

NM SWANA ROADRUNNER CHAPTER Planning Meeting MINUTES
Annual Planning Meeting

Tuesday, August 20, 2021 - Remote Zoom Planning Meeting

Submitted by JoAnne Weaver, Executive Secretary

Reviewed and Approved by Peter Fuller, Secretary

Board Members in Attendance: Charles Fiedler, Peter Fuller, Angelica Gurgle, Matt Kingsley, Randall Kippenbrock, Martin Lucero, Douglas Shimic, Shirlene Sitton, Ken Ziegler and JoAnne Weaver

I. Call to Order: SWANA NM RR Chapter Planning Meeting

Shirlene Sitton, President, called the meeting to order at 9:05 a.m. to orient the Board and make Committee assignments.

II. Planning Meeting Agenda and Details

Shirlene Sitton, President, reviewed the agenda that will follow as specific items of these minutes.

III. 2021-2022 Board Orientation Section

A. Board Orientation – Expectations and Commitments

- **Mission**-NMSWANA inspires and supports solid waste professionals to responsibly manage solid waste resources.
- **Core Purpose**-To advance the responsible management of solid waste as a resource.
- **Guiding Principles**-Local government is responsible for environmental concerns but is not necessarily savvy about the ownership and/or operation of municipal solid waste management systems.
- **Core Values**-In carrying out its mission NMSWANA programs and activities will be guided by its core values that are Professionalism and Stewardship in providing opportunities for **Education** in training, certification and research; **Advocacy** in support of responsible and practical environmental initiatives; **Collaboration** in networking and partnership; **Respect**-by encouragement of diverse ideas and opinions.
- **Main Purpose of the Board**-to define the Mission and Ensure that it is accomplished; Provide Governance (policies & procedures); Provide Resources (funding & peoplepower); Provide Accountability to our stakeholders and the members we serve and to each other for Integrity of Process.
- **What a Board Does**-Provides Proper Financial Oversight; Ensures Adequate Resources (financial & people); Ensures Legal and Ethical Integrity; Ensures Effective Organizational Planning; Enhances the Organization's Public Standing.

IV. Chapter Governance Section

- **Bylaws Review Committee:** Shirlene Sitton, Charles Fiedler & Ken Ziegler were appointed.
- **Officer Election:** The following were elected by consensus,
 - Shirlene Sitton – President
 - Douglas Shimer – Vice President
 - Matt Kinglsey – Treasurer
 - Peter Fuller – Secretary
 - Charles Fiedler – Past President (Advisor)
- **Committee Assignments:**
 - Nominations – Shirlene Sitton, Doug Shimic & Angelica Gurule
 - Bylaws Review Committee: Shirlene Sitton, Charles Fiedler, Ken Ziegler
 - Training/Education – Angelica Gurule, Charles Fiedler, Matt Kingsley, Martin Lucero, Randall Kippenbrock, Peter Fuller
 - Road-E-O – Shane Johnson, Shirlene Sitton, Doug Shimic & Armando Gabaldon; Sponsorships – Randall Kippenbrock
 - Safety – Martin Lucero, Doug Shimic, & Charles Fiedler
 - Legislative – Charles Fiedler, Randall Kippenbrock & Ken Ziegler
 - Awards – Shirlene Sitton & Martin Lucero
 - Membership – Shane Johnson & Doug Shimic
- **Schedule for 2021/2022**
 - December 2021 - Possible one-day Conference (Annual Awards including Safety Award)
 - March 2022 – Regional Roundtable
 - April 2022 – Road-E-O in Texas (pending Membership survey) Sponsorships- Randall Kippenbrock
 - May 2022 – Board Orientation for 2022/2023
 - June 17, 2022 – Annual Meeting

V. Adjournment

Shirlene Sitton, President, adjourned this meeting at 12:03pm