

NM SWANA ROADRUNNER CHAPTER MEETING MINUTES
General Membership and Officers Meeting
Tuesday, March 14, 2023 – Virtual Meeting

Board Members Present:

Matt Kingsley-Vice President
Randall Kippenbrock - Treasurer
Rafael Leos
Doug Shimic – President
Shirlene Sitton – AB Representative
Ken Ziegler-Secretary
Charles Fiedler

Non-Board Member Present:

Danita Boettner

VIA Zoom Meeting

- I.** Call to Order: SWANA NM Roadrunner Chapter Business Meeting – Douglas Shimic, President-1102
- II.** Safety Minute: Rafael Leos, Safety Ambassador/Safety Committee Chair-1103
 1. Weather Conditions and high wind protocols.
 2. Create a zone of safety to separate from items and objects that tip.
- III.** Approval of February 14, 2023 Meeting Minutes – Ken Ziegler, Secretary-1106
 1. Rafael 1st, Randall 2nd , Unanimous-1108
- IV.** Approval of February 2023 Financial Reports – Randall Kippenbrock, Treasurer-1109
 1. Charles 1st, Rafael 2nd , Unanimous-1120
 2. Certificate of Deposit Discussion:
 - a. Both CD's rolled over into two separate special 13 month CDs at Rio Grande Credit union.
 - b. Charles 1st, Rafael 2nd , Unanimous-1125
- V.** Old Business
- VI.** New Business
 1. NMED-Matt Kingsley
 - a. NMED HWB, may need the support of SWANA membership/board.
 - b. Permit reviews are being pushed out for 20+ months.
 - c. Is this also the opportunity to offer the SWANA training as an alternative to NMED training?
 - d. SWANA could also offer support to change the fee structure for the SWB.
 - e. Charles will reach out to Joan Snider.

2. 2023 Joint Conference-Matt Kingsley
 - a. Week of September 18-Sheraton Uptown.
 - b. Set the date for NMSWANA-Matt 1st, Rafael 2nd , Unanimous-1137
3. Rio Grande Certificate Accounts – Discussion and Possible Actions Including Renewals-Handled under the Financial Reports.
4. Web Design & Maintenance, Training Courses Registration, and Membership Database Administration Options
 - i. Dynamic Growth Strategies – Current Vendor for Web Design & Maintenance, Training Courses Registration, and Membership Database
 - ii. Regfox – Registration Only
 - iii. Star Chapter – Web Design & Maintenance, Training Courses Registration, and Membership Database.
5. Accounting/Bookkeeping Role
6. QuickBooks Online Subscription – Essentials Plan for Three Users
 - a. Hire a bookkeeper and purchase QuickBooks Essentials subscription.
 - b. Charles 1st, Matt 2nd , Unanimous-1216

VII. 2023 Committee Discussions/Reports

1. Nominating Committee: Shirlene Sitton, Doug Shimic and Matt Kingsley-N/A
2. Membership Committee: Rafael Leos
 - a. We have not met officially.
 - b. Rafael will reach out to those with expiring membership.
 - c. Subcommittee is in need of support.
3. Education/Training Committee: Matt Kingsley, Randall Kippenbrock and Rafael Leos
4. Road-E-O Committee: Shirlene Sitton-No Committee meeting
5. Safety Committee: Rafael Leos and Doug Shimic
 - a. Outreach to individuals to get them involved in the sub-committee.
6. SWANA AB Region-2 and National Reports: Shirlene Sitton-
 - a. David Biderman's contract is not being renewed.
7. Legislative update-Charles-
 - a. SB 182-Recycling and litter reduction bill has been passed out of both houses and is headed to the Governor's desk
 - b. SB 243– Plastic waste reduction act has passed out of the committee and is waiting on vote.

VIII. Adjournment-1234