaghan, Terry Nelson, Connie Pasteris, Marcia Pincus, David Robinson, and JoAnne Weaver

I. Call to Order and Welcome

President Danita Boettner called the meeting to order at 11:05 a.m.

II. Approval of February 14, 2012 Membership and Officers Meeting Minutes *

MSC: Terry Nelson and Marcia Pincus to approve the February 14, 2012 meeting minutes as written.

III. Approval of Treasurer's Report *

Charles Fiedler, Treasurer, presented the February 29, 2012 Balance Sheet and the Actual to Proposed Budget Summary Report as follows:

Rio Grande Credit Union accounts: \$26,115.31

SWANA National E-Business account: \$11,508.94 (Matures: August 2013)

Accounts Receivable: \$2,360.00 (Training, AM invoices less prior class credits)

Total Income for February 2012: \$4,063.80 (Budget: \$2,134.00)

Total Expenses for February 2012: \$1,744.42 (Budget: \$1,850.00)

Year-to-Date Net Profit: \$2,563.69 (Budget: <\$922.00>).

MSC: Terry Nelson and David Robinson to approve the Treasurer's report as presented.

IV. Internal Audit Report for 2010 and 2011

Due to Tom Parker's absence, the results of final report on the 2010-2011 Internal Audit Report were tabled to the May 8, 2012 chapter meeting.



It was noted that Terry Nelson had audited the hand-kept checkbook for the two years of 2010 and 2011, which was reported at the February 14, 2012 chapter meeting, including the observation that some documentation papers missing. In addition, JoAnne Weaver noted that as requested she had sent the detailed check registers, QuickBooks Pro bookkeeping program, for 2010-2011 to Tom in order for him to complete the audit. As well, JoAnne had advised Tom that should he need more documentation, she would deliver her file of receipts to help in completing the audit.

V. New Business

A. Report on ASCE Infrastructure Grading Effort

Jack Chappelle reported on the progress made thus far on the ACSE Infrastructure committee's effort to complete the grading program for transportation and the solid waste efforts of New Mexico.

The analyzing of this data began by reviewing publicly available solid waste information on a local regional scale, and then the state as a whole in order to assign a letter grade. The results graded NM Solid Waste as a C; mainly due to the distance that both the public and private entities must travel from pickup points to the landfill or transfer station facilities.

Jack noted that Jerry Kamieniecki and Danita Boettner have been working with him on this project. As well, Jack requested that the board members review the two draft documents he distributed and provide to him by email: jack@esdworks.com by March 30, 2012.

B. Report on E-Training Sessions

Jerry Kamieniecki reported that he and Charles Fiedler have reviewed the available presentations and found that a choice can be made from the 56 FREE presentations with very good presenters.

Discussion followed with a consensus decision made to hold the first event on Tuesday, May 15, 2012 at the City of ABQ Open Space Center located at Coors and Montoya from 10:30 a.m. to 1:30 a.m.

The Chapter will provide lunch and beverages for this event and we hope that the free E-Training Session and free lunch will encourage attendance.

VI. Old/Other Business

A. 2012 Road-E-O Decision

Terry Nelson reported that even through Travis Apodaca is very interested in heading up the planning committee for a 2012 Road-E-O, he has not been able to offset the estimated loss of about \$1,700.00.



MSC: David Robinson and Connie Pasteris to approve not holding a 2012 Road-E-O, but that a committee should be formed to advise and/or plan a Road-E-O in 2013 when the economy may be improved in order to hold this event.

B. Update on the April 10, 2012 Regional Roundtable Meeting

Danita Boettner reported that things are in order for holding the next Regional Roundtable Meeting in Clovis.

DGS will send out an eBlast of the registration form for this meeting, as there have been no responses from the article and registration form published in the February issue of *Let's Talk Trash*.

Teri Monaghan will research information on the TXSWANA Chapter and invite them to attend this meeting in Clovis.

C. Update on October 9, 2012 Regional Roundtable Meeting

Danita reported that there has not been progress on the planning of this October event.

JoAnne Weaver will contact Jim Blasing and Marcus Montoya in Los Lunas to ask them to help set up a meeting in October.

D. Confirmation of Annual Meeting Date

JoAnne Weaver confirmed that the date of Friday, December 7, 2012 is available for the 2012 Annual Meeting at the Embassy Suites Hotel.

It was agreed by consensus to hold a Regional Roundtable Meeting immediately following the Annual Meeting on December 7, 2012.

David Robinson reported that he has not yet contacted any presenters for the Annual Meeting. It was suggested that the theme of Non-Traditional Ways of Handling Waste be used and that presenters be chosen that can present from their experience in non-traditional waste handling.

E. Future Planning for the 2013 ACS Conference

There was agreement by consensus that the planning notes from July 2011 be used at the May chapter meeting so that additional planning can gear for this event.

VII. Committee Reports

A. Education

Connie Pasteris, Education Co-Chair, reported that 30 students were certified at the March Landfill Certification Class held in Rio Rancho. Three other students completed the class but did not have enough work experience to qualify for the certification exam. Connie also



reported that Joseph Ellis had stepped in for Terry Nelson as an instructor when Terry had surgery. Overall, it was an excellent class. Regarding the CD's and projector that the Chapter has approved for purchase: Connie and Joseph have not yet had time to meet to further evaluate these purchases. (Note: The approved 2012 Chapter Budget includes purchases of a projector, training CD's and E-Training Sessions to total not more than \$1,500).



B. Communications

Jerry Kamieniecki, Chairman, reported on the completion and value of the February newsletter. He indicated that he would be working on the production of the next newsletter to be published in June or July. DGS is to check on a seeming problem with the presentation links on the homepage of the website.

C. IB Board

Terry Nelson, IB Representative, reported that he would be attending the National SWANA Executive Board session held in Niagara Falls, Canada, on April 21 and 22, 2012.

If for some reason his medical treatment interferes with this trip, Charles Fiedler indicated he would attend this session.

D. Membership

Teri Monaghan, Membership Committee Chair, indicated that there was nothing new to report at this time.

Terry Nelson, IB Representative to the National Membership Committee indicated that there would be a \$6 to \$7 increase in the membership rates this year; increase complies with the Bylaws.

VIII. Next Roadrunner Chapter Meetings

The next chapter meeting will be held on Tuesday, May 8, 2012 beginning at 11:00 a.m. in the CDM Smith Conference Room.

IX. Adjournment

Danita Boettner declared the meeting adjourned at 1:09 p.m.

