

NM SWANA ROADRUNNER CHAPTER MEETING MINUTES

General Membership and Officers Meeting

Tuesday, October 13, 2020 - Remote Zoom Meeting

Submitted by JoAnne Weaver, Executive Secretary

General Membership Attendance: Charles Fiedler, Angelica Gurule, Shane Johnson, Shirlene Sitton, and JoAnne Weaver

I. Call to Order: SWANA NM RR Chapter Business Meeting

Shirlene Sitton, President, called the meeting to order at 11:04 a.m. With there not being a quorum present, it was decided by consensus that all agenda items not needing a vote would be presented for discussion only at this meeting.

II. Safety Minute

Charles Fiedler, Past President and AB Representative, presented the following Safety Minute:

`Tis the Season for Distractions:

Now, more than ever, is the time for all of us to stay focused and be aware of these common holiday distractions:

- Conversations while driving
- Scenery, such as home and yard decorations
- Children playing outside because school is out
- Increased vehicle and pedestrian traffic in shopping center and restaurant parking lots
- Holiday traffic on the roadways, including motorists unfamiliar with the area
- As always, remember to look out for distracted and impaired drivers.

And lastly: TAKE PROPER CARE OF YOURSELF & GET PLENTY OF REST!

III. Approval of September 8, 2020 Meeting Minutes

MSC: With a quorum not present, these minutes will be approved at the November 10, 2020 Board Meeting.

IV. Presentation and Approval of September 30, 2020 Financial Reports

A. Balance Sheet (September 30, 2020)

Accounts Receivable	\$8,500.38	<i>Open Training Invoices: \$11,156.90, \$-2,656.52 in Credit Memos from 2019 to be used only in 2021.</i>
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Funds received but not deposited	\$293.10	PayPal receipt to be deposited in September 2020.
Total Assets	\$68,613.25	

B. Profit & Loss Statement (September 30, 2020)

Total Income for September 2020	\$ 379.96	Budget: \$3,685.00
Total Expenses for September 2020	\$1,520.23	Budget: \$4,730.00
Total Income Y-T-D	\$4,302.35	Budget: \$11,255.00
Total Expense Y-T-D	\$4,543.64	Budget: \$12,598.50
Loss Year-to-Date Y-T-D	\$ -241.49	Budget: \$ -1,343.50

MSC: With a quorum not present, the financial reports will be approved at the November 10, 2020 Board Meeting.

V. Update on CD Maturing on 9/19/20 & Possible Requests for Training Refunds

JoAnne Weaver, Executive Secretary and Bookkeeper reported that the Rio Grande Credit Union changed their policy from automatically transferring maturing CDs to Investment Club Accounts to automatically renewing them. However, a mailing explaining the new policy did not reach our office until late afternoon on Thursday, September 17.

Therefore, JoAnne went directly to the RGPU immediately on the morning of September 18 to request that the 9/19/20 expiring CD be placed in the Investment Account. This had to be handled at the drive-up window as the lobby was closed. She was informed that the request would be handled with the funds placed in the Investment Club account at midnight on the morning of Saturday, September 19.

However, this requested transfer did not take place so the renewed CD #2 is still earning CD interest and the bank statement states that \$9,701.43 can be withdrawn without penalty if needed.

JoAnne recommended that since no requests for reimbursement have been received and the \$9,700 can be moved at a later date, the CD be left intact for now.

It was agreed by consensus that CD #2 be left as is earning more interest than it would in the Investment Club account.



VI. Old Business

Update on Possible Usage of Webinar Program for CEUs

Charles Fiedler reported that he has identified 20+ of the Webinar Topics and will request that Bill Schueler, copying Joan Snider and Genevieve Morgan grant 1 CEU for each hour of instruction.

VII. New Business

There was no new business to consider at this meeting.

VIII. Committee Reports

A. Education/Training Committee

Since no one responded to Angelica's August 17, 2020 email with suggested topics for a September Regional Roundtable, Shirlene recommended that our focus remain on the use of Webinars rather than attempting a Roundtable at this time.

B. Communication Committee

In the absence of Matt Kingsley, Communication Committee Chair, Shirlene indicated that she would continue to work with her staff designer to complete the dual logo for Board shirts.

C. AB - SWANA International Representative Report

Charles Fiedler, AB Representative, reported that he has been working online with a lady from Illinois to identify changes and/or additions to policies. These findings will be on the agenda for the December 2020 Regional Board Meeting.

Charles is also active on the Nominating Committee. Right now they are considering just extending the terms of the SWANA Officers for another year due to the difficulties of COVID-19 for the current year.

D. Membership Committee

JoAnne Weaver, Stand-in Committee Chair, reported that there are currently only 93 active members.

E. 2021 Road-E-O Committee

Shane Johnson, 2021 Road-E-O Committee Chair reported that he has spoken with the Lubbock, Texas SWANA Chapter to discern whether or not they would have interest in a combined Road-E-O with the Roadrunner NM Chapter.

They indicated that they would be open to having a combined Road-E-O. Planning details will need to be worked out to decide whether or not New Mexico participants would be open to traveling that far for a June 11, 2021 Combined Road-E-O.

IX. Adjournment

Shirlene Sitton, President, adjourned the meeting at 11:35 p.m.

