

NM SWANA MEETING ROADRUNNER CHAPTER
General Membership and Officers Meeting
Tuesday, August 14, 2018
CABQ Open Space Visitors Center

Submitted by JoAnne Weaver, Executive Secretary
Reviewed by Douglas Shimic, Secretary/Treasurer and Jerry Kamieniecki, Communications Chair

*Asterisks indicate there are handouts filed with the copy of these minutes.

General Membership Attendance: Danita Boettner, Joseph Ellis, Charles Fiedler, Shane Johnson, Jerry Kamieniecki, Steve Miceli, Marcia Pincus, Douglas Shimic, Shirlene Sitton, Randal Watkins, Colin Ross and JoAnne Weaver

I. Call to Order: SWANA NM RR Chapter Business Meeting

Randal Watkins, President, called the meeting to order at 11:08 a.m.

II. Approval of June 12, 2018 Meeting Minutes

MSC: Steve Miceli and Douglas Shimic to approve the June 12, 2018 chapter meeting as presented.

III. Approval of July 31, 2018 Treasurer's Report

The Actual to Budget Summary and Balance Sheet reports for April 30, 2018 were presented for review by Shirlene Sitton, Treasurer, with the following ending balances:

A. Balance Sheet (July 31, 2018)

Rio Grande Credit Union Accounts	\$48,021.75	<i>Checking:</i> \$1,574.29 <i>Investors Club:</i> \$ 46,442.46 (\$46,428.64 + \$13.82 interest) <i>Share Account:</i> \$5.00
Accounts Receivable	\$6,066.40	<i>Open Invoices:</i> \$7,716.40 (6/30/18 Road-E-O & Training invoices + \$300.00 new Training Invoice less \$1,950.06 payments received)
Funds received but not deposited	\$293.10	PayPal receipt not deposited by July 31, 2018
Total Assets	\$54,381.25	



B. Profit & Loss Statement (July 31, 2018)

Total Income for July, 2018	\$556.82	Budget: \$4,069.00
Total Expenses for July, 2018	\$2,902.67	Budget: \$1,380.00
Total Income Y-T-D	\$31,783.95	Budget: \$38,486.00
Total Expense Y-T-D	\$29,948.33	Budget: \$33,535.00
Profit Year-to-Date (YTD)	\$1,835.62	Budget: \$4,951.00

MSC: Douglas Shimic and Danita Boettner to approve the July 31, 2018 financial reports as presented.

C. 2018 Road-E-O Financial Report

JoAnne Weaver, Executive Secretary and Bookkeeper, presented the Financial Report for the 2018 Road-E-O as follows:

Total Income: \$ 6,370.00

Total Expense: \$ 5,423.57

Net Profit: \$ 946.43

There is one-outstanding sponsorship in the amount of \$1,000, which JoAnne will continue to attempt to collect from Rush Truck Center.

IV. Old Business

A. Report on the 2018 Road-E-O

Shirlene Sitton, Road-E-O Chair reported as follows:

The Awards for first, second and third-place winners have been designed and purchased. Shirlene has presented the Award Plaques to the persons in her office and is looking for suggestions on how to present the other two winners awards, which are from Waste Management and the City of Albuquerque.

Both first-place winners from the City of Santa Fe Environmental Service Division are being sent to the International Road-E-O in Denver on September 22, 2018. Shirlene requested that the \$250 budgeted for the overall winners be used to assist in these two men's expense.

Charles Fiedler agreed that these funds be used as long as the request for payment is made though the normal Request for Reimbursement Form along with copies of their actual expenses in attending the event.

Shirlene offered to chair the 2019 Road-E-O and Shane Johnson agreed to assist her. Other committee members will be named at a later date.



B. Report of the August 7, 2018 eTraining Session

Jerry Kamieniecki reported as follows:

- Seventeen registered for this event with some of the attendees needing to sit in the chairs along the side of the CABQ Open Space Visitors Center conference room.
- The topic was good.
- However, the sound was poor
- Jerry noted that he was unfamiliar with the new laptop and needed assistance on how to use the zip drive (Colin Ross offered to help Jerry with this problem)

Jerry brought up his desire to be able to review the BlueRidge CDs. Danita offered to request their return from Joan Snider since she is not using them for the Certified Operator Training Classes.

Jerry also noted that he had gone to the BlueRidge website and found that they have listed under Education, package subscriptions with supplemental materials that compliment the CDs.

C. SWANA Infrastructure - Region 2 MOU

Danita Boettner, IB Rep, reported that in addition to last month's report she wished to highlight the following on the distributed Region 2 MOU:

Item 4. Regional Director Qualifications,

B. Consider and vote on all matters presented to the Board for action. The Region 2 Director shall vote on any issue that represents the majority of Region 2 Chapters individual votes (when and if the Region 2 Chapters conduct a vote on a critical issue such as budgets, acquisitions or any other major decisions).

Item 5. Regional Director Selection,

A. Region 2 Advisory Board (AB) Delegates shall meet in person or conference call to request a volunteer willing to serve the term as Regional Director. If there is no more than one volunteer, the AB delegates may mutually agree on the volunteer to serve as the Regional Director for the upcoming term.

Item 5. Regional Director Selection,

B. If there is more than one volunteer to serve as Regional Director, a vote shall be taken with each Region 2 Chapter AB having one vote. The AB Delegate with the most votes will serve as the Regional Director for the upcoming term. In case of a tie, the AB Delegates shall take the following steps:

a. Cast a revote to determine if the tie can be resolved with the allowance of an abstention if needed; OR Conduct a tie-break



vote with the assistance from an independent third party mutually agreed upon by the Region-2 AB Delegates.

Item 7. Regional Director Funding Assurance,

A. Each Region 2 Chapter shall budget their contributions based upon membership percentages as of December 31 annually to cover its share of the travel expenses incurred by the Regional Director with the understanding that each Chapter will also be responsible for covering travel expenses for their Chapter AB Delegate to attend the annual WASTECON AB meeting in addition to the funds budgeted for the Regional Director. The Regional Director's home Chapter will be responsible for any travel expenses above and beyond the budgeted amount committed by the Region 2 Chapters,

B. The Regional Director shall be responsible for submitting expense reports and reimbursement requests to each funding Chapter for its share of the total annual amount of \$9,000.

In addition, Danita pointed out that this current MOU is a draft. When the final MOU is in place, each Chapter President will sign and date it. Each Region has their own MOU and elections will have to be completed by June 2019. We, NM SWANA Roadrunner Chapter should be better off financially as part of this new Region 2 MOU.

D. Update on the September 2018 Joint Conference

Charles noted that he has not received any "hot button" issues from Sarah Pierpont regarding the conference.

Danita Boettner offered to send Charles a list of the Safety Minutes that will start off each session during the conference.

Action: Charles is to send JoAnne the information regarding nominations for the awards that are due by Friday, August 10 so the Chapter's database is accurate and all can be notified.

Regarding a nomination for the Lifetime Achievement Award, Terry Nelson has suggested Keith Gordon, President of Gordon Environmental/PSC. A decision as to who will receive this award will be made or announced at the September 11, 2018 Chapter Meeting.

E. Update on the October 11, 2018 Regional Roundtable

Randy Watkins reported that the October Regional Roundtable will be held in Socorro at the Bodega Burger Co. and Lounge. It will begin at 12:00 Noon with a possible open discussion period. Dr. Clint Richardson will be the presenter but due to his class schedule he will not be able to speak until 1:30 p.m.

Once the topic is confirmed and Bill Schueler has approved the 4 CEUs for the event, this Roundtable will be announced and opened for registration on the website.



V. New Business

A. Appoint Tentative Education Chair

MSC: Steve Miceli and Shirlene Sitton to approve Charles Fiedler to act as tentative Chair of the Education Committee until Terry Nelson is able to resume his duties.

B. SWANA Request for the Roadrunner Chapter to Consider to Applying to Host a Future SWANApalooza (2021 - 2025)

After considerable discussion, the following motion was made:

MSC: Shirlene Sitton and Danita Boettner to approve filling out the survey application for the NM SWANA Roadrunner Chapter to host a SWANApalooza in one of the following years of 2021-2025.

Action: *Danita to request additional information and apply for New Mexico to host a future SWANApalooza in 2021, 2022, 2023, 2024 or 2025.*

C. Focus of the 2018, December 7 Annual Meeting

The following topics were suggested to assist Steve Miceli who as Vice-President will be chairing the Annual Meeting:

- Possible ideas from WASTECON
- ACR Speakers
- Recycling
- Clean Energy
- Freeze Emergence
- Collection Technology
- Waste Management Snap Shot
- Cannabis Waste

A topic and keynote speaker will be chosen at the September 11, 2018 Chapter Meeting in order to prepare announcements and registrations to open in early November.

VI. Committee Reports

A. Education

Charles Fiedler reported that he had followed up on a call from the Residence Inn - Albuquerque Midtown, 3300 Prospect Avenue NE, a newly renovated hotel. He made an appointment and was given a tour of the facilities and information on the possibility of holding the four training classes each year as follows:

- Each suite room is \$150 per day



- Food may be brought into these rooms to serve training classes lunch each day
- The total cost for a class would be approximately \$450 for 3-day classes (Transfer Station Classes) and \$600 for 4-day classes (Landfill Classes)

Joseph Ellis who will be teaching each landfill class requested that he be approved to purchase and be reimbursed for an MSO 365 software package in the amount of approximately \$150.

MSC: Steve Miceli and Doug Schimic to approve the purchase and reimbursement of the software package.

B. Communications

Jerry Kamieniecki, Communications Chair, reported that the August newsletter was ready to publish with the exception of articles regarding the April Regional Roundtable and the IB Report.

Steve Miceli will author the April Roundtable article and get it to Jerry in the next few days.

Danita Boettner indicated that she would not have an IB article for this issue.

C. IB Board

There was no additional report at this point in the meeting.

D. Membership

Marcia Pincus, Membership Chair, reported that there continue to be 104 NM SWANA Chapter members this month.

E. Scholarship Committee

Marcia Pincus reported as follows:

- She had no report right now
- She still needs direction as to whether or not this is a one-time assignment or an annual need.

VII. Next Roadrunner Chapter Meeting

Tuesday, September 11, 2018, 11 a.m. – 1:30 p.m., at the CABQ Open Space Visitors Center Conference Room.

VIII Adjournment

Randal Watkins, President, declared the meeting adjourned at 1:47 p.m.

