

NM SWANA ROADRUNNER CHAPTER MEETING MINUTES
General Membership and Officers Meeting
 Tuesday, May 11, 2021 - Remote Zoom Meeting

Submitted by JoAnne Weaver, Executive Secretary

General Membership Attendance: Angelica Gurule, Shane Johnson, Matt Kingsley, Steve Mauer, Amanda Otieno, Douglas Shimic, Shirlene Sitton, and JoAnne Weaver

I. Call to Order: SWANA NM RR Chapter Business Meeting

Shirlene Sitton, President, called the meeting to order at 11:09 a.m.

II. Safety Minute

Steve Mauer, Safety Ambassador could not be present at this meeting, so no Safety Minute was not presented.

III. Approval of April 13, 2021, Meeting Minutes

MSC: Matt Kingsley and Douglas Shimic to approve the minutes as presented

IV. Presentation and Approval of April 30, 2021, Financial Reports

A. Balance Sheet (April 30, 2021)

Rio Grande Credit Union Accounts	\$51,721.34	Checking: \$1,057.16, Share Account: \$5.00, Investors Club: \$5,040.43 (\$2.34 interest), 12-Month CD #101: \$10,266.83 (\$9.28 interest), 12-Month CD #102: \$10,333.28 (\$5.52 Interest), and 24-month Jumbo Certificate: \$25,018.64 (\$17.47 interest)
Accounts Receivable	\$7,899.98	<i>Open Training Invoices: \$10,556.50, \$-2,656.52 in Credit Memos from 2019 to be used only in 2021 or 2022 (depending on when Face-to-Face classes can take place).</i>
Funds received but not deposited	\$00.00	
Total Assets	\$65,621.32	



B. Profit & Loss Statement (April 30, 2021)

Total Income for April 2021	\$ 115.61	Budget: \$7,768.00
Total Expenses for April 2021	\$1,446.33	Budget: \$2,830.00
Total Income Y-T-D	\$5,696.32	Budget: \$48,156.00
Total Expense Y-T-D	\$13,439.54	Budget: \$22,101.06
Loss Year-to-Date Y-T-D	\$ -7,743.22	Budget: \$10,484.00

MSC: Matt Kingsley and Shane Johnson to approve the April 2021 Financial Reports as presented.

V. New Business

A. Proposed 2021/2022 Fiscal Year Budget

JoAnne Weaver, Executive Secretary, presented the first draft of the proposed for the next fiscal year as follows:

- Estimated Administrative Income including \$8,000 from the September 2021 Joint Conference would be \$13,629.00
- Estimated Administrative Expense would be \$25,575.00 leaving a deficit of \$11,946.00
- Training Income if the September Landfill and November Transfer Station take place with at least 40 allowed to participate in these classes would bring in \$52,000
- Training Expenses would be a minimum of \$19,600 for a net profit of \$32,400
- The 2022 Road-E-O, if \$6,425 can be raised from sponsors could possibly net \$2,175.00

This proposed budget will be presented at the June 8, 2021, Board Meeting for a vote to accept.

B. Items From the BOD, General Announcements & Sharing

There were no new announcements given at this meeting.

VI. Old Business

A. Update on Plans for the June 18, 2021, Remote Annual Meeting

Shirlene Sitton reported that she had met with Doug Shimic as usually the Vice President plans the Annual Meeting. She then presented a proposed Annual Meeting Agenda that was



basically laid out like the December 2019 Annual Meeting:

8:30am – Opening Remarks
8:45am – Safety Minute – Steve Mauer
8:50 – 9:00am – Chapter Business
9:00 – 10:00– National SWANA Report – Mr. Biederman
10:00 – 10:10am – Break
10:10 – 10:45am – Keynote Speaker
10:45 – 11:00am – NM Training Opportunities – Angelica Gurule
Road-E-O Plans – Shane Johnson
11:00 – 11:45am – NMED Report – Joan Snider
11:45 – 12:00pm – Announcements

Shirlene and Doug will hammer out the details to be presented at the June 8, 2021, Board Meeting.

VII. 2021 Committee Reports

A. Nominating Committee

Shirlene Sitton, Committee Chair reported as follows:

- Shirlene and Committee Members, Angelica Gurule and Douglas Shimic met on May 6 and 7 to review the seven BOD Applications that had been sent in for consideration
- These applications were from:
 1. Charles Fiedler
 2. Peter Fuller
 3. Shane Johnson
 4. Matt Kingsley
 5. Randall Kippenbrock
 6. Martin Lucero
 7. Ken Ziegler

MSC: Shane Johnson and Matt Kingsley to approve placing these seven applicants on the ballot beginning May 18 and ending June 18 at the Remote Annual Meeting.



B. Education and Training Committee

Committee Chair, Angelica Gurule, reported that seven persons participated in the April 28, 2021, Lunch 'n Learn event. Angelica also mentioned that there were many other topics that would be good training for others to use for staff training.

Action: *Angelica is to send the list to Shirlene for possible use in helping to train her staff.*

Amanda Otieno, NMED-SWB Outreach Specialist, reported that no training classes will be held until this fall, September 2021 and also in November 2021. The size of classes has not been determined.

The NMED-SWB staff is returning from working at home to working in their offices beginning June 1, 2021.

C. Communications Committee

Matthew Kingsley, Committee Chair, had nothing new to report.

D. AB & SWANA National Report

Charles Fiedler, AB Representative, could not be present at this meeting but had provided a report that Shirlene Sitton reported as follows:

- The Policy Committee planned for this month was cancelled
- Charles continues to meet monthly with the Region 2 representatives
- As reported last month, SWANA has postponed SOAR in Kansas City until March 2022 and replaced it with two Half-Day events focusing on Landfills to be held on June 15 for a Sustainable Materials Management Summit and on June 17 for a Landfill Challenges Summit that will be virtual events.

E. Membership Committee

JoAnne Weaver, Stand-in Committee Chair, reported the current membership stands at 93 active Roadrunner Chapter members, which is down 4 and up 1 from the April 2021 report.

F. 2021 Road-E-O Committee/Operator Recognition Committee

Shane Johnson, Road-E-O Chair, reported that the National 2022 Road-E-O will be held in El Paso, TX. Shane also continues to look into combining with Lubbock, TX for the next Road-E-O. Oklahoma could possibly join TX and NM for this Road-E-O

X. Adjournment

Shirlene Sitton, President, adjourned the meeting at 12:08 p.m.

