

NM SWANA MEETING ROADRUNNER CHAPTER
General Membership and Officers Meeting
Tuesday, June 18, 2019
CABQ Open Space Visitors Center

Submitted by JoAnne Weaver, Executive Secretary
Reviewed by Douglas Shimic, Secretary/Treasurer

General Membership Attendance: Danita Boettner, Charles Fiedler, Shane Johnson, Matt Kingsley, Shirlene Sitton, Randal Watkins, Colin Ross and JoAnne Weaver

I. Call to Order: SWANA NM RR Chapter Business Meeting

Randal Watkins, President, called the meeting to order at 11:18 a.m.

II. Safety Minute

Charles Fiedler, Safety Ambassador, gave the following Safety Minute on ***Slips, Trips and Falls that Don't Have to Happen in the Workplace:***

1. Fifteen percent of general industry accidents are fatal.
2. Steps can be taken such as:
 - Cleaning up spills immediately
 - Mark freshly mopped areas to not be walked on
 - Make sure edges of elevated surfaces should be 42 to 48 inches high
 - Focusing on what you are doing
 - Always having adequate lighting
 - Make sure to close all drawers immediately
 - Keeping cords out of walkways
 - Making sure to have three points of contact when using a ladder

III. Approval of May 14, 2019 Meeting Minutes

A. No corrections to the minutes were noted, however, without a quorum present the minutes could not be approved.

IV. Approval of May 31, 2019 Treasurer's Report

The Actual to Budget Summary and Balance Sheet reports for May 31, 2019 were presented for approval by JoAnne Weaver, Executive Secretary and Accountant, with the following ending balances:



A. Balance Sheet (May 31, 2019)

Rio Grande Credit Union Accounts	\$66,318.48	<i>Checking: \$2,082.85, Investors Club: \$ 24,078.90 (\$6,000 + \$112.67 interest), 6-Month CD \$5,009.01 (\$9.01 interest), 12-Month CD \$10,030.05 (\$30.05 interest) and 24-month Jumbo Certificate: 25,112.67 (\$112.67 interest) Share Account: \$5.00</i>
Accounts Receivable	\$4,482.93	<i>(\$7,357.93 + new May Training Invoices: \$2,200 less \$5,075.00 invoice payments received)</i>
Funds received but not deposited	\$300.00	<i>Nov PayPal receipt deposited on June 1, 2019</i>
Total Assets	\$71,101.41	

B. Profit & Loss Statement (May 31, 2019)

Total Income for May, 2019	\$2,410.04	Budget: \$5,786.00
Total Expenses for May, 2019	\$3,103.70	Budget: \$6,945.00
Total Income Y-T-D	\$36,872.25	Budget: \$36,172.00
Total Expense Y-T-D	\$17,907.12	Budget:\$24,107.50
Profit Year-to-Date (YTD)	\$18,965.13	Budget: \$12,064.50

No motion to approve this report was made due to the lack of a quorum present.

V. Old Business

A. Update on Plans for the August 2, 2019 Board Retreat

Shirlene Sitton, Retreat Facilitator, reported on the upcoming Friday, August 2, 2019, Strategic Planning Retreat to be held at the Zen Center in Jemez Springs as follows:

1. She is working on an agenda for the retreat
2. She is also looking at the analysis of the 2017 Retreat
3. The cost of the retreat is \$60 per person, which includes lunch
4. For those staying overnight the cost is another \$70 per person
5. Dinner for those interested in staying overnight will be at a restaurant in the Jemez Springs area
6. To have a complete list of attendees, all interested parties are to confirm their attendance by emailing their names to Marcia, <mailto:mpincus@scsfieldservices.com>



Action: *JoAnne Weaver to find out from Marcia Pincus on how payment to the Center should be made.*

B. Bylaws Revision/Appointment of AB

Danita Boettner reported that the Bylaw revisions would be ready within the week prior to the August 2, 2019 Board Planning Retreat. She noted that the duties for each chapters are undefined and still in development.

Charles Fiedler expressed that he wished to become the AB Representative as Danita Boettner's extended term had ended at the end of December 2018.

Danita Boettner also noted that she wished to go from the IB Rep to the AB Rep.

Following this was a discussion regarding what steps should take place to resolve the issue. It was determined by consensus that a conference call should be set up so that a vote by quorum could take place as soon as possible in order to meet the appointment deadline of July 1, 2019.

Action: *Randy Watkins, President, will set up a conference call for the purpose of the appointment of an AB Rep.*

IV. New Business

A. August 6, 2019 E-Training Session

Charles Fiedler, leader of this session, reported that he has chosen a webinar titled *Improving Collection and Post-Collection Safety Practices*. This session will be held in the CABQ Open Space Visitor Center conference room. It will begin at 11:00 a.m. and end at 1:30 p.m.

VII. Committee Reports

A. Education

Charles Fiedler, Education Committee Chair, reported that there were 36 in attendance for the June Transfer Station Operator Certification Course. This raised concerns that this is too large a class.

JoAnne noted that there have been more students needing to take these classes this year, which enlarges the classes.

B. Communications (Newsletter and Website)

JoAnne Weaver reiterated that the next newsletter would be published in early November 2019.

Also, the WASTCON announcement will be posted on the website later this month.



C. IB Board Report

There was no further report presented regarding Bylaws and IB/AB issues.

D. Membership Report

Marcia Pincus, Membership Chair, reported via email that the current membership for New Mexico stands at 108 persons that is 9 persons lower than the May report.

E. Young Professional (YP) Committee

There was no new information to report on the Young Professionals here in New Mexico.

F. Scholarship Committee

Marcia Pincus, Scholarship Committee Chair, reported by email as follows:

Sara Bixby, SWANA International, notified Marcia that they would be meeting on July 18, 2019, to determine the scholarship winners from the 42 scholarships applications.

VII. Next Roadrunner Chapter Meeting

Tuesday, August 13, 2019, 11 a.m. – 1:30 p.m., at the CABQ Open Space Visitors Center Conference Room.

VIII Adjournment

Randal Watkins, President, declared the meeting adjourned at 1:31 p.m.

