

**NM SWANA Roadrunner Chapter
General Membership and Officers Meeting**

Tuesday, June 10, 2014
NMED District 1 - Sandia Room

Submitted by JoAnne Weaver, Executive Secretary

Reviewed by Randal Watkins, Secretary and Jerry Kamieniecki, Communications Chairman

*Asterisks indicate there are handouts filed with the copy of these minutes

General Membership Attendance: Travis Apodaca, Charles Fiedler, Jerry Kamieniecki, Terry Nelson, Marcia Pincus, David Robinson, Joan Snider, Randal Watkins and JoAnne Weaver.

I. Call to Order and Welcome

President David Robinson called the meeting to order at 11:15 a.m.

II. Approval of May 13, 2014 Membership and Officers Meeting Minutes *

MSC: Terry Nelson and Jerry Kamieniecki to approve the May 13, 2014 chapter meeting minutes with two minor changes.

III. Approval of May 31, 2014 Treasurer's Reports *

The Actual to Budget Summary and Balance Sheet reports for May 31, 2014, were presented for review by Travis Apodaca, Treasurer, with the ending balances as follows:

- Rio Grande Credit Union accounts: \$29,946.44
- Accounts Receivable: \$4,822.24 (Training invoices less prior class credits)
- Funds received but not deposited: \$218.96
- Total Assets: \$34,987.64
- Total Income for May, 2014: \$2,517.75 (Budget: \$3,396.00)
- Total Expenses for May, 2014: \$3,992.64 (Budget: \$4,225.00)

MSC: Marcia Pincus and Terry Nelson to approve the May 31, 2014 Financial Reports as presented.

IV. Old/Other Business

A. 2014 SWANA/NMRC Conference Planning Update

Terry Nelson Conference Co-Chair led the discussion regarding the following:

1. Conference Awards:

a. Lifetime Achievement Award

- The Board will decide who will receive this award
- Keith Gordon, Gordon Environmental, was suggested for this award
- Terry will send out the criteria approved for this award in 2013
- The criteria for the award is as follows:



- 1) Recipient must have a minimum of 15 years of solid waste (including recycling) industry involvement in New Mexico. Does not necessarily have to be contiguous years.
- 2) Recipient must have made significant, long-term contributions to the solid waste industry in New Mexico during their tenure.
- 3) The New Mexico SWANA Board will select recipient, but recommendations may be received from any interested parties.
- 4) Award is not necessarily an annual award so the New Mexico SWANA Board will determine timeliness of issuance of the award as potential recipients are recommended, discussed and voted on.
- 5) When a recipient is voted to receive an award, it will be given at the annual meeting for that year.
- 6) Recipient will be awarded a plaque with their name and year engraved, receive free registration to the annual meeting (perpetual) and have the next year's SWANA International membership dues paid for by NMSWANA, if recipient so desires.

b. Solid Waste Facility of the Year

- Regulatory compliance within last 3 years
- Special collections and/or public events
- Health & safety record & training (OSHA recordable accidents, lost time accidents, ongoing safety training, etc.)
- Award will be a plaque (inscription to be determined)

c. Most Innovative Solid Waste Project

- Within last 3 years
- Tell us why project is considered innovative and how it enhances solid waste management in your area
- Award will be a plaque (inscription to be determined)

e. Solid Waste Employee of the Year (Non-Management)

- Length of employment in solid waste (in or out of state – but separate number of years in and number of years out)
- Job performance – current solid waste operator certifications, health and/or safety certifications, other training certifications or classes
- Injury history
- Why and how does this employee go above & beyond their daily job description
- Recommendation letter from supervisor/manager and from one or more fellow employees
- Award will be a plaque and safety vest with SW Employee of the year 2014, embroidered on it, and SWANA knife



C. Update on 2014 Regional Roundtable Meetings

Charles Fiedler announced that the October 14, 2014 Regional Roundtable Meeting will be held at T or C. The City will give a presentation on their new transfer station as well as their efforts to close their existing landfill.

Charles will be confirming the exact meeting location details closer to the date of the event.

D. Update on 2014 eTraining Sessions

Jerry Kamieniecki reported that four were in attendance for the May 20, 2014 eSession. Jerry also noted that the slides of the presentation were complicated and difficult to understand. There were no operators in attendance but had there been this presentation would not have been very helpful.

Therefore, Jerry spoke with SWANA National regarding these problems with the result that the Roadrunner Chapter will receive a credit of \$115 to our account that can be used to offset the cost of future eSession purchases. Discussion regarding the charge of \$10 per attendee, as well as the lunch being provided brought forth the following motion:

MSC: Marcia Pincus and Travis Apodaca to approve that there will be no fee charged but that the Chapter will continue to provide lunch for the August eSession.

The August 19, 2014 eSession topic will be *Increasing Efficiency at Waste Facilities*. This presentation has two parts that are each 1-hour in length. It was decided that only the first part will be shown at the August training, which will also allow an hour for discussion. Each attendee will be able to earn 2 CEU's

Jerry also had a question regarding the type of Certificate of Attendance being used for the training classes, especially the eSession Training Class. Joan Snider indicated that the reference, *Certification Certificate to be sent by NMED*, should continue to be used on the three-day certification training courses but is not appropriate for the one-day training classes.

E. Update on the 2015 Road-e-o Plans

Travis Apodaca, Road-e-o Chair, reported that he is continuing to work on soliciting sponsors for this event.

V. New Business

A. Review of SWANA National Administrative & Technical Policies

Marcia Pincus, IB Representative, asked the board members whether or not they wish to review the technical and administrative policies before returning her comments to the International Board.

The responses were unanimous that the board members would like to review the technical policies but not the administrative policies.



VI. Committee Reports

A. Education

Joan Snider, Chair, clarified how the requests for CEU's for the one-day training events should be handled as follows:

- Download CEU credit application at http://www.nmswana.com/swana_training_2014.htm
- Before advertising the event, fill out application and send to Connie Pasteris, connie.pasteris@state.nm.us, for approval
- For current one-day training events, Jerry Kamieniecki will apply for the eSession events, and Danita Boettner will apply for the Roundtable events

Joan also demonstrated how the three-day training manuals are printed and collated. To minimize costs, she will work with DGS to setup printing the manuals with as many black & white pages as possible. Joan also noted that she still plans to revise the manuals interspersing the photos and graphics within the actual manual text.

B. Communications

Jerry Kamieniecki, Communications Chair, reported on the July newsletter as follows:

1. He has only heard from Terry Nelson as to his request for board members to write articles for the July newsletter
2. All articles are due to be sent to Jerry by Wednesday, June 23, 2014
3. Edits of the newsletter will be sent to DGS on Tuesday, July 1, 2014
4. Planned distribution date of the newsletter is Tuesday, July 8, 2014

C. IB Board

Marcia Pincus, IB Board Rep, reported that the SWANA's Strategic Management Plan (SMP) is now in draft form and will be presented for approval at the IB meeting in spring 2015.

Marcia noted that the *Core Values* of the SMP can be researched on the SWANA National website.

Action: Marcia to send the new Strategic Plan draft to Jerry.

D. Membership

Travis Apodaca, Membership Chair, reported:

- He has spoken with the City of Los Lunas regarding their membership
- He has distributed 18 application forms to various entities

VII. Next Roadrunner Chapter Meeting



The next meeting of the Chapter will be held on Tuesday, July 8, 2014 in the NMED District 1 Sandia Room from 11:00 a.m. to 1:30 p.m.

VIII. Adjournment

David Robinson, President, declared the meeting adjourned at 1:45 p.m.

