

NM SWANA MEETING ROADRUNNER CHAPTER
General Membership and Officers Meeting
Tuesday, January 8, 2019
CABQ Open Space Visitors Center

Submitted by JoAnne Weaver, Executive Secretary
Reviewed by Douglas Shimic, Secretary

*Asterisks indicate there are handouts filed with the copy of these minutes.

General Membership Attendance: Danita Boettner, Joseph Ellis, Stephen Miceli, Marcia Pincus, Douglas Shimic, Shirlene Sittton, Randal Watkins, Colin Ross and JoAnne Weaver

I. Call to Order: SWANA NM RR Chapter Business Meeting

Randal Watkins, President, called the meeting to order at 11:03 a.m.

II. Approval of November 13, 2018 Meeting Minutes

The following correction were noted:

Page 3, V. B., bullet point 4, "One of the presenters remarked that this is the best conference in which he ~~participates~~ participated

MSC: Douglas Shimic and Stephen Miceli to approve the November 13, 2018 chapter meeting minutes as amended.

III. Approval of December 31, 2018 Treasurer's Report

The Actual to Budget Summary and Balance Sheet reports for December 31, 2018 were presented for review by JoAnne Weaver, Executive Secretary and Accountant, with the following ending balances:

A. Balance Sheet (December 31, 2018)

Rio Grande Credit Union Accounts	\$58,668.76	<i>Checking:</i> \$7,057.87, <i>Investors Club:</i> \$ 49,010.89 (\$46,969.96 + \$2,000 + \$13.93 interest) <i>Share Account:</i> \$5.00
Accounts Receivable	\$2,595.00	(\$2,350-Training Invoices + \$245.00 Annual Meeting Invoices)
Funds received but not deposited	0.00	
Total Assets	\$58,668.76	



B. Profit & Loss Statement (December 31, 2018)

Total Income for December, 2018	\$7,760.53	Budget: \$12,736.00
Total Expenses for December, 2018	\$5,210.41	Budget: \$3,000.00
Total Income Y-T-D	\$52,489.98	Budget: \$59,168.00
Total Expense Y-T-D	\$47,931.52	Budget: \$54,728.69
Profit Year-to-Date (YTD)	\$4,558.46	Budget: \$4,439.31

MSC: Douglas Shimic and Danita Boettner to approve the December 31, 2018 financial reports as presented.

IV. Old Business

A. Reports of the December 7, 2018, Annual Meeting

Stephen Miceli, Annual Meeting Chair, reported the following:

Even though we ended up with more speakers than planned on with the NMED-SWB report of the 2018 Solid Waste Bureau Overview presented after lunch and before the Regional Roundtable, there were good comments received about the presentations at event.

Discussion followed regarding the price that might be charged at the December 6, 2019, Annual Meeting.

1. Several indicated that raising the price from \$35 to \$45 for each paying participant would be appropriate.
2. Also, discussed was charging less for members than non-members and using the event to emphasize urging more participation as members.
3. It was decided by consensus that we would have plans for the 2019 Annual Meeting in place by the September Chapter Meeting so that we could charge \$35 each for early registrants and \$45 for those registering after a certain date such as November 15, 2019.

Action: JoAnne will send out estimates of early registrations such as 10%, 20% or 30% of the attendees in order to seek enough information to prepare the final budget that is to be approved at the February 12, 2019, Chapter Meeting.



JoAnne Weaver, Executive Secretary and Accountant presented the following 2018 Annual Meeting Financial Report:

2018 Annual Meeting Financial Report				
Income				
	Sponsors/Paid Registrations		\$2,700.00	
	Total Income			\$2,700.00
Expenses	Registration Invoices/Phone Calls/Emails		\$619.50	
	Hours Worked with Embassy Suites Staff		\$150.00	
	Setups for Printing		\$30.00	
	Printing of Agendas/Certificates/Sponsor Signs/Name Tags		\$196.16	
	Assemble & String Name Tags		\$120.00	
	Handle Check-in and Administration Duties at Annual Meeting		\$270.00	
	Annual Meeting Supplies		\$102.99	
	Regional Roundtable Drawing		\$50.00	
	PayPal & Square Fees		\$52.63	
	Hotel based on 54 Breakfasts/Lunch Meals & the \$550 Room Fee		\$5,246.54	
	Total Expenses			\$6,837.32
	Total Actual Cost			\$4,137.82
	Budget for 2018 Annual Meeting Expenses less Income			\$4,410.00
	Under Budget			\$227.18



B. Update on the Progress of Possible SWANApalooza in Albuquerque

Danita Boettner reported that she has no new news regarding when or if there might be a SWANApalooza held here in Albuquerque as none of our hotels are large enough at this time for this type of event.

Should the event be held here in New Mexico, it would not be until 2021 or 2023 at the earliest.

V. New Business

A. Proposed 2019 Budget

JoAnne Weaver reviewed the Proposed 2019 Budget showing monthly figures as well as the proposed budget final figures against the 2018 Budget Actual figures.

In keeping with the consensus at the August 2018 Chapter Meeting, the figures of \$350 for the Landfill Classes and \$300 for the Transfer Station Classes brought the total proposed net profit to \$13,693.46 before any changes made before the February Chapter Meeting approval.

Action: *Shirlene Sitton, 2019 Road-E-O Chair will send JoAnne any desired changes for the 2019 Road-E-O Proposed Budget.*

Action: *JoAnne Weaver to send out proposed plans for using the Early Bird method for the Annual Meeting.*

VI. Committee Reports

A. Education

In the absence of Charles Fiedler, Tentative Education Committee Chair, Joseph Ellis reported the following:

Joseph has been doing the operational part of the Landfill and Transfer Station Courses but he may not be able to do the 2019 Transfer Station course this June. Joan Snider has indicated that she needs help from the professionals on the Roadrunner Chapter Board for some of the teaching presentations. Joseph also indicated that the classes need involvement and interaction as well as relevant class materials. He will have more information regarding this class at the February 12th board meeting.

Danita Boettner stated that she would be interested in presenting the engineering portions at the June Transfer Station Operator course as long as she can get it on her calendar and plan for it.

B. Communications

There was no report due to the absence of Jerry Kamieniecki, Communication Committee Chair.



C. IB Board Report

Danita Boettner, IB Board Representative reported that the MOU for Region 2 approved and signed at the November 13, 2018 Chapter Meeting has been sent in and received by National who is working on any needed modifications. However, due to the Holidays no new word has been received.

D. Membership Report

Marcia Pincus, Membership Chair, reported that the total membership for New Mexico remains at 108 NM SWANA Roadrunner Chapter members with seven of these members not yet renewing their membership.

Marcia read the names so that if those present have any information regarding those late in paying so that she can contact them. These persons were as follows:

- Joe Jojola from the Isleta Pueblo
- Tommy Mora, Sandoval County (Doug noted that Tommy has retired)
- David Radman, City of Santa Fe (Shirlene indicated that he is still working at ES Department)
- Phillip Sanchez, City of Roswell
- Andrew Sweetman, Laguna Pueblo
- Joseph Tafoya, CABQ
- Joshua Vinzant, Waste Management, Farmington

E. Scholarship Committee

Marcia Pincus, Scholarship Committee Chair reported as follows:

The Grant H. Flint International Scholarship Program has two categories, which are:

1. Graduating High School seniors or graduate equivalent certified candidates who have been accepted for enrolment in a Junior College, a 4-year college, or a university (any program). To be eligible, candidates must be the children or grandchildren of a SWANA Member (sponsor) in good standing as of May 1st of the current calendar year.
2. Currently enrolled full-time college or university students who are entering their junior or senior undergraduate year and pursuing a degree in environmental science, engineering, or other suitable major related to the field of solid waste management. To be eligible, candidates must be the children or grandchildren of a SWANA Member (sponsor) in good standing as of May 1st of the



current calendar year or SWANA Student Members in good standing.

The total amount awarded within Categories 1 or 2 will be \$20,000. The International Scholarship Committee will determine the amount for each individual award.

The Robert P. Stearns/SCS Engineers Scholarship Award's criteria for selection is for full-time students who are entering or are in graduate school pursuing a degree in environmental science, engineering or other suitable major related to the field of solid waste management. Eligible candidates must be the children or grandchildren of a SWANA Member (sponsor) in good standing as of May 1st of the current calendar year or SWANA Student Members in good standing. One award of \$5,000 is the amount for this category.

The Schedule for selection for both award categories is:

May 1 - Deadline for submission of application materials to Chapter Scholarship Committee

June 1 - Deadline for submission of Chapter candidates for review by International Scholarship Committee

July 15 - International Committee meets to select winners

August 1-15 - Announcement of International Scholarship Winners

VII. Next Roadrunner Chapter Meeting

Tuesday, February 12, 2019, 11 a.m. – 1:30 p.m., at the CABQ Open Space Visitors Center Conference Room.

VIII Adjournment

Randal Watkins, President, declared the meeting adjourned at 1:01 p.m.

