

NM SWANA ROADRUNNER CHAPTER MEETING MINUTES
General Membership and Officers Meeting
Tuesday, August 9, 2022 - Remote Zoom Meeting

Board Members Present:

Angelica Gurule
Matt Kingsley - Vice President
Randall Kippenbrock - Treasurer
Rafael Leos
Doug Shimic – President
Shirlene Sitton – AB Representative
Ken Ziegler Secretary

Non-Board Member Present:

John Holmes

SWANA NM RR Chapter Business Meeting Call to Order at 11:04 by Douglas Shimic, President

Safety Minute: Rafael Leos, Safety Ambassador/Safety Committee Chair-Start time 11:04

Work Zone Traffic Safety



Work Zone Traffic Safety

Workers being struck by vehicles or mobile equipment lead to many work zone fatalities or injuries. Work zones need traffic controls identified by signs, cones, barrels and barriers.

Drivers, workers on foot, and pedestrians must be able to see and understand the proper routes. Construction project managers determine traffic control plans within construction/demolition worksites.

- Traffic control devices, signals, and message boards instruct drivers to follow paths away from where work is being done.
- Approved traffic control devices, including cones, barrels, barricades and posts, are also used inside work zones.

Work Zone Protections: Various concrete, water, sand, collapsible barriers, crash cushions, and truck-mounted impact absorbers can help limit unauthorized entry by motorists into construction work zones.

Flagging: Flaggers should wear high-visibility clothing with a fluorescent background and made of retroreflective material. This makes workers visible for at least 1,000 feet in any direction. Check the label or packaging to ensure that the garments are performance class 2 or 3. Drivers should be warned with signs that there will be flaggers ahead. Flaggers should use STOP/SLOW paddles, paddles with lights, or flags (only in emergencies).

Lighting: Flagger stations should be well lit. Lighting for workers on foot and for equipment operators should be at least 5 foot-candles or greater. Where available lighting is not sufficient, flares or chemical lighting should be used. Glare should be controlled or eliminated.

Training: Flaggers must be trained/certified and use authorized signaling methods.

Driving: Seat belts and rollover protection should be used on equipment and vehicles as the manufacturer recommends.



OSHA 3294-105-2002

I. Approval of July 12, 2022, Meeting Minutes – Ken- Start time 11:16 AM

Motioned: Rafael Leos, Second: Matt Kingsley

Passed unanimously

II. Approval of July 12, 2022, Financial Reports – Randall - Start time 11:17 AM

Motion to table: Rafael Leos, Second: Shirlene Sitton

Passed unanimously

Randall has created condensed versions to make it easier to view the balance sheets. There are some discrepancy between the full P & L budget and the Balance sheet. Randall is going to go back over and review them. He will talk with JoAnne and Matt for clarification.

III. Old Business – Elections, results Doug President, Matt Vice President, Randall Treasurer, Ken Secretary, Shirlene A/B- Start time 11:27 AM

YP Chair is not an elected position and it is not a board member position.

IV. New Business –

1. JoAnne replacement ?? Start time 11:28 AM

Doug, Randall, and Matt will form a committee to discuss this.

Ken Ziegler is sending information to Doug on Registration Software.

2. Angelica Gurule: How to handle problematic customers.

Waste Management bans them. There is not a written policy.

Rafael Leos: They have made individual memos to staff for situation/customers.

Contamination-Stickers for why it was not picked up with a number to call. They track the incidents through Routeware. Stickers are the initiation point.

Matt Kingsley: On the East Coast there was a three strikes and you're out policy.

1st strike warning, 2nd you have to wait 1 hour, 3rd strike you are out.

3. Board Planning Meeting/Retreat for the year: Until Board Retreat Meeting committee will stay as they are.

V. 2022 Committee Discussions/Reports

- Nominating Committee: Shirlene, Doug & Angelica
- No report, meet next month
- Education/Training Committee: Angelica, Matt, Randall & Rafael
- No report, meet next month
- Road-E-O Committee: Shirlene, Doug & Armando (Rafael on National Road-E-O)

- Rafael: All operators in State of New Mexico are allowed to register for National Road-E-O.
 - a. They will provide 3 CEUs for the Road-E-O for participation.
 - b. Registration ends in September.
 - c. They need to vote on some criteria and accepting that criteria.
 - d. Committee will come up with criteria and send it to the board for a vote.
 - e. Rafael Leos was added to the Road-E-O committee
 - f. Committee will report back to the board by 8/26/22.
 - g. Shirlene is acting chair for Road-E-O committee
- Safety Committee: Rafael Leos and Doug Shimic
 - a. Have not met. They should work on how to better connect with National SWANA Committee.
 - b. They are looking for a third member.
- Road runner YP Nominated for YP of the year at National SWANA (Rafael)
 - a. YP Committee chair clarification: Not a board member.
 - b. Is John the Chair of the YP Committee-Yes
 - c. John is nominated for YP of the year for National SWANA.
 - d. Still working on project for EV batteries.
 - e. Continue personal development plan.
- Bylaws-Shirlene, Ken, Rafael, and Matt will met to discuss an addition for a tie-Breaker to the Bylaws.
- AB Region 2 & National Reports: Shirlene
 - a. She has gained access to the document sharing area, she will look into a greater connection with the National Safety, YP quarterly meetings, and by laws.

IX. Adjournment-12:16