

NM SWANA ROADRUNNER CHAPTER MEETING AGENDA
General Membership and Officers Meeting
Tuesday, May 9th, 2023 – Virtual Meeting

Join Zoom Meeting MINUTES

<https://us02web.zoom.us/j/87447612509?pwd=c1dMc3BiR2tmVDBidnkvdEUzY3JnZz09>

Required 5 for Quorum

Board Members Present: @ 11:00 a.m.

Doug Shimic – President

Matt Kingsley – Vice President

Rafael Leos – Safety Ambassador

John Holmes – YP Chair

Randall Kippenbrock – Treasurer (enter at 11:06 a.m. to make quorum)

Charles Fiedler - (enter at 11:07 a.m. to make quorum)

Board Members Present: @ 11:00 a.m.

JoAnne Weaver exited meeting following budget 11:30 a.m.

Time: @ 11:00 a.m. NO QUORUM

- I. Call to Order: SWANA NM Roadrunner Chapter Business Meeting – Douglas Shimic, President
 1. **President move through non actionable/non-voting**
 2. **Call to order: 11:00 a.m.**
 3. **QUORUM Met @ 11:06 a.m.**

II. Safety Minute: Rafael Leos, Safety Ambassador/Safety Committee Chair

1. **Rafael Leos - Heat Stress: (2- OSHA Pictograph) employers provide tools and PPE and supplies for employee protection from heat illness; Top 3: Water Rest & Shade Adapt to rehab when out in remote or unshaded area. (ie: within a vehicle, routine breaks seeking shade, build tolerance to heat as temperatures increase rapidly (acclimation). Plan for emergencies and responses to heat related illnesses. (Signs: Abnormal thinking, slurred speech, loss of consciousness., Activate EAP**

Doug Shimic- OSHA heat index app for resources

III. Approval of April 11, 2023 Meeting Minutes – Ken Ziegler, Secretary

1. **Motion to Approve Charles Fiedler (1st) , Rafael Leos (2nd) All Ayes 11:13 a.m.**

IV. Approval of April 11 2023 Financial Reports – Randall Kippenbrock, Treasurer

1. **Motion to Approve March and April as Amended (talk to JoAnne \$3,031.25) Rafael Leos (1st) , Charles Fiedler (2nd) All Ayes 11:22 a.m.**

Doug Shimic- Proposed budget discussion. Defer to JoAnne to present proposed budget; Please review the budget to include things that need to be covered if they are not. \$42K and spend \$43K profit of ~\$21K, More accurate this year due to spread out classes and regular. Last year they were

Randall – \$42K bulk income from LF and TS classes, 30-32 students * fees to get \$42K, investment is historically based, off of income and interest earned and memberships.

JoAnne - Need any changes proposed to have ready for approval in June's Meeting. Send it out to her asap. Joanne will send it out to the board.

Randall- Question on Road EO, is it happening and sufficient? **Rafael will follow up with Chair Shirlene Sitton. Randall- How was this estimated? JoAnne - Raised a \$1000 based off historical info, including Sponsorships.**

V. Old Business

NONE

VI. New Business

1. 2023 Joint Conference

-Randall/Charles/Matt – Call for abstracts to get speakers/ Seeking keynotes as well. Recommendation is through Ken to see if Successive Bureau chief can present the future of solid waste. Request for following up on sheets/tiers of sponsorship. Sponsorships typically split NMRC is moving forward. **Matt will follow up with Ms. Pierpont. NMRC is moving forward regardless of NM-SWANA bandwidth. Needing a better description of what sponsor will receive with tiers. **Charles will look for historical information**. Early bird is late June Early July.**

KEN-can you reach out to your contact?

2. Web Design & Maintenance, Training Courses Registration, and Membership Database

Administration Options Ken reported 2 platforms to mock a registration. Reported back positive feedback easy to use. Wait for Ken in next meeting to report back. Charles – Do we want to just registration only? Or do we want Star chapter that does all.

Charles/Rafael/Randall -Recommendations is to move to Star chapter the more we learn about it and migrate over to it. Kansas/Txswana/Arizona provided feedback and all positive with all in one place, multiple

Recommendation to make it Action Item Next meeting to see where the votes report.

Doug/Randall: Bookkeeping position- \$45/hour bookkeeping firm was found, establish small company (with one employee), hours discussed would be comparable. Charles – who handles registration. We would have to internalize until we have a system.

Raised motion to consider Charles motion to hire bookkeeper (Advanced Tax Services-Linda Ruckal) to transition before end of June

Motion to Approve Rafael Leos (1st) , Charles Fiedler (2nd) All Ayes 11:47 a.m.

- i. Dynamic Growth Strategies – Current Vendor for Web Design & Maintenance, Training Courses Registration, and Membership Database **Doug- Feedback on testing the mock registration-**
- ii. Regfox – Registration Only
- iii. StarChapter – Web Design & Maintenance, Training Courses Registration, and Membership Database **Doug Star Chapter has reached out to President to see what are**



3. Accounting/Bookkeeping Position
4. Quickbooks Online Subscription – Essentials Plan for Three Users **This item was for buying QBooks but if we go with firm they have Quickbooks included. No action taken.**
5. NMED update. NMED not present; Doug – Reported that Terri Monahan is leaving as well. **Rafael- Reaching out to get more of an update.** NMED is on a hiring freeze. They hired for Ms. G. Morgan's former position. Lucy Stanus is from NM Tourism. Follow up **with Ken on what the status of the department.** What is the direction of the department? Where does Hazardous Waste fit in?
6. Proposed 2023-2024 Budget **Discussed earlier in Agenda Order following PnL and Financial Reports. Point of Order**

VII. 2023 Committee Discussions/Reports

1. Nominating Committee: Shirlene Sitton, Doug Shimic and Matt Kingsley **We need invitation to apply to board. Effective July 1st and needs to be followed up asap. Needs to move asap. Matt- needs to be on website and updated.**
2. Membership Committee: Rafael Leos, John Holmes **No meeting, Looking at overlapping Safety with increasing membership. Mr. Holmes will sit on sub-committee. 3 memberships expiring end of month.**
3. Education/Training Committee: Matt Kingsley, Randall Kippenbrock & Rafael Leos **No Report. Charles- Discussion on transitioning to MOLO. Keep an eye on this.**
4. Road-E-O Committee: Shirlene Sitton **No Report**
5. Safety Committee: Rafael Leos and Doug Shimic **Increased rate of post collections incidents. Randall : Case Study- Mechanic slipped and fell, with no gloves and wedding band leading to de-gloved finger. Avoid jewelry, wear PPE Gloves, and 3-points of contact. Silicone bands are recommended.**
6. SWANA AB Region-2 and National Reports: Shirlene Sitton **No Report**
7. YP Report John Holmes **Met new YP's at SOARS, getting more engagement. YP chair is aging out and moving into YP Mentorship role**
8. Legislative Charles Fielder **Unsuccessful, strike 3 we are out. No further movement or support at this time or likely in short session.**

VIII.Adjournment

1. **Motion to Adjourn Matt Kingsley (1st) , Charles Fiedler (2nd)
All Ayes 12:08 p.m.**